

**City of Rigby
City Council Meeting
April 17, 2012
7:00 PM**

Water Conservation Hearing

Mayor Smith opened the hearing at 7:00PM Tuesday, April 17, 2012 and thanked everyone for their attendance this evening regarding the public hearing on the water conservation ordinance #2012-553. The Mayor commented that anyone wishing to speak on the ordinance would need to enter his/her name on the sign in sheets located at the front entrance. He instructed the council that they would hear public comment at this time and during regular session would discuss the ordinance.

The Mayor then asked the city clerk to come forward and present the ordinance to the council. The clerk came forward and reviewed the ordinance and the process which the ordinance went. He noted the ordinance was discussed on regular council meeting, with motion to publish according to city code. The ordinance was published in the Jefferson Star on April 11, 2012 which called for the time, date and place of the public hearing.

Mayor Smith indicated no one had signed up to speak regarding the ordinance and asked if anyone in the audience wished to speak.

One person from the audience asked when the water days were. The Mayor responded the ending house number whether even or odd would correspond to the even/odd days of the month.

Being no other person wished to speak regarding the water conservation ordinance, the Mayor closed the public hearing at 7:10PM.

Regular Council Session:

Mayor Smith opened the regular council meeting at 7:10PM and invited everyone to join him in the pledge of allegiance, followed by the prayer offered by Attorney Robin Dunn.

Mayor Smith asked the clerk to call the roll.

Councilman Day	Present
Councilman Blackburn	Excused
Councilman Simonson	Present
Councilman Maloney	Present
Councilwoman Hinckley	Present
Councilman Zimmermann	Present

Also present: Chief Keith Hammon and Attorney Rob Dunn

The Mayor speaking in regard to the water ordinance indicated the city has purchased 250 water timers which are available to the residences free of charge to assist them in managing their water consumption.

Introduction of New Police Officer:

Chief Hammon came forward and introduced the newest city police officer, Spencer Housley, to the council. The Chief said Spencer has worked for the city as a reserve officer and will be attending POST Academy later this summer.

Discussion on LID:

The Mayor prefaced the discussion with the need for improvements in three areas of the city: Dove Ave, 1st North and the Annis Hwy. One of the needs was the Annis Highway which after discussion with Mike Jaglowski, gave the Mayor additional insight on the Annis Highway.

Mike Jaglowski came forward started his discussion on the Annis Highway. The Mayor had asked Jaglowski if there were any grants or other sources of funding for the Annis Highway.

Jaglowski explained the Annis Hwy is a collector street which is a major road for traffic entering the city from the north side of the city which functions as funneling traffic into the downtown business district. He explained that he would expect to see an equal number of cars entering and exiting the city using the Annis Hwy. from the area north of 400 North.

Jaglowski would like to partner with Jefferson County and as part of that update the master capital improvement plan that was done a number of years ago. Updating the capital improvement plan (CIP) was his first recommendation.

Secondly, he would like to explore LHTAC and other funding sources that may be available for this project. He would also use the time period to gain public support as well as county support for the project.

He estimated the time period to run four to six weeks in updating the CIP.

As an alternative he would explore the feasibility of using a BST overlay in lieu of a 2 inch asphalt overlay. The BST is made up of gravel and oil. And instead of patching a 12 foot wide patch use the BST treatment from edge to edge of the existing width of the road. He commented he has seen a BST overlay last 6-7 years if maintained. He would need to obtain cost estimates from the current contractor to price out the change from a 2" asphalt overlay to a BST treatment.

Councilman Day explained the current highway bill will probably reduce federal funding to the states. In addition there is a shift to equalize receipts to disbursements between the states. Idaho receives more funds than it pay in vs. California which pays more into the highway fund than it receives.

Councilwoman Hinckley inquired about getting traffic counters. Jaglowski indicated it would be considered but he would have to review the CIP plan to see if the information would need to be updated. Jaglowski indicated that Keller's would like to submit a proposal to update the master CIP plan. He also commented that the plan is not a "huge" undertaking and updating would be a relatively simply process.

Discussion moved back to the asphalt overlay vs. the BST cost estimates would need to be obtained and the decision would be strictly based on economics and the budget constraint. .

Councilman Day commented the state is moving away from new construction and moving towards road maintenance. Jaglowski concurred with the statement.

The Mayor inquired as to the time line that was needed to make the decision on BST versus the asphalt overlay. Jaglowski indicated the information could be available at the next council meeting since DePatco was opening up their hot plant.

