

City of Rigby  
Council Meeting Minutes  
October 15, 2020

The mayor called the meeting to order at 7:00 pm Thursday, Oct. 15, 2020. The pledge of allegiance was given by Richard Datwyler and the prayer given Nicole Weight.

The mayor asked the clerk to call the roll:

Councilwoman King	Present
Councilwoman Harrison	Present
Councilman Datwyler	Present
Councilwoman Weight	Present
Councilman R. Burke	-Absent
Councilman D Burke	- Absent

Also present: Mitch Bradley, Chief Tower and Robin Dunn

Planning Zoning - Review of comp plan and changes in R-, R-2 and R-3 Zones:

Ione Hansen stated that the committees have been working on updating the comp plan and that Val Christiansen will be completing the comp plan update shortly. In addition he is nearing completion of the review and updating of the city code. In part of the review of the city code there has been discussion in the p/z meetings and in the comp review committee that there needed to be an expansion of the residential zones from two zones to three. The new zones will be: 1) R-1 Single family homes, 2) R-2 zones will be limited to duplex and twin homes only with no unit greater than those two types of buildings. And, 3) R-3 zones will consist of any building greater than a duplex: i.e. triplex, 4-plex. The other change will be that a R-3 zone cannot abut a R-1 zone and an R-2 zone must be the buffer from an R-1 zone. They are considering an expansion of minimum lot size from the current 5,500 sq feet to 10,000 or 12,000 sq feet. Discussion on keeping the smaller versus going larger will impact the cost of a home for first time home buyers. No decision made however for the members of the p/z commission in attendance the mayor thanked them for their service and encouraged them to continue to review the code.

Employee's Health Insurance:

Carlos Aponte representing Black Ink Benefits presented the council with a spread sheet of the current insurance plan and four other plans. The Regency plan currently in place is being modified in benefits and co-pays. The premiums are generally a 9.43% increase over last years. Other plan under review consists of: Blue Cross, Pacific Source Health, and Select health. Select Health has the smallest premium increase of 1.4%. Mr. Aponte stated the Select Health has a limited number of in network physicians but may be looking at expanding their in network participants. Currently Mtn View is not in the network. Councilwomen King and Harrison both indicated they use Select Health and like it. Discussion ended with the employees to indicate whether to remain on Regency plan or switch to Select Health. A final decision would be made at the Nov. 5 meeting.

Review of August 2020 Financials and Journal Entries:

The clerk reviewed with the council the monthly summary of revenues and expenditures versus budget for the period ending August 31, 2020. His general comment was that actual revenues were exceeding budget and expenditures were running below budget. He felt the city would again end the year in

positive financial position. He reviewed the journal entries made for the month which consisted of the charges in the internal service fund to the other funds and recording of interest earnings for the month.

Resolution #197-2020 – Increase Fees:

After the last council meeting the resolution was corrected to reflect the new rates and to delete those pertaining to sewer revenue. Councilman Datwyler moved that Resolution #197-2020 be accepted and adopted seconded by Councilwoman Weight.

The mayor called for a roll call poll:

Councilwoman King	Yes
Councilwoman Harrison	Yes
Councilman Datwyler	Yes
Councilwoman Weight	Yes

Land Exchange – Lot on Hwy 48 and 4100 E:

The indicated that the offer to exchange the lot donated to the city by Miles Anderson be exchanged for a parcel of land in the Hailey Creek subdivision while made by motion by the council did not follow state code in transferring or exchanging city owned land and the city would need to follow the code as shown in 50-1401-1403. The clerk mentioned that an individual has expressed interest in purchasing the corner lot from the city. But given the code could only be done if the appropriate code as referenced was followed. The mayor directed the attorney to proceed to accomplish sale, exchange of the lot per Idaho Code and report back at the next council on the steps needed to proceed.

RFP – Solid Waste Collection:

The mayor reviewed the reason that the RFP was tabled at the last council meeting was not done according to code and that a new RFP would be coming out. He asked Mitch Bradley if he had and any new insight for consideration in a new RFP which Mr. Bradley stated he was in short supply of garbage cans and he will be needing to order new cans. The cost of the cans is not unreasonable but the cost of freight will exceed the cost of the cans which is a huge cost consideration.

