

City of Rigby
Council Meeting Minutes
January 15, 2013

Mayor Smith called the meeting to order at 7:00PM Tuesday, January 15, 2013.

Councilman Day led the pledge of allegiance and Councilwoman Hinckley offered the prayer.

Mayor Smith asked the clerk to call the roll.

Councilwoman Hinckley	Present
Councilman Zimmermann	Present
Councilman Day	Present
Councilman Maloney	Present
Councilman Simonson	Present
Councilman Blackburn	Absent

Also present: Attorney Rob Dunn & Officer Martin

Amend Agenda:

The Mayor explained he wished to amend the agenda with two items:

- Discussion of the III-A insurance
- Executive session – 67-2345(f) – Consult with attorney regarding pending litigation.

The mayor explained that the clerk, attorney and himself had attended a meeting in Burley this morning in which the topic of discussion was the continuation of the III-A insurance authority.

Due to the topic discussed at the Burley meeting, he would like to inform the council of the subject matter and would like to do so in executive session as the out come could involve legal consideration.

He would also like to change the order of the agenda items with #5 - Other Council Business be moved to item #3 on the agenda.

Councilman Maloney moved to amend the agenda to allow for executive session according to Idaho Code 67-2345(f); allow for discussion of III-A and move agenda item #5- Other Council Business to item #3 on the agenda, seconded by Councilman Zimmermann.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Day	Aye

Councilman Maloney
Councilman Simonson

Aye
Aye

Other Council Business:

State of the City: Mayor Smith reviewed the projects completed this year. The upgrading of the sewer collection system involved roughly 26,000 feet of new sewer pipe along with number manholes was completed during the year. He commented in many places the pipe was in excess of 50 years old and was in dire need of replacement. The project includes an upgrading of the sewer lift station. This final phase will begin within the next few weeks and will allow for a more efficient system with dual pumps operating on a lower amount of power.

One of the future goals that he is implementing is a capital improvement plan. He commented the city is short on water and will in the next few years be looking at the construction of additional storage faculty. The goal is to begin this year with earmarking sufficient funds out of the current revenues to have the million dollars needed on hand when the time comes. The capital improvement plan involves not only the water system but the sewer and roads. He would like the city to identify and begin saving the needed funds so when the funds are available as projects are identified they can be completed without borrowing.

He expressed thanks to the Chamber of Commerce for their support of the Christmas tree lighting as well as the Urban Renewal Agency which completed the downtown tree and lights project.

He stressed Rigby needs to continue to grow. One example was the recent approval of a retirement home outside of the city limits. The retirement home requested access to the city water and sewer system. While the city may have a water challenges in the future the challenge is not to restrict growth, but to accept the challenge and meet it.

His vision for Rigby in the future is one where our grandkids can live and work in Rigby and find well-paying jobs; with a high quality of life. He feels Rigby offers many of those virtues in part to the efforts of the city employees. He recently rode with Officer Martin and saw how the police handle the public and the work they do. He has seen employees fixing broken water lines on early Sunday mornings. He thanked the employees for their service and commitment to the City.

One example often over looked is the library: The library employ's eight employees and offer a wide range of service not only to the residences of Rigby but those living outside the city. Their dedication to service exemplifies employees' commitment to the city.

Employee of the Year: These comments lead the Mayor into his introduction of the City of Rigby Employee of the Year for the year 2012– Melody Bratt. He commented that over the course of the years Melody along with her family have painted the basement of the library building and has worked to assist people. Melody's nomination came not only from her co-workers but from other employees of the city.

The Mayor presented Melody with a plaque and gift certificate.

Recycle Program: Councilman Maloney inquired if there had been any follow up on the offer presented by BYU- Idaho. The clerk said he had forwarded the information to Wayne Clark but had not heard anything from him. He will follow up with BYU this week. Councilman Simonson commented if there was a way to reduce the sanitation fees to those who recycle. Rick Lamoreaux indicated the routes would have to be change to accommodate any change. The truck would still have to empty each day regardless of the volume in the truck.

