

City of Rigby
Council Meeting Minutes
June 19, 2012

Mayor Smith opened the meeting at 7:00PM Tuesday, June 19, 2012.

Mayor Smith asked Councilman Blackburn to offer the prayer and Councilman Zimmermann the pledge.

Mayor Smith asked the clerk to call the roll.

Councilman Day	Present
Councilman Simonson	Present
Councilman Maloney	Present
Councilwoman Hinckley	Present
Councilman Zimmermann	Present
Councilman Blackburn	Present

Also present: Attorney Rob Dunn, Chief Hammon.

Urban Renewal Member:

Clark Lemmon, Urban Renewal Chair, came forward and placed the name of Steven Abbott in nomination as Urban Renewal Board member. Mr. Lemmon commented that Steven has lived in the community for a number of years and has a business on Main Street.

Councilman Zimmermann moved to accept Steven Abbott as Urban Renewal Board member, seconded by Councilman Maloney. Being there was no further discussion, the Mayor call for a voice poll: all in favor none opposed.

The Mayor directed Mr. Lemmon that both Mr. Abbott and Mr. Beazer could be sworn into office at the next urban board meeting.

Walmart Volunteer Assistance:

Shane DeSpain, Ammon Walmart store manager, came forward and presented the city with a check in the amount of \$5,000.00. The check represented the efforts of 50 store associates who each volunteered 5 hours of their time in assisting the police with a number of service projects. Each year the Walmart store is allowed to contribute up to \$20,000 to various civic projects. The Rigby check was the first outside of the Ammon area and the fourth project funded this year. Mr. DeSpain commented the coordinator for the Rigby project was Melissa Powell. In appreciation Chief Hammon presented the Walmart store with a picture plaque showing the employees taking part and a letter written in the Jefferson Star. The Chief accepted the check on behalf of the city.

Discussion of Adding Annis Highway to an LID Project:

Mike Jaglowski from Keller Associates came forward and explained to the council concerns expressed in last council meeting by Councilman Day regarding the Annis Highway. Jaglowski explained that generally the crown in the center of road matches the top of the back of the curb to within 6 to 12 inches.

Jaglowski explained the crown of the road would be adjusted on the outer sides of the roadway from the front of the gutter to the down slope of the existing roadway. In several places along the west side,

there may be a step different in elevation from the sidewalk to the existing landscape. Jaglowski felt that on either side of the road all the water could be caught in the gutter. On the east side of road the difference would create design issues. Some of the curb may have to be flatted out or have a steeper incline on the driveway approaches.

Discussion on the joint existing between the two different oil patches could create problems further down the road. Jaglowski explained in some instances there could be a fabric layer that could be installed that would minimize the movement between the two pavements at the connective edge.

Having no further questions for Mr. Jaglowski the Mayor turned the discussion over to the council.

Question as to the cost: The clerk indicated it was included in last council packet and he did not have it readily available at this point in time. Jaglowski recapped the figures from the audience as: sidewalks \$59,000; curb/gutters \$104,000; and 5 foot roadway patch \$25,670.

Councilman Day commented the Annis Road was deemed not a "rush" project. Councilmen Zimmermann and Simonson expressed concerns over the availability of city funds.

Being no further discussion the item died for lack of a motion to proceed.

Sewer Construction Project and Update:

Mr. Jaglowski came forward and reviewed the status of the sewer project. The progress to date is 70% complete with 50% of the working days used. Added time extension due to change orders has added 45 days to the project. Jaglowski still expects the project to be completed ahead of the scheduled completion date. DePatco pay request for the current period is \$780,406. Jaglowski reviewed his inspection time and feels he'll be at 50% of budget.

Council asked about the contingency for dewatering. Jaglowski commented there is \$90,000 in the bid for dewatering and to date none has been used and any amount unused will be banked and returned to the city. The clerk brought the page reference where the contingency items were listed (page 4 of Keller's hand out) showed the dewatering amount at \$90,000 and other items totaling \$73,338 remaining.

3rd West Lift Station:

Jaglowski also reviewed Phase 3 which included the rehabbing of the 3rd West sewer lift station. The sewer lift station engineer estimate has been modified to include a triplex of pumps and motors for the lift station. The cost break down of the lift station included everything that was originally bid but eliminated the single 85 HP pump being replaced with three 17HP pumps. The three pumps/motors and VFD controls adds \$85,000 but the deduction of the 85 HP pump dropped the price down \$52,000. With the utilization of the three smaller pumps the city could achieve energy savings of approx. \$4,000 to \$5,000 per year. Total costs on this phase including re-engineering fees total \$254,300.

Question from the council about the pumping capacity of the three pumps versus the two larger pumps, are the three sufficient to pump the volume that the two pumps are doing. Jaglowski explained the energy saving being achieved is having the 17 HP pump operate at 200 gallons per minute while an 85 HP operates at a high energy use pumps the same volume of water. When demand requires more than 200 gallons per minute the second pump kicks in and finally the third pump at maximum flow. The three pumps have the capacity to pump what the two 85 HP pump.

Council asked about the replacement life of the pumps. Larger pumps lift expectancy is around 7 to 8 years. Smaller pumps use less energy and have a longer lift cycle of 10 to 12 years. In addition the current pumps are operating at a minimum load which is inefficient. The ideal is to have a pump run at max RPM which puts less stress on the internal workings of the pump. The smaller 17 HP pumps will operate at peak performance while the larger 85 HP pump is operating at a lower inefficient speed.

