

City of Rigby
Council Meeting Minutes
December 19, 2019

Mayor Richardson called the meeting to order at 7:00pm Thursday, Dec. 19, 2019. The pledge of allegiance was given by Richard Datwyler and the prayer given by Blake Davis.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilman Datwyler	Present
Councilman Davis	Present
Councilwoman Weight	Present
Councilwoman Hillman	Present
Councilman Olsen	Present – via telephone

Also present: Mitch Bradley Public Works Director, Chief Tower, and Attorney Dunn

Resolution #196-2020 – Supporting Transportation Plan Study:

Resolution #196-2020 for the city of Rigby: supporting the project for the construction of Rigby Transportation plan to the Local Highway Technical Assistance Council (LHTAC). Total project costs est. is \$80,000 of which the city will match \$5,872 of matching funds.

Councilman Burke moved to adopt resolution #196-2020 seconded by Councilwoman Hillman.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes
Councilwoman Hillman	Yes
Councilman Olsen	Yes

Alley – 182 S State:

Brian Meikle representing Brad Hall came forward and explained that the Good 2 Go convenience store would like to put in a drive thru window on the west side of their building. Part of the access will be using the east lane. Public works director Bradley indicated there is approx. 36 plus feet there which wouldn't hinder traffic. In addition he noted there is very limited traffic using the alley since the museum closed off the covered parking and installed the fence to house the farm implements. Council discussed egress being restricted to one-way. Advised Mr. Mickle to contact museum and bring back proposal with more detailed information. Council was supportive of the idea.

Nuvoda Wastewater Treatment Project:

Marv Fielding from Keller's presented to the council a MOU from Novoda with changes and further explanation from last council meeting. The main changes is a non-refundable \$20,000 deposit on the screen; lease payment due of \$45,000 if project is successful and city decides not to acquire system; and decision to proceed and payment of on or before May 1, 2021.

Council discussed the non-refundable deposit being deferred and the \$45,000 be due in full if the system works but the city decides not to purchase. Mr. Fielding will get back in touch with Nuvoda.

Mr. Fielding also presented Kellers contract to oversee the project management (\$6,690), prepare bid documents (\$20,360), monitor and analyze the testing for the 9 plus months of operation (\$24,720), for a total of \$51,770.

Council discussed the amount of Keller's proposal for preparing bid documents of \$20,360. Mr. Fielding and Keller's have no experience with the Nuvoda system only being briefed on the system. He explained the \$20,000 was an estimate because Keller's did not know the extent that the proposal will require. He estimated the cost to install the screen and other components to be from \$50,000 to \$100,000.

Councilman Datwyler moved to accept the Nuvoda MOU subject to modification of the deposit of \$20,000 and Keller's contract of \$51,720. The mayor stated that he would like to get assurance from Keller that if not all of the \$20,000 set for bid documents was used Kellers' would not bill the full amount. Councilman Davis seconded the motion.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes
Councilwoman Hillman	Yes
Councilman Olsen	Yes

Sept, 2019 Financial Report:

The clerk presented a summary of the year-end financial report – budget vs. actual. He noted the had total budget – all funds of \$7.4 million with actual revenues totaling \$6.2 million with \$2 million being budgeted for the ICDBG not being received. As for expenditures total budget was \$8 million with actual expenditures totaling \$4.7 million with most of the funds being under budget but for sanitation (which had excess expense on the garbage truck) and sewer revenue which was 1% over budget. He reviewed the journal entries and noted there was more entries due to end of the year adjustments.

2019 Annual Road Report:

The clerk reviewed the 2019 annual road report that needed council review and approval per Idaho code. Councilwoman Hillman moved to accept the 2019 road report seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor

Century Link Contract Agreement:

Century Link is offering the city a line volume discount on the 14 phone lines the city has. The saving per line is around \$14 per month per line for a total saving of \$2,400 per year. We have been on a prior agreement and this is just a renewal of that plan.

