

City of Rigby  
Council Meeting Minutes  
July 16, 2013

Mayor Smith called the meeting to order at 7:00PM Tuesday, July 16, 2013. The pledge of allegiance was given by Rick Lamoreaux, and Councilman Zimmermann offered the prayer.

Mayor Smith asked the clerk to call the roll.

Councilwoman Hinckley	Present
Councilman Maloney	Present
Councilman Simonson	Present
Councilman Zimmermann	Present
Councilman Olsen	Excused
Councilman Sullenger	Excused

Also present: Attorney Amy Sheets and Chief Hammon

Revised Street Classifications:

The Mayor stated the next item on the agenda was carried over from the previous council meeting. Councilman Maloney stated he reviewed the report handed out and it was acceptable to him. Councilman Maloney asked the public works if the classifications were acceptable to him. Lamoreaux indicated they were.

Being no further discussion, Councilman Maloney moved to proceed with the process to classify the streets of the city seconded by Councilman Simonson.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Maloney	Aye
Councilman Simonson	Aye
Councilman Zimmermann	Aye

Ordinance of Abatement of Dangerous Buildings – #2013-562

The clerk indicted the changes proposed in last council have been written into the ordinance before the council this evening. Councilman Zimmermann made formatting, punctuations, sentence structures corrections with council concurrence the changes were made.

Having no discussion, Councilman Zimmermann moved to advertise and hold public hearing on proposed Ordinance #2013-562 – Abatement of Dangerous Buildings, seconded by Councilwoman Hinckley.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Maloney	Aye
Councilman Simonson	Aye
Councilman Zimmermann	Aye

Decision on Water Line Project – Dove Avenue

Councilwoman Hinckley inquired if the water usage has changed with the conversion in the park. No estimates were available or on hand this evening.

Councilman Maloney indicated that if the city could proceed without going through the LID process he was in favor of doing do.

Councilman Simonson felt the line needed to be repaired and was in favor of proceeding.

Councilman Zimmermann asked if the engineer was ready to bid the project. The Mayor stated they were ready to put the project out to bid Wednesday morning.

Councilwoman Hinckley asked the timing when spud alley would be replaced. Public works stated the state has restricted digging on Hwy 48 for at least two more years. So most likely it would be replaced in 2015 or 2016. The clerk recapped the finances in the water fund with the expense of Dove being funded by the city and the remaining surplus balance that could be designated for future projects within the water system.

Councilman Simonson moved to drop the LID funding of the Dove Ave water project and complete the project from the water revenue fund seconded by Councilman Maloney.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Maloney	Aye
Councilman Simonson	Aye
Councilman Zimmermann	Aye

#### Appointment of Deputy Parks/Rodeo Director

The Mayor recapped the work and activities being done at the rodeo grounds. Current director Steve Cook has worked for 40 years and is nearing retirement. Brad Johnson has recently retired and has been assisting Steve. The Mayor nominated Brad Johnson as deputy parks/rodeo director.

Following brief council discussion, Councilman Zimmermann moved to approve the nomination of Brad Johnson as deputy parks/rodeo director seconded by Councilman Maloney.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Maloney	Aye
Councilman Simonson	Aye
Councilman Zimmermann	Aye

#### Presentation of 2014 Budget

The clerk began his discussion with four items that affected this year's budget.

Property Tax Revenues: The revenue that the city adds to its property valuation has been declining. New construction roll is around \$300,000 for the current year whereas in prior years it has been around \$1 million. With the decline in total valuation and reduced construction roll it is limiting the amount being able to be raised from taxes.

Employee Raises: Partly because of the decline in estimated revenues, all salaries were frozen at the current rate of pay. The budget has included a 5% end of year pay capped at \$500 per employee. All of the employees in the last budget year received above average pay increases. While some departments could pay an increase the clerk felt it was not equitable to allow some employees to have raises and other not.

Employee Insurance: The city participates with the employees an 80/20 insurance deductible buy-down. The basic policy with Blue Cross provides for an individual \$3,000 deductible. The 80/20 buy-down pays the individual employee co-pay after the first \$300 up to the Blue Cross deductible of \$3,000. The clerk has noticed an increase in the number of employees utilizing or will utilize the insurance option. Consequently he has increased the city expected payout in the various departments for

the insurance buy-down. While not expecting an increase in rates from Blue Cross he did factor in a 12-15% increase in premiums.

Judgment Levy: The valuation that the state assessed Pacificorp for their transmission lines and substation was challenged in the Idaho Supreme Court. Pacificorp prevailed that the assessment was too high. As a result the county withheld from the taxing entities the amount determined being as over assessed. The city's share of that totaled \$7,348. State code allows the entities to add to their current tax roll amounts withheld via judgments. The judgment levy will be a one-time levy for the current year.

The clerk reviewed the various funds with changes and explanations for the changes. He noted the police department will be losing the funding as well as the staffing for the junior high school resource officer and with the reduction from that source of revenue; the percentage being devoted from the property taxes has increased. He also commented on the receipts from court fees and fines have been decreasing over the prior years which are also affecting the percentage of support coming from property taxes.

