

City of Rigby
Council