

City of Rigby
Council Meeting Minutes
April 16, 2015

Mayor Richardson called the meeting to order at 7:00 pm Thursday, April 16, 2015. The pledge of allegiance was given by Mike Maloney and Schyler Walker offered the prayer.

The Mayor asked the clerk to call the roll.

Councilman Taylor	Present
Councilman Sullenger	Present
Councilman Olsen	Present
Councilman Maloney	Present
Councilman Simonson	Present
Councilman Walker	Present

Also present: Keith Hammon, Robin Dunn, attorney, Rick Lamoreaux.

Review of the 2014 Comp Plan:

Jeff Patlovich came forward and reviewed with the council the comp plan that had been forwarded from the planning and zoning commission with a recommendation to approve. Mr. Patlovich stated the planning and zoning commission began work on the comp plan in April, 2010. They've held two open house meetings in September, 2014 with the public so they could have a period to comment on the proposed changes. They held their formal public hearing on November 13, 2014. After the November 13, 2014 hearing the commission accepted the plan with a "to accept" recommendation to the council. Since that time there have been two changes: Change of wording and referencing the city/county transportation plan under the general policy heading of "Transportation" and adding a general policy heading for "Public Airport Facilities."

The council discussed the statement for the airport and agreed to include a general reference in the policy that the plan should recognize the State Airport System Plan for the airport and the city will work with the airport board and Idaho Transportation Department and Division of Aeronautics that the airport continue to meet the current and future requirement of the aviation community.

Mr. Patlovich indicated the next step in the process would be for the council to hold a public hearing on the 2014 Comprehensive Plan with the changes as modified by the council be included.

Councilman Maloney moved to advertise the public hearing on the 2014 Comprehensive Plan be held Thursday May 21, 2015. The motion was seconded by Councilman Simonson.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

Quarterly Interfund Transfers:

The city clerk mentioned that during last council meeting he had forgotten to include two interfund transfers as called for in the budget to transfer \$3,750 to the library fund and \$4,000 to the park/rodeo committee from the general fund. The transfers have been established in the 2014 budget.

Councilman Taylor moved to authorize the two transfers seconded by Councilman Olsen.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

Amending City Code:

Due to lack of new information the ordinances dealing with code 5.2.3 and 5.4.4 were tabled.

Treasurer's Review of the February, 2015 financial statements and journal entries:

The treasurer reviewed with the council his management letter that accompanied the February, 2015 financial statements. In general all of the revenues and expenditures of the various funds of the city were within expected budget percentages. During the review he noted that utilities for the street lighting and water pump were higher than prior years but still under the current percentage of budget.

On a follow up question from the council, Councilman Taylor asked the treasurer to report back on his findings of the reason for the increase in utility costs.

The treasurer then reviewed with the council the journal entries he made during the month. The one entry outside of the normal was the inclusion for the expenditure for the new garbage truck under "encumbrances payable". While the truck has been ordered, no invoice has not been received however funds have been encumbered: hence the recording of the expense in the amount of \$245,000.

Close out of LID #7:

The fund that was used to finance the improvements on Romona St. – LID #7 has been fully completed. The fund has \$3,000 remaining and according to state statutes any remaining cash balance can be closed to the general fund.

Councilman Sullenger moved to close out LID #7 fund and transfer the cash to the general fund seconded by Councilman Maloney.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

Retire USDA-RD Loan #92.03:

The city clerk reviewed with the council his suggestion that the USDA-RD loan #92-03 be retired. USDA-RD had provided a statement on the loan what the payoff would be on May 1, 2015. The debt service fund has cash/investments in the amount of \$1.8 million. Annual payments for the DEQ loan and the two USDA-RD loans total \$635,000. The retirement of the loan would reduce the annual payment by \$63,000. By retiring the loan now, the city will save \$253,000 in interest if the loan were to run to its full term. Current interest that the city is earning is around 1.25% and the loan is accruing interest at 2.75%. The annual payment for the loan equates to \$3.25 per month that's on the monthly utility bill. If the loan

were to be retired, the net effect on the debt service fund would be to reduce the funds by \$900,000 and still leave a balance \$900,000 with which to fund the retirement of the remaining two loans amounting to \$565,000.

Councilman Taylor moved to retire the USDA-RD loan seconded by Councilman Simonson.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

Review and Approval of Bills:

The council reviewed the listing of the bills and the mayor indicated the library board submitted a separate listing of their bills. He noted the library bills were presented to the city this morning and needed to be added to the list that was prepared Friday.

Councilman Maloney moved the bills be paid including the library bills seconded by Councilman Olsen.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

Approval of the April 2, 2015 minutes:

Councilman Walker moved to approve the minutes of April 2, 2015 seconded by Councilman Sullenger.

The mayor called for a voice poll: All in favor none opposed.

Other Council Business:

- Idaho Falls Chukars: The mayor reviewed a proposal he received from the Idaho Falls baseball franchise. They are proposing hosting a Jefferson County Night at the ball field on July 6, 2015. They would like the city to support the event by purchasing 100 advanced tickets for \$400. No decision made.
- Road completion between the Annis Hwy and Courthouse Way: The mayor referred to a letter he received from Willard Price concerning the road connecting the Annis Hwy to Courthouse Way. The letter indicated Mr. Price is in the process of obtaining bids and expects to meet the completion date.
- Figure 8 Race: This Saturday there will be the first event of the season at the rodeo ground.
- City Wide Clean up – will be held Saturday, April 25, 2015. The drop off site will be the INL bus parking lot.
- Cellphone Application: The system is still not up and operating and the Apple system needs additional time to work. The mayor indicated he sent an email expressing concern over the delays.

- Library Week – Councilman Taylor said library week began April 12th and ends April 18th. Out of town residents can purchase annual passes through Saturday at half price.

Public Comment:

Kendra Decker representing David Decker was concern with the proposed industrial zone that is being proposed to their property. They want to build additional storage units and wondered if the industrial zone classification would ban storage units.

The mayor indicated the storage unit would be compatible in either a commercial zone or light industrial zone. The proposed zone change is not to zone them out but to clean up the surrounding property. The current zone classification would not be affected. He stated he would recommend they continue with their plans.

Executive Session:

Councilman Olsen moved that the council enter into executive session per Idaho Code 67-2345(c) for labor negotiations seconded by Councilman Sullenger.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

Council enters executive session at 7:57pm.

Council exits executive session at 8:35pm.

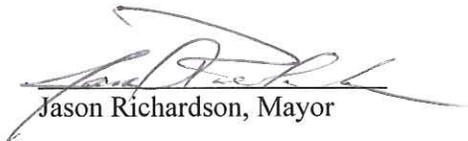
Adjournment:

Councilman Simonson moved that the council adjourn seconded by Councilman Maloney.

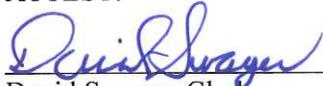
The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned at 8:35pm.

CITY OF RIGBY


Jason Richardson, Mayor

ATTEST:


David Swager, Clerk