

City of Rigby
Council Meeting Minutes
April 19, 2018

Mayor Richardson called the meeting to order at 7:00pm Thursday, April 19, 2018. The pledge of allegiance was given by Benson Taylor and the prayer given by Adam Hall.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilman Datwyler	Present
Councilman Olsen	Present
Councilman Taylor	Present
Councilwoman Weight	Present
Councilman Hall	Present

Also present: Chief Tower, Public Works Director Bradley and Attorney Dunn

Public Works:

Purchase of Pickup: Public Works Director Bradley explained the need for the pickup at this time being the pickup driven by the park/rodeo director is beginning to cost more in major repairs which is exceeding its value. Mr. Bradly has located a used '15 Chev pickup with 34,000 miles and an asking price of \$23,000. The pickup would be put into the rotation of the crew with the truck presently being driven by him would be rotated to the park/rodeo director.

Council discussed the need to have factory warranty on the truck. Council discussed the need for a dump truck and where it was in the 5-year capital outlay plan. Mr. Bradley felt the two dump trucks we have are only used during the snow plowing season and see very little use other than for snowplowing. He felt the current need would be met with the two newer trucks for the next 8-10 years. Mr. Bradley will work on a 5-year plan to begin replacing the 4 pickups over the next few years with the goal of replacing one a year versus four in one year.

Councilman Olsen moved to authorize the purchase of the '15 Chev pickup provided factory warranty is still in place. Motion seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Hall	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Sno-shack at Rodeo Grounds: Mr. Bradley said he had met with the Woods' who wanted to locate a sno-shack in or near the new playground. He indicated he had located a power source that would work for the sno-shack. The location is on the site of the Cordon's home and power is available from the meter that provides power to the Veteran Memorial. Council discussed having a written agreement drafted between the Woods' and the city with a beginning and ending date plus the compensation that would be paid. Council discussed the fee to be paid and additional fee if the shack is opened past Labor Day.

Councilman Taylor moved the mayor and public works director draft a contract for the sno-shack with a beginning and end date with extra compensation beyond Labor Day and a fee of \$300 for the season up to Labor Day. Motion seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Hall	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Curb/Gutter – Change order on LID Project: Mr. Bradley said the LID project had a line item for the replacement of five valley gutters. He reviewed the price stated in the contract with it being an additional price for the work and he has found a contractor who is qualified to do the work at a lower price per square yard. The line item was on the city's account and will not add or subtract any from any of the other work. Mr. Bradley has around \$19,800 left from 3rd West milling project. The price for four valley gutters will be \$6,632. This price is half the price quoted in the LID contract for doing one valley gutter. The price used in the LID was in square foot versus square yard which accounts for the variance.

Councilman Datwyler moved to authorize the change for the valley gutters at \$6,632 seconded by Councilman Hall.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Hall	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Annis Highway Grant: Mr. Bradley stated that he had talked with representatives from the Local Highway Technical Assistance Council (LHTAC) about on the Annis Highway. This was discussed late last year but due to the timing the city missed the application due by date. He has been in discussion with Harper Leavitt Engineers who is on the approved "term contract" with Idaho Department of Transportation for road design. The grant has roughly \$150 million available for "shovel" ready projects. To score higher on the eligibility funding the city needs a design and a set of plans in hand when they

submit their application which is due in December, 2018. Kyle Jones from Harper Leavitt Engineers came forward and informed the council what the next step would be to select a prequalified engineer who's on the ITD term contract. Once an engineer firm is selected to do the design phase of the project the price of the work would be negotiated between the engineer firm and the city for the design and plans for the road and submittal of the project to the grantee.

In addition to the Annis Highway, Mr. Bradley has asked HLE to look for a grant to expand the sewer line from 400 North to the wastewater treatment plant along the Annis Highway. He felt a second line was needed if the one line on 3900 were to ever fail.

Councilman Burke moved to select Harper Leavitt Engineers to proceed with the design and plans for the Annis Highway and to seek possible grants for the extension of the sewer line on Annis Highway to the wastewater treatment plant. The motion seconded by Councilman Taylor.

The mayor asked the clerk to poll the council:

- Councilman Burke Yes
- Councilman Datwyler Yes
- Councilman Hall Yes
- Councilman Olsen Yes
- Councilman Taylor Yes
- Councilwoman Weight Yes

Will Provide Water to Teton Heights Subdivision: Mr. Bradley handed out a letter from Stephan Grover who is requesting that city water be provided his subdivision which is south of the proposed new church being constructed at the intersection of 200 N and 4000 East. The developer is having trouble getting the required permits from Dept. of Water Resource for the development. Mr. Bradley indicated a model would have to be done to see what the minimum flow is required for the subdivision and if the city can provide the required water flow. He feels a 12 inch water line could be extended off of the water line being constructed for the church. He also said the developer would be responsible for the installation of the water line to the subdivision as well as into the subdivision itself. He felt it was something the city should consider.