RFQ – Contracted Engineering Services:

The mayor stated the current “contract” the city has with Keller’s Associates has been in place for twenty plus years. While he has no argument or concern with the work being performed by Keller’s if asked if the city is receiving the most cost effective services he could not answer in the affirmative. He related this to what the city is looking at in contracting out trash collection. If the private firm can accomplish the same service and quality of service that the city is offering at a lower cost, then should not the city looking at the same for engineering services. The council reviewed three RFQ that the city received from Idaho Falls, Pocatello and Twin Falls. Of the three Mr. Bradley indicated he preferred the Twin Falls RFQ. The mayor directed that a RFQ would be drafted for review for the council’s review.

Engineer Contract – LID #10:

Keller’s Engineering has submitted a contract for the engineering work on the Tall Ave, 4<sup>th</sup> North and 400 N sewer lift station. The contract is for a fixed fee in the amount of \$213,500. Mr. Bradley when asked had concern with the fixed fee versus the percentage of contract as used in the prior contracts. Mr. Marvin Fielding stated that after Mr. Bradley’s concern the contract could be modified to allow for a percentage fee versus fixed fee. However, he did not have any engineer’s estimate for the cost of the project. The estimate time line to get the work designed and out to bid would take approx. five months followed with a 16 week work schedule time is of the essence to get a contract in place.

Councilman Datwyler moved to allow the mayor to sign and executed a modified contract allowing of a percentage of fee based on bid costs after review by the attorney. Motion seconded by Councilwoman King.

The mayor asked the clerk to poll the council:

Councilwoman King	Yes
Councilwoman Harrison	Yes
Councilman Datwyler	Yes
Councilwoman Weight	Yes

RFQ- Contract Snow Removal:

Mr. Bradley said he had requested a rental agreement with the various implement companies for a rent of motor grader. The only company that responded was John Deere with a monthly of \$5,400 per month rent and limited to 50 hours per month. He felt that was not workable or cost effective. He then considered contracting out snow removal with the various contractors in the area that have a motor grader. He obtained the RFQ from Idaho Falls that they use in contracting snow removal. A copy of IF's was presented to the council. He would like to see if the prices come in are within budget. But his real concern was the need to acquire a second grader. The city is expanding its streets with all the new subdivisions being completed and there is a need for a second grader. The mayor agreed in that he sees the need for more police officers as the city grows and now the impact of new subdivisions on the city streets is becoming an issue. He therefore sees the need to look at impact fees. Mr. Bradley will send out the RFQ and report back to the council.

Rocky Mtn Power Grant:

The clerk stated that when the city considered going to purchasing video equipment to broadcast council meetings they applied for grant from the Pacific Power Foundation to assist with the cost of the purchase. In the meantime the system was fully funded from the Governor office with funds the state received from the COVID relief fund. Pacific Power came back and stated the city could retain the grant funds if the city would use the funds in a community wide benefit. The clerk felt that the funds could benefit with the costs of getting the new park in the Hailey Cr subdivision would meet Pacific Power request. Pacific Power would be notified where and when the funds used.

Storage Fee – New Horse Barn Facility:

The mayor stated that with the new horse barn that is being constructed at the rodeo grounds could be used for winter storage of boats and campers. However he stressed the primary use of the barns would be and should be for horses. There are two seasons: horse season and winter season. The fee as proposed of \$6.00 per foot for storage is reasonable but the agreement as presented needed a start and end date so as not to interfere with the housing of horses. Agreement to modify the rental agreement with a beginning and end date and to begin notice of public hearing for the new rental fee as stated.

Public Comment:

None

Approval of Minutes:

Councilwoman Harrison moved to approve the minutes of October 1, 2020 seconded by Councilwoman King.

The mayor called for voice poll: All in favor none opposed.

Review and Approval of Bills:

The stated that after the bill were prepared a bill came in from Fleet Services (\$3,025.37) which needed payment by to the next council meeting. Councilman Datwyler moved to approve the bills as listed in addition to the Fleet Service bill of \$3,025.37 be approved for payment motion seconded by Councilwoman Harrison.

The mayor asked the clerk to poll the council:

Councilwoman King	Yes
Councilwoman Harrison	Yes
Councilman Datwyler	Yes
Councilwoman Weight	Yes

Adjournment:

Councilwoman Weight moved to adjourn seconded by Councilwoman Harrison.


The mayor called for voice poll: All in favor none opposed.

Meeting adjourned: 8:30pm

CITY OF RIGBY

  
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Jason Richardson, Mayor

ATTEST:

  
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David Swager, Clerk