Quarterly Interfund Transfer:

The clerk indicated the city has budgeted \$25,000 be transferred from each of the water, sewer and sanitation fund to the general fund to assist with administrative services for the three enterprise funds. The quarter ending December 2012 needed a transfer of \$6,250 from each of the three enterprise funds to the general fund for a total transfer of \$18,750.

Motion by Councilman Simonson to authorize the quarterly transfer from the enterprise funds to general, seconded by Councilman Maloney.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Day	Aye
Councilman Maloney	Aye
Councilman Simonson	Aye

Planning/Zoning Comprehensive Plan Update:

The clerk indicated the last comprehensive plan was completed in 2007. Since that time it has been discovered the city airport had not been addressed. Since then the FAA has issued new regulations which will impact future development around the airport. John Anderson, Airport Board Chair, came forward and explained why the comp plan needs to address the airport. He said that some airports in north Idaho have been impacted due to the lack of land use planning in north Idaho. He indicated he has been in talks with the county who would like the city/airport board to address the land use and they would adopt the plan written by the city. The airport board is behind the development of a land use plan which would protect the airport. The planning and zoning board need approval to go forward. The clerk indicated funds have been budgeted for this. He went on the three needs that are pressing is the update of the comp plan, define the impact zone and re-codify the city ordinances.

Councilman Zimmermann stated there has been a significant amount of improvement that have occurred at the airport one being with a number of new hangers and increase in use. The airport board is planning on holding a fly-in during the Stampede Day and provide for air flights.

Motion by Councilman Zimmermann moved to authorize updating of the city comprehensive plan, seconded by Councilwoman Hinckley.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Day	Aye
Councilman Maloney	Aye
Councilman Simonson	Aye

Review and Approval of Bills:

Councilman Zimmermann asked about the Fleet Service bill (monthly gas bill – used mostly by the sanitation truck and police dept); Councilwoman Hinckley asked about the bills for meals and training to C Shackelford (meals per diem during training).

Councilman Maloney moved to authorize the payment of the bills, seconded by Councilman Day.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Day	Aye
Councilman Maloney	Aye
Councilman Simonson	Aye

Approval of Minutes:

Councilman Zimmermann moved to approve the minutes of January 2, 2013, seconded by Councilman Simonson. The Mayor asked for a voice poll: all in favor, none opposed.

Public Comment:

None

Executive Session:

Councilman Day moved the council enter into executive session according to Idaho Code 67- 2345(f), seconded by Councilman Zimmermann.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Day	Aye
Councilman Maloney	Aye
Councilman Simonson	Aye

Council enters executive session at 7:35PM.

Council exits executive session at 7:53PM.

Discussion III-A:

Councilman Simonson asked for a clarification of the letter to be sent to III-A. Attorney Dunn explained there are seven entities wishing to withdraw from membership in III-A. Rigby has withdrawn effective January 1, 2013. The letter that will be sent to the III-A board and co-signed by the entities support the withdraw from membership and the entities will and do oppose the imposition of the 12-month penalty for early termination.

Councilman Simonson moved to allow the mayor to sign a letter to the III-A board supporting the six entities withdrawal from membership in the III-A and would be in opposition of any penalty/assessment associated with such termination, seconded by Councilman Maloney.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Day	Aye
Councilman Maloney	Aye
Councilman Simonson	Aye

Executive Session:

Councilman Day moves the council enter into executive session according to Idaho Code 67-2345(b), seconded by Councilman Zimmermann.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Day	Aye
Councilman Maloney	Aye
Councilman Simonson	Aye

Council enters executive session at 7:55PM.

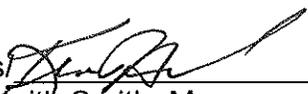
Council exits executive session at 9:21PM.

Adjournment:

Councilman Simonson moved to adjourn, seconded by Councilman Maloney.

The asked for a voice poll: All in favor none opposed.

Meeting Adjourned 9:22PM.
CITY OF RIGBY

s/ 

Keith Smith, Mayor

ATTEST:

s/ 

David Swager, Clerk