The Mayor stated that he felt the need for a LID at this time on the Annis Hwy would possibly not be appropriate. Any benefit on the Annis Hwy achieved from upgrading benefits the non-resident users more than the residents on Annis.

1st North/ Dove Ave:

Jaglowski explained the handout presented to the council which broke the costs down in three segments: total cost, residents cost, and city costs. Summary of cost as follows:

3 rd West to 4 th West	- Total Const Cost	\$279,550
	plus Eng/Contg. \$71,006	
	Resident Cost	\$117,750
	City Costs	\$161,800
	-	
4 th West to 5 th West	- Total Const Cost	\$280,050
	- plus Eng/contg. \$71,132	
	- Resident Cost	\$117,750
	- City Cost	\$162,300
	-	
Dove Ave.	- Total Const Cost	\$521,500
	- plus Eng/contg \$138,531	
	- Resident Cost	\$260,500
	- City cost	\$261,000

Councilwoman Hinckley asked where the funds would come from to do these projects. The clerk indicated for Dove Ave. the water fund had \$254,000 budgeted this year for water service lines. Depending on how funds are used in relation to the sewer project whatever is not used could be carried over into 2013. As for 1st North, a portion of the reimbursed costs received from the wastewater treatment plant could be utilized in the 2013 budget year.

Dove Ave costs have been broken from the Annis Hwy to the end of Dove (Edmark) being borne by the homeowners. The line extension from the end of Dove (Edmark) to Farnsworth being borne by the city.

Discussion on the term of financing available for LID. Generally LID are 10 years but could go 15, 20 to max of 30 years.

Discussion on the allocation of costs on 1st North. The clerk explained in 1980 1st North had a 2" asphalt overlay on a 28 wide road. The sewer project is paying for an eight foot section of the 28 foot road and the city is paying the 20 foot. The homeowners would be paying the difference from the 28 width road to the curb/gutter – approx. 7 ft. per each side of the road plus the curb/gutter/sidewalks/lights.

Asked if DEQ would allow their portion of the road restoration to be delayed until completion of the LID, Jaglowski indicated DEQ has indicated they would be open to the proposal with a clear and defined proposal moving forward.

Asked about the estimate construction time, Jaglowski indicated either project would be around 60-90 day work schedule.

Councilman Simonson questioned the cost of the Dove Ave to the homeowners. Jaglowski explained the first 1,500 ft is on Dove the remaining 500 feet runs from Edmark to Farnsworth which is being borne by the city.

Having no further discussion, the Mayor would like the decision at the next council meeting on rather to move forward with LID or not. Councilman Day would like to have cost of the BST and asphalt prior to a decision on the LID.

Question when work could begin on the LID Jaglowski indicated the paving would be mid-April to May based on when the hot plant can fire up.

Sewer Collection Project:

Jaglowski presented to the council the pay application for DePatco. The pay application calls for \$557,886 to DePatco. Change order included in the pay application is for \$5,650, not included is outstanding changes totaling \$10,247. Jaglowski indicated the progress is moving along as expected. The contractor had run into delays around 3rd North but has since moved past the problem. He also discussed having an onsite walk through for the council at a later date.

Jaglowski also recapped the man hours used in the project from Kellers. To date the construction man hours total 172 hours with 92 hours spent on inspections. The clerk requested the inspection man hours be shown in hours and as a percent of contract in dollars. He indicated the budget for inspection is \$110,000 and hours alone do not relate to the dollar budget.

Councilman Day expressed concern on the staging being done off Boulder Street that there is a lot of kids in the area and are not accustomed to having traffic in the area.

The pay application would need to be added to the approval list in the bills for payment this evening.

Having no further questions, Jaglowski exit meeting at 8:30PM.

Water Conservation Ordinance #2012-553

The Mayor indicated the public hearing had been held earlier this evening and turned the time over to the council for discussion. Council entered into brief discussion relating to effective date, information being sent to the residences, and using sump pump for irrigation.

Councilman Maloney moved to adopt and approve the water conservation ordinance #2012-553, seconded by Councilman Zimmermann.

Mayor Smith asked the clerk to call the roll.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye

Adoption of Loan Resolution with USDA Funding Ordinance #2012-554

Discussion on the purpose of the ordinance. The Clerk explained the council could waive the required three readings inasmuch as the ordinance is more a resolution than an ordinance. The ordinance has been published as required by code.