The Mayor made inquiry as to how far along with the project Keller is. Are they ready to put the project out to bid? Jaglowski indicated they are about 75% complete as to design. He has the balance compiled but he himself has not reviewed the final specification. Once he has reviewed the entire specifications he will submit the plans to DEQ for their review and approval. Once DEQ has the plans they have a response time of 42 days to accept or reject the plans. The local DEQ office has been very good at reviewing the plans once they have them.

Councilman Day made motion to approve having Keller's Associates to proceed with engineering and electrical design of the 3rd West lift station for submission for DEQ approval, seconded by Councilman Simonson.

Mayor Smith asked the clerk to poll the council.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Blackburn	Aye

Jaglowski exit meeting at 8:05PM.

Rocky Mountain Environmental:

Bryce Contor from Rocky Mountain Environmental came forward and handed out the draft copy of the water use study. Mr. Contor recommended the council review the report and schedule a meeting at a later council meeting to review the document in detail.

Changes in Water Deposit Policy:

The clerk reviewed with the council the draft copy of the proposed changes regarding water deposits. The proposed changes will amend Title 8, Chapter One of the City Rigby Code. Being that if the change is approved, the proposed change would need to be published and at a later date a public hearing would need to be held, after which the council could accept or reject the proposed change.

Councilman Day moved to publish the proposed change in water deposit policy seconded by Councilman Zimmermann. The Mayor asked for poll all in favor none opposed. Motion to publish passed.

Change in Personnel Policy – Compensated Vacation Days:

The clerk informed the council that they had approved the change in compensated vacation days at last council meeting. However, since the change involves the city personnel policy it needed to be changed by a city resolution. Resolution #161-2012 was drafted with the change as approved at last council meeting.

Councilman Blackburn moved to approve Resolution #161-2012 – Providing for unused vacation days to be compensated up to a maximum of 40 hours per years with approval of the department head and Mayor. Motion seconded by Councilman Zimmermann.

Mayor Smith asked the clerk to poll the council.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Blackburn	Aye

Resolution #161-2012 adopted.

Other Council Business:

- **Box Cargo Van:** Chief Hammon came forward and presented the council with an offer to donate a 1999 5x8 Pace cargo van. The van has a bent axle and would be used to house the crime scene equipment. The van would be housed in the parking lot adjacent to the police office. The only condition placed on the van was the right of the donor to receive the van back if the van is sold.

Councilman Zimmermann move to accept the cargo van seconded by Councilwoman Hinckley.

The Mayor asked for poll all in favor none opposed. Motion to accept the van approved.

- **Declare 2002 Dodge auto as surplus property:** Earlier this year the city acquired a 2002 Dodge Neo through a drug forfeiture. Jefferson County is holding a public auction later this year and the city could include the car in their auction.

Discussion mentioned other city property could be declared surplus and included in the auction. The items discussed are the two city dump trucks and the snow loader.

Prior to including the additional items the agenda would need to be amended.

Councilman Simonson moved to amend the agenda to include the two city dump trucks and snow loader, seconded by Councilman Blackburn.

Mayor Smith asked the clerk to poll the council.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Blackburn	Aye

Agenda amended to include added items.

Councilman Maloney moved to declare the following property as surplus property:

- 2002 Dodge Neo
- 79 GMC 1 Ton Truck
- 73 GMC Dump Truck
- Snow loader

Motion seconded by Councilman Simonson.

Mayor Smith asked the clerk to poll the council.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Blackburn	Aye

- Councilman Maloney complimented the city crews on the condition of the city parks.
- Councilman Maloney made comment on the procedures being used to enforce water ordinance. His comment was that a citizen had received a ticket, which was paid, but had not received a reminder or a warning prior to being ticketed.
- The Mayor commented the city hosted a breakfast work meeting with DePatco and expressed thanks to DePatco crew for the work they are doing in helping with the project and assisting the citizens.

Review and Approve Bills:

Councilman Blackburn questioned the bill from Jefferson Star: The bill (\$1,106.55) was for printing and advertising the "Beautification Program". Councilman Day moved to approve the bills, seconded by Councilman Zimmermann.

Mayor Smith asked the clerk to poll the council.

Councilman Day	Aye
Councilman Simonson	Aye
Councilman Maloney	Aye
Councilwoman Hinckley	Aye
Councilman Zimmermann	Aye
Councilman Blackburn	Aye

Review and Approve the Minutes:

Councilman Blackburn questioned what action the council took regarding the water ordinance at last council meeting. Councilman Day indicated the ordinance was not modified and would be reviewed after the current water season.

Councilman Simonson moved to accept the minutes of June 5, 2012, seconded by Councilwoman Hinckley.

The Mayor asked for poll all in favor none opposed. Minutes of June 5, 2012 approved.

Public Comment:

Having no public comment:

Motion to Adjourn:

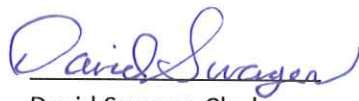
Councilman Simonson moved to adjourn, seconded by Councilman Zimmermann.

The Mayor asked for poll all in favor none opposed. Meeting adjourned at 8:40PM.

CITY OF RIGBY


Keith Smith, Mayor

ATTEST:


David Swager, Clerk