

City of Rigby
Council Meeting Minutes
January 17, 2019

Mayor Richardson called the meeting to order at 7:00pm Thursday, Jan 17, 2019. The pledge of allegiance was given by Dr. Datwyler and the prayer given by Adam Hall.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilman Taylor	Present
Councilman Hall	Present
Councilman Datwyler	Present
Councilwoman Weight	Present
Councilman Olsen	Absent

Also present: Chief Tower, Mitch Bradley & Attorney Dunn

Police Dept – Purchase new vehicle:

Chief Tower came forward and stated that he had located a replacement police vehicle – '16 Dodge – that comes with a police package. It has 20,000 miles and the price would be around \$23,000 plus/minus.

Councilman Taylor moved to authorize the purchase of a vehicle not to exceed \$30,000 seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Taylor	Yes
Councilman Hall	Yes
Councilman Datwyler	Yes
Councilwoman Weight	Yes

Public Works- Purchase Agreement 1.791 acres for water tank/well:

Rick Miller from the Development Co came forward and reviewed the draft copy of the purchase agreement for the purchase of land needed for the new tank/well on 4000 East. The agreement was looking at an earnest money deposit of \$5,000. Councilman Taylor asked if the attorney had reviewed the contract. The attorney said he had the contract and noted it lacked providing title insurance. Councilman Taylor voiced concern about losing the earnest money. Mr. Miller will contact the seller and with advice from the attorney add to the agreement title insurance and other items the attorney deemed necessary after he's reviewed the draft.

Councilman Taylor moved that the mayor be given authority to sign the revised agreement subject to the attorney's review and release the earnest money. Motion seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Taylor	Yes
Councilman Hall	Yes
Councilman Datwyler	Yes
Councilwoman Weight	Yes

Public Works – USDA grant/loan Programs:

Cancelled

Public Works - Purchase new vehicle:

Mitch Bradley came forward and said he needed to replace one of the city pickups. He mentioned retiring one of the Ford pickups and selling while it still has value. He indicated the cost would be under what the police vehicle price as mentioned earlier and he thought he could get one under \$20,000. The clerk indicated there wasn't an individual budgeted line item for the pickup but an amount covering all equipment which the purchase would draw from.

Mr. Bradley was informed to obtain prices and bring them back to the council.

Public Works – Letter of Interest Wastewater Treatment Plant:

The mayor indicated the information in the council packet was only a letter requesting from DEQ that the city may need funds up to \$18 million for upgrades on the sewer treatment plant. The \$18 million is only an estimate – higher than needed – but used by DEQ to reserve that amount in their budgeting process.

Public Works – Excavation Permit:

Mitch Bradley said the city is beginning to see more contractors excavating in the city's roads and right of ways. Currently the doesn't have a permitting process to control who digs and have any control if the work is not repaired to city's spec. He mentioned that other cities have a permit for \$1,000 and upon completion if the work is done to city's spec that \$900 of the \$1,000 be refunded the contractor. The permit would a public works license and performance bond of \$500,000.

Permit tabled pending more review by the council.

Public Works – Purchase property 135 E 2nd North:

Cancelled

Museum Building – Insulation:

Councilman Olsen was absent so the clerk updated the council on what Councilman Olsen was requesting. The museum board needed to add insulation to the building and they estimated the cost would be around \$10,000. The museum board would like the city to participate with \$5,000 towards the cost. The clerk said the deputy clerk has applied for grants from various sponsors to see if part of the cost could be funded with grant funds.

No action taken, information only.

Review and Approval of Minutes:

Councilman Hall moved to approve the minutes of January 3, 2019 seconded by Councilman Burke.

The mayor called for a voice poll: All in favor none opposed.

Review and Approval of Bills:

The clerk indicated in the bill list one bill was listed as owing but the amount should have been posted as a credit, therefore, the amount to be paid should be reduced from \$32,663.06 to \$32,604.56 a reduction of \$58.50.