Councilman Burke moved to accept the Century Link Agreement seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes
Councilwoman Hillman	Yes
Councilman Olsen	Yes

State Building Inspection Contract:

Jeff Geisler and Adam Bowcutt from the state's building and safety division came forward and explained an option for the city to consider regarding the city's building inspections. Lone Hansen also came forward and presented the council with comparative figures on what Jefferson County charges on building permits and what the state fee would be. The state is offering a 70/30 split of the building permit fees with the city retaining 30% of the fees. Mrs. Hanson estimated that thru August with a 70/30 split the city would have retained roughly \$21,000 in fees.

Council discussed the timing and response when the state would take with contractors and some of the delay that in some instance the state took. Mrs. Hanson noted the city is also presenting a revised agreement with Jefferson County which will be reviewed the coming Monday with the county commissioners. Pending the county review Councilwoman Weight moved to table the decision for two weeks motion seconded by Councilman Burke.

The mayor called for a voice poll: All in favor

Early closure Christmas Eve and New Year's Eve:

The mayor discussed the city's posted hours and the city's personnel policy providing for paid holiday and asked the council their thoughts for closing early on Christmas and New Year's Eves.

Councilwoman Hillman moved to allow early closing at noon on both days seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor

Farnsworth Statue:

The mayor reviewed the situation wherein the city may be able to acquire the statue of Philo Farnsworth that resided in the US Capitol building. The city may be able to acquire the statue with certain restrictions being placed on it. The single most pressing issue is the estimated costs (\$25,000) of removing it from the capitol building transporting it back to Rigby. Council felt the statue should be in Rigby with locations being: museum, high school, community center (library), or the county courthouse. Councilman Olsen expressed interest that having it in the museum would be a draw and the Good 2 Go owners being next door may participate in locating at the museum. With the council being in support of the statue, the mayor pressed if the city would commit to the needed funds of \$25,000. The mayor felt there is a number of individuals who would donate to the fund in support of the statue. He also noted that if the statue was not acquired by the city, then the donations would be refunded.

Councilwoman Weight moved that the city would commit the needed funds of \$25,000 as needed seconded by Councilwoman Hillman.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes
Councilwoman Hillman	Yes
Councilman Olsen	Yes

RFP – Judicial Confirmation:

The mayor noted that with the upcoming wastewater treatment plant expense the city will need to get judicial confirmation to allow the city to obtain the loans necessary to move forward. The RFP would be to solicit attorneys that could represent the city in the judicial confirmation process.

Councilman Weight moved to proceed with a RFP for judicial confirmation seconded by Councilman Datwyler.

The mayor called for a voice poll: All in favor

Update 4000 E water line:

The mayor said the city and the church have reached an agreement in principle on the 4000 E water line. The north section of the line from the Burgess Canal to Hwy 48 will be replaced by August 2020. The city and church will enter into come late agreement of 25/75 for late comers that connect to the water line. The water line being installed on 200 North will be connect to the 4000 E line to allow looping of the water.

Public Comments:

None

Approval of Minutes:

Councilman Datwyler moved to accept the minutes of December 5, 2019 seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor

Approval of Bills:

Councilwoman Weight moved to approve the bills seconded by Councilwoman Hillman.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes
Councilwoman Hillman	Yes
Councilman Olsen	Yes

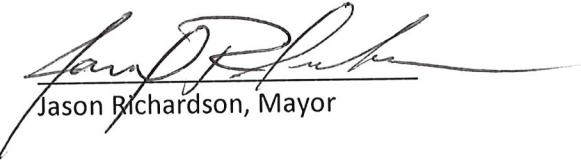
Adjournment:

Councilman Datwyler moved to adjourn seconded by Councilwoman Weight.

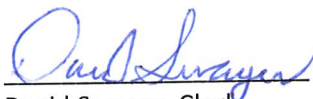
The mayor called for a voice poll: All in favor

Meeting adjourned: 9:55 pm

CITY OF RIGBY


Jason Richardson, Mayor

ATTEST:


David Swager, Clerk