Councilman Datwyler asked about the possibility and what the impact would have on the city if a school was built in the area. Mr. Bradley indicated the water for the proposed school would come from the water line running on Yellowstone. No new information is available concerning the availability of the land for the proposed water tank. The mayor indicated that the policy of the city is for the developer to turn any surface water rights to the city upon the development receiving potable water from the city.

Councilman Taylor moved that the city pursue a "will serve" letter to the developer after a model has been completed with the stipulation that any surface water rights in the development be turned to the city if water is provided to the development. Motion seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

- Councilman Burke Yes
- Councilman Datwyler Yes
- Councilman Hall Yes

Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

1st Reading of Ordinance 2018-594 – Terminating of the Urban Renewal Board:

Prior to the reading of the ordinance the mayor wanted to mention that three members of the urban renewal board terms had expired and during the last urban renewal board meeting two of the remaining three members resigned leaving one member on the board. He felt it important enough that the council forego the three readings of the ordinance and consider suspending the rules and pass the ordinance with the one reading. He wanted to keep the “board” active and not wait for the three readings. He then asked the attorney to read the ordinance in full.

Councilman Datwyler moved that the council suspend the rules noting the ordinance having been read in full and the subsequent two readings be suspended and the ordinance be published.

The council discussed suspending one of the two readings or suspending the next two as stated in the motion. Concern expressed about was not having an urban renewal board that could conduct business. Council discussed having five new members appointed to the board if the ordinance is not passed, or have the council begin serving as the board. Councilman Hall said the urban renewal has not been dissolved only that there is a change in the board itself.

Councilman Datwyler’s motion as stated above was seconded by Councilman Hall.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Hall	Yes
Councilman Olsen	No
Councilman Taylor	No
Councilwoman Weight	Yes (felt people had comments on the subject but were not in attendance)

Councilman Burke moved to adopt ordinance 2018-594 motion seconded by Councilman Hall.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Hall	Yes
Councilman Olsen	No
Councilman Taylor	Yes
Councilwoman Weight	Yes

Playground Equipment:

Councilwoman Weight said that in the last council meeting, council discussed spending \$3,500 for the three items in the playground however the motion only listed the three items. The \$3,500 price did not include freight which added an additional \$369 to the bill.

Councilman Taylor moved to approve the \$3,899 for the purchase of the playground equipment seconded by Councilman Hall.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Hall	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Painting of City Hall:

The clerk came forward and presented the council with two bids he had received to paint the foyer and the two restrooms. The two bids: Siepert Painting- \$1,715 and Josh Cutts - \$2,176.

Councilwoman Weight moved to approve the Siepert bid of \$1,715 seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Hall	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Treasurer's Report:

The treasurer came forward and requested the council authorize a transfer of the interfund transfer from the three enterprise funds to the general fund. The three enterprise funds will each transfer \$6,250 each to the general fund to reimburse the general fund for administrative services.

Councilwoman Weight moved to approve the transfers seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Hall	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Approval of Minutes:

Councilwoman Weight mentioned a second was missing on the reference to the executive session. The clerk checked his hand notes and indicated Councilman Hall had seconded the motion.

Councilman Taylor moved to approve the minutes as corrected seconded by Councilman Datwyler.

The called for a voice poll: All in favor none opposed.

Approval of Bills:

Councilman Datwyler moved to approve the bills seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Hall	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Other Council Business:

AIC Spring Meeting: The mayor reminded the council of the upcoming AIC spring meeting. He recommended those who could attend to attend. Council Hall, Olsen and the attorney asked to be registered for the meeting.

Opening of Scotty's Park (South Park): Councilwoman Weight said Lucky Dog Recreation would like to host a grand opening of the new playground on June 9 and encouraged everyone to attend.

Replacement of Trees in Central Park: The mayor wanted the council updated as to the status of the trees in the park. The power company contracted to trim the trees but the company over cut the trees and the decision was made to remove the trees. The city is working with Rocky Mountain Power for a grant to assist with replacement of more trees. Councilman Olsen indicated he had been contacted by an individual who recommended that the trees be of a minimum 2 inch caliper and not the small trees.

Annexation and Water Rights: The mayor said any development that has existing surface water rights that as property is annexed into the city the city will request those water rights be transferred to the city. He also mentioned any annexation to the south of the city is very limited due to existing subdivisions. He feels the city should annex when condition warrants and when water is being provided.

Hot Classic Nights: Councilman Hall said the Hot Classic Nights will be added a drag race between the law enforcement departments of the county, city and state.

Solar Lights: Councilman Burke asked about the status of the solar lights on the two highway entrance signs. The clerk said he asked about the light last fall but has not seen any progress. He would follow up on them.

Public Comment:

Doug Corbett: Came forward and asked what the urban renewal was and what function it served to the city. The mayor highlighted the organization of an urban renewal district and how it works to create jobs and economic development within its boundary. He listed the past projects that the agency had done in the boundary of its district.

Adjournment:

Councilwoman Weight moved that the council adjourn seconded by Councilman Burke.

The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned: 8:23pm

CITY OF RIGBY


Jason Richardson, Mayor

ATTEST:


David Swager, Clerk