Councilman Taylor moved to approve the bills as corrected seconded by Councilman Hall.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Taylor	Yes
Councilman Hall	Yes
Councilman Datwyler	Yes
Councilwoman Weight	Yes

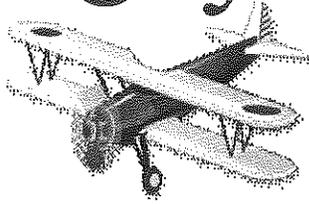
Other Council Business:

- a. Annual Airport Report: Mike Jenkins from the airport board came forward and read a report on the activities and accomplishments that the airport had accomplished this past year. He thanked the council for their support and contribution to the airport. He also informed the council that his term for serving on the airport board has maxed out. He noted that Richard Lee has been considered as a replacement member on the board and submitted his name to the council.

The mayor thanked Mr. Jenkins for his years of service and dedication to the airport and would be submitting Mr. Lee's name at the next council meeting.

- b. Planning/Zoning: The mayor informed the council that the city has hired Sharon Parry as the new p/z director and she began working today. He has also contacted a number of residents inquiring if they would like to serve on the p/z commission and he's received no replies. Two of the current member terms are expiring next month and he is looking for individuals to serve on the p/z board.
- c. Urban Renewal Board: The mayor has contacted six individuals who expressed a desire to serve on the urban renewal board. He needed to know from the URA if the membership should be 5,

U56 Rigby Airport



136 N. Yellowstone Hwy
Rigby, Idaho 83442

City of Rigby Airport Board Annual Report 2018

The Airport Board once again is proud to report to the Mayor and City Council the status and accomplishments at the City of Rigby Airport for which the Airport Board provides direction and oversight. Airport board members, airport tenants and community minded individuals have volunteered many hours of labor and equipment time to maintain, beautify and make upgrades to the airport. The Idaho Division of Aeronautics is in the process of updating the Idaho Airport System Plan (IASP) and Airport Economic Impact Analysis (AEIA). It contracted the firm Kimley-Horn to complete these actions. The engineer tasked to make the airport site inspection and compile the required data for the Rigby Airport said this about our airport "Rigby Airport was a pleasant surprise. I wish all my site visits were that productive! There is a lot going on at your airport." The airport board is not "surprised" we know what a truly valuable asset we have both from an economic impact and by providing vital services to our community.

There have been numerous challenges and accomplishments at the airport. Last spring the water well serving the tenants on the Northeast side of the airport went dry so a new well had to be drilled. All of the associated trenching, piping, electrical work, pump, controllers and necessary asphalt repairs were completed. A sincere thank you is extended to Bruce Spaulding who headed up the project and to Queen Bee Air Specialties and all others for their assistance in providing manpower and equipment to complete this project. A new hangar is planned for the Northeast along with another off airport hangar that will have a through the fence agreement. There have been four new hangars completed on the Southeast side with plans for additional hangars in the works. The electrical power backbone on the Southeast side was also upgraded by trenching six hundred thirty five feet, installing the necessary conduit and installing a new transformer for immediate needs and installing an electrical ground sleeve (primary power junction box) for future development. The water mainline was also extended a few hundred feet in preparation for additional hangars. Most of the labor and equipment for these infrastructure upgrades was voluntarily provided by the airport board and some airport tenants.

The airport board has been negotiating for several years trying to purchase additional land on the south end of the airport. The board is happy to report that the purchase was completed this year and an additional eight acres is under contract for purchase in two years.

6 or 7. The URA board will inform him of their preference and the attorney will begin work on an ordinance reestablishing the URA board apart from the city council.

Public Comment:

None

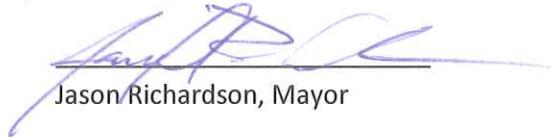
Adjournment:

Councilman Burke moved to adjourn seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned: 7: 55 pm

CITY OF RIGBY

A handwritten signature in blue ink, appearing to read "Jason Richardson", is written over a horizontal line.

Jason Richardson, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "David Swager", is written over a horizontal line.

David Swager, Clerk