Councilman Day moved to waive the three reading of the ordinance, seconded by Councilman Simonson. Voice poll- all in favor none opposed.

Motion by Councilman Day to adopt and approve ordinance #2012-554- USDA Loan Authorization, seconded by Councilman Simonson.

Mayor Smith asked the clerk to call the roll.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye

Proposed Changes in R-2 Zoning:

The clerk handed out the draft copy approved by the p/z commission. He indicated some of the items needed consideration such as off street guest parking. Councilman Day listed several items that he was concerned with in the regulation. Consensus was that he should address his concerns with staff who could then take them to the planning/zoning commission for their reconsideration.

Name Change of Centennial Way to Veteran Memorial Drive:

The clerk explained that Steve Cook, Parks and Rodeo Committee, came forward with the idea that with the building of the veteran memorial at the entrance to the rodeo grounds a more appropriate name would be to reference the veteran memorial. The clerk presented the resolution to the council for their consideration.

Councilman Simonson moved to accept Resolution #160-2012 – Renaming Centennial Way to Veteran Memorial Drive, seconded by Councilwoman Hinckley.

Mayor Smith asked the clerk to call the roll.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye

Library Purchase of Computer Learning Center:

Marilynn Kamoe, Library Director, came forward and explained to the council the library had received a grant for the purchase of two learning stations and had recently received an additional \$2,000. With the grant she is requesting permission to purchase the “Early Literacy Stations” for \$6,080. She estimated the grant would run approx. \$800 short of fully funding the stations.

Motion by Councilman Simonson, to approve the purchase the “Early Literacy Stations,” seconded by Councilman Maloney.

Mayor Smith asked the clerk to call the roll.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye

Change of Regular Council Meeting:

The clerk explained to the council the primary election will be held May 15 and city hall is a polling precinct. May 15 is the 3rd Tuesday in May which is a regular scheduled meeting and due to the conflict would need to re-schedule the council meeting.

The council also discussed the City of Roberts will be holding a candidate forum May 1, 2012 which is also a council meeting.

After discussion, the May 1 meeting will stay as scheduled and the May 15, 2012 meeting will be postponed to May 22, 2012.

Other Council Business:

- Councilwoman Hinckley would like to have the time allow for public comment extended to 5 minutes.

- Mayor Smith briefed the council on his participation in the recently completed mock disaster drill. The Mayor felt it was a good exercise in anticipation of a real disaster. Chief Hammon concurred with the Mayor in the drill being beneficial.
- Councilman Maloney mentioned the upper level on the museum building was in need of painting and the museum board would like assistance in getting it painted. The museum will purchase the paint if the city could arrange for the labor.
- Mayor Smith mentioned the city is looking at metering both parks. He expected to have the bids for council review at the next council meeting.

Review of Account Payable:

Question on the Keller's bill referencing the high school and the Peck-Omsby billings. The clerk explained both bills to the council.

Councilman Maloney moved to approve the bills for payment, seconded by Councilwoman Hinckley.

Mayor Smith asked the clerk to call the roll.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye

Councilman Maloney moved to amend the current bills to include the pay application received from Keller's for \$557,886 to DePatco for work on the sewer collection project, seconded by Councilwoman Hinckley.

Mayor Smith asked the clerk to call the roll.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye

Approval of Minutes:

After review of the minutes with corrections made, Councilman Simonson moved to approve the minutes of April 3, 2012 as corrected, seconded by Councilwoman Hinckley. Voice poll: All in favor, none opposed. Councilman Day abstained.

Public Comment:

Ken Jensen came forward and wanted to explain to the council the Eagle Scout project that he has been approved to do. The project as Jensen outlined was to repaint the shelter in the park. He outlined the steps he used in planning his project which he listed as:

- Planning the project, obtaining materials for the project
- Cleaning and prepping the project

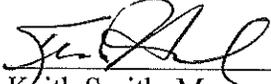
- Painting the project
- Final inspection of the project
- Final Clean-up of the site

The council thanked Mr. Jensen for doing the project on behalf of the city.

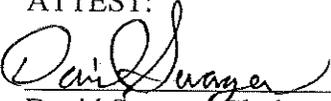
Adjournment:

Motion by Councilman Simonson moved to adjourn, seconded by Councilman Zimmermann.
Voice poll: All in favor none opposed. Meeting adjourned 9:20PM.

CITY OF RIGBY


Keith Smith, Mayor

ATTEST:


David Swager, Clerk