

City of Rigby
Council Meeting Minutes
August 3, 2017

The mayor called the meeting to order at 7:00pm Thursday, August 3, 2017. The pledge of allegiance was given Kirk Olsen and the prayer given by Emily Thomas.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilman Datwyler	Present
Councilman Olsen	Present
Councilwoman Weight	Present
Councilman Taylor	Present
Councilwoman Thomas	Present

Also present: Chief Tower, Attorney Michael White

Public Hearing: - Zone Change - 150 N Railroad Ave. – Boyd Foster:

The applicant, Boyd Foster, came forward and explained what the intention is with the request for zone change. The potato processing plant, Sun Fresh, is in need of additional parking for their employees and would like to construct two potato cellars on approx. 7.12 acres east of the present potato shed. The cellars being that they will store unprocessed potatoes cannot be erected on property zoned commercial. However, with a zone classification of Industrial they can erect the cellars. The 7.12 acres being purchased is zoned commercial but the potato shed is zoned industrial. The acreage will be squared up with the existing property and the cellars will be built on the east side of the property with the cellars running north/south. The need to erect the cellars is to save time during the winter months when transporting the potatoes from the farm to the shed could be delayed due to below zero temperatures.

The mayor noted no one signed up to comment on the request. He then turned the time to the council for discussion.

Councilman Burke made the motion being there was no discussion, that the zone change be approved. Motion seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes
Councilwoman Thomas	Yes

Public Hearing: Annexation and Zone Request - 3863 E 300 North – Todd Stowell:

The applicant, Todd Stowell, came forward and explained the request for annexation with a zone designation of commercial. The current property has approx. 5.95 acres which includes his deceased parent's home. Mr. Stowell has a buyer for the property who wishes to build a professional medical building on the property and other such buildings. The property is currently not in the city boundary. The buyer could install a well and septic service being the property is outside of the city. Both parties would like to see the property annexed and have city water and sewer services. The catch is the cost of getting water and sewer to the property. Currently 5th West comes along the east side of property running north/south then veers east around the sub water pond then turns back south for the approach on Highway 48. The Stowell family has discussed donating a portion of the east side of the property to facilitate re-routing 5th West so it matches 5th West on the south side of Hwy 48. The east side of the property currently has a 12 inch water line running along the boundary. Putting the road over the water line would allow access to an additional section of land directly north of the 5.95 acres. The Stowell family wants to see growth in the city and feels if the property is annexed the growth to the west will continue, if the property is not annexed growth will stall. The problem confronting both the seller and the buyer is the cost of getting water and sewer to the property. Mr. Stowell presented estimates to install a sewer line and water line which totaled around \$45,000- \$50,000. If the city were to accept the property and re-route 5th West the cost may be reduced and the re-routing of 5th West would open the back section of land for future development.

The mayor noted no one signed up to comment on the request. He then turned the time to the council for discussion.

The council discussed the issue on 5th West, the water line and sewer access. Being there is an existing 12 inch water line on the east side of the property there would only need to have a 4 inch line to the property or something larger but not a full 12 inch line. The sewer line would need to be bored under Hwy 48. The council was unsure how to respond to Mr. Stowell. It was decided the full exploration of the options to acquire the property being donated would best be served in an executive session.

Councilman Taylor moved that the item and decision on the annexation be tabled and set for an executive session at the next council meeting. Motion seconded by Councilwoman Thomas.

The mayor called for a voice poll: All in favor none opposed.

Donation – City Fair:

The council discussed what the city should donate to the Kids Day program at the city fair. Last year the city donated \$100 in chamber gift certificates and Benson Taylor donated a mermaid swim tail. Councilman Olsen felt the city should donate \$150 for a prize. Some felt being Kings and Abbotts are no longer in business a kid couldn't purchase a bike. Councilman Taylor felt two gifts of \$75 each would be good.

Councilman Datwyler moved that the city donate two chamber gift certificates of \$75 each. The motion was seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes
Councilwoman Thomas	No – felt the amount should be increased.

Treasurer’s Report:

a) Repayment of Interfund Loan – LID #8 and Capital Improvement Fund:

The clerk noted the capital improvement fund had funded the expense for the residents for the LID #8 as an interfund loan receivable/payable. With the receipt of the assessment on LID #8 there is currently \$20,000 in the LID account. He requested that the council authorize the repayment of \$20,000 from LID #8 to the capital improvement fund.

Councilman Taylor moved to approve the repayment of \$20,000 from LID #8 to the capital improvement fund, seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes
Councilwoman Thomas	Yes

b) 2017/18 Budget presentation:

The clerk presented the council with the preliminary figures for the 2017/18 budget. He noted he had overstated the amount of property taxes that could be assessed by roughly \$9,700. The amount shown on the preliminary budget for the general fund would need to be reduced by \$9,700. He also noted that in the discretionary fund under “mayor/council” he had \$30,000 budgeted which could be reduced without having to affect any other line item.