The library fund will see a \$6,000 increase in receipts a change from \$143,000 to \$149,000.

The park fund will see a decrease in tax support. With the cities declining market valuation the maximum levy that can be raised for park/recreation is 6 mills which work out to \$72,600 for the current year down from \$74,000 last year. The park fund will operate with a deficient operation with the current projected deficient totaling \$1,425 which will be funded from prior year's savings.

Park/Rodeo Committee: Included in the 2014 budget is an increase in salary for the deputy director along with an increase in the director monthly salary. The proposed increase for the director is \$100 increase per month from the current monthly salary of \$100. The deputy director and other employees hired from the park/rodeo committee have been set at \$8,000 plus payroll taxes. The general fund will fund \$12,000 of the operations with \$4,000 being fund from the committee events.

Road Fund: Sees a slight increase in tax support and receipts in other sources. The amount allocated for street maintenance is higher than prior years. Depending upon the winter snow amounts current budgeted for snow removal if not expended can be re-budgeted for street maintenance.

The city's three enterprise funds revenues projections are based using current monthly rates. Water revenue receipts are higher than prior years mostly from metered water. Expenses are lower by \$200,000 with the completion of the Dove Ave water line. Sanitation receipts and expenses are lower than prior years and still remaining self-balancing. Sewer Revenue receipts are budgeted to increase \$90,000. Expenditures in collections decrease \$10,000; treatment plant increase \$127,000, mostly in labor and labor burden, and administrative expenses remain the same. The proposed LID on 1<sup>st</sup> North budgeted from 2013 being not completed is being carried over to 2014 - \$337,000. Overall the sewer revenue is budgeted to use saving in the amount of \$570,000. With the 1<sup>st</sup> North expense of \$337,000 and legal (\$200,000) accounting for the deficient.

The clerk recommended the monthly rates remain the same as for the current year with a five cent reduction in sewer. The reduction of five cents will save time at the front desk in making change for customers.

Councilman Simonson moved to accept the budget as presented and move to advertise and hold a public hearing on the 2014 budget seconded by Councilman Zimmermann.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley	Aye
Councilman Maloney	Aye

Councilman Simonson      Aye  
Councilman Zimmermann      Aye

Quarterly Interfund Transfers:

The clerk explained the quarterly transfer set in the budget for the period ending June 30 needed to be approved. The transfers from water, sewer and sanitation each have an amount of \$6,250 for a total of \$18,750 to be paid to the general fund. The transfers are to reimburse the enterprise funds administrative services paid from the general fund.

Councilwoman Hinckley moved authorize the transfers from the enterprise funds to the general fund be approved and made, seconded by Councilman Maloney.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley      Aye  
Councilman Maloney      Aye  
Councilman Simonson      Aye  
Councilman Zimmermann      Aye

Other Council Business

- City Picnic – The mayor reminded the council the annual employee picnic is set for Aug 21 at 6:00PM – location to be the Bob Brown Shelter.
- Weed Ordinance – Councilman Maloney brought up some suggestions that Jay Clark would like to see implemented in the weed ordinance. The mayor suggested the councilman deliver the suggestions to the clerk and they would be reviewed at next council meeting.
- Community Review – Councilwoman Hinckley commented the community review was coming due and she was still looking for sponsors. The mayor indicated that he had received a copy of the 2012 community review completed on the City of Driggs for her reference.

Review and Approval of Bills:

Councilman Zimmermann moved to authorize and pay the bills seconded by Councilman Simonson.

Mayor Smith asked the clerk to poll the council.

Councilwoman Hinckley      Aye  
Councilman Maloney      Aye  
Councilman Simonson      Aye  
Councilman Zimmermann      Aye

Approval of Minutes:

Councilman Maloney made one correction wherein he did not chair the meeting of July 2. Councilman Maloney moved to approve the minutes as corrected seconded by Councilwoman Hinckley.

The mayor called for a voice poll: All in favor none opposed.

Public Comment:

- **Deanna Dinsdale** – Read from a prepared list the various streets widths around town and noted if they had sidewalks.
- **Darwin Dinsdale** – Questioned why the LID on Annis Highway was dropped. Mentioned that there had not been any upkeep on West 1<sup>st</sup> North.

- **Bob Breckenridge** – Thanked the council for removing the LID along Dove Ave for the water line. Commented he is a certified Eagle Scout verifier and appreciated working with the city on the various Eagle Scout projects. Also listed concerns about water conservation efforts in the city.
- **Barry Lewis** – Handed to the council the prepared list from which Mrs. Dinsdale was reading from. Wanted to know how much cost savings could be achieved if the curb/gutters on the proposed LID project were dropped from the estimate. And what the cost of paving only would be.

Adjournment:

Being no further business: Councilman Simonson moved to adjourn seconded by Councilman Maloney.

The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned 8:08pm

CITY OF RIGBY

  
Keith Smith, Mayor

ATTEST:

  
David Swager, Clerk