He then reviewed the summary of funds showing estimated fund balance, estimated revenues and estimated expenditures and resulting net change. He also called attention to the footnote alongside the various funds with negative result with an explanation of what was causing the deficit. In all cases it was with capital expenditures being expended out of carryover fund balances.

A brief discussion on the library budget followed concerning most of the line items being increased by 3% but for the building maintenance line item which increased from \$2,100 to \$10,815. Councilwoman Weight texted the library director asking about the increase and was informed it was for the elevator and other items that needed to be brought into compliance.

Councilman Taylor asked about the total fund balance on the worksheet and why it wasn't presented with a total amount. The clerk indicated that he didn't total the column in that each fund stood by itself but the total just roughly estimating it would be around \$9 million (actual amount \$11 million). The councilman asked if the clerk was concerned with the amount being spent (\$8.7 million) over the revenues (\$7.2 million). The clerk indicated no given the items were for capital improvement for water, sewer and road improvements and the fund balances that have been accumulated over the years and even with the amount being spent all the funds with negative results still had positive ending fund balances in excess of the negative spending.

Councilman Taylor moved to authorize the clerk to publish the proposed budget with a public hearing on the budget for August 17, 2017. The motion was seconded by Councilwoman Thomas.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes
Councilwoman Thomas	Yes

Welcome to Rigby highway signs:

The council was shown the proposed sign that the chamber of commerce had approved to be installed on the north and south entrances. The mayor commented that he would prefer to have the script of the "Birthplace of" changed from cursive script to block script. The council also discussed the increase cost of using reflective material for an additional cost of \$700 per sign. It was mentioned that if the council were to approve the cost, the signs could be installed prior to the eclipse on August 21.

Councilman Burke moved to approve the expenditures of \$1,680 for the highway sign with the change as mentioned in the cursive writing changed, if possible. Motion seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes

Councilwoman Thomas Yes

Purchase of Police Uniforms/Tasers from Capital Improvement Fund:

Chief Tower brought to the council a request to purchase three items from the proceeds of the surplus sale. The items: 1) Tasers – 6 at a cost of \$6,336; 2) trauma kits – 7 at a cost of \$210; 3) uniforms – winter coat, shoulder patches/badges and formal hats – at a cost of \$3,213. The Tasers are being offered on a 5 year program with \$1,584 up front cost and the balance over 4 years. The chief is proposing that the city enter into the Taser program paying the first year premium and in the 2017/18 year budget pay off the remaining balance.

After discussion of the various items: Councilman Taylor moved to approve the purchase of the items as discussed from the capital improvement fund. Motion seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes
Councilwoman Thomas	Yes

Approval of Minutes:

Councilwoman Thomas stated the wording on the fair donation needed cleaned up. Councilman Taylor moved to approve the minutes of July 20, 2017 with clarification of the wording referenced by Councilwoman Thomas, seconded by Councilman Burke.

The mayor called for a voice poll: All in favor none opposed.

Approval of Bills:

Councilwoman Thomas asked about the bill for trees. The clerk said the expense included the fertilizer of the parks and the trees. The company has been changed from LawnTech.

Councilwoman Thomas moved to approve the bills seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes
Councilwoman Thomas	Yes

Other Council Business:

Library Summer Reading Program:

Councilwoman Weight said the library completed the summer reading program with 621 individuals of which 373 completed the program.

Public Comment:

None

Executive Session:

Councilman Burke moved that the council enter into executive session per Idaho Code 74-206(b) – to evaluate employees. Motion seconded by Councilwoman Thomas.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes
Councilwoman Thomas	Yes

The mayor requested that the public works director remain in attendance.

Council enters executive session: 8:53pm

9:25pm: Public Works director exits executive session. Planning/Zoning adm enters executive session 9:25pm.

9:45pm - Planning/zoning adm exit executive session.

10:10pm - Executive session closed, return to open session.

Council Discussion/Decision:

The mayor asked if there was any discussion/decision from the executive session. There was none.

Mayor's Comment:

Not being a part of the executive session, the mayor informed the council that he would be out of the state on August 17 and Council President Burke will conduct the meeting and would need to hold an executive session on the Todd Stowell application.

Councilman Taylor requested that the city attorney be briefed on the discussion that took place so he could inform the council of the council options regarding the land and infrastructure.

Adjournment:

Councilwoman Thomas moved that the council adjourn, seconded by Councilman Datwyler.

The mayor called for a voice poll: All in favor none opposed.

Meeting Adjourned: 10:12pm

CITY OF RIGBY



Douglas Burke, Council President

ATTEST:



David Swager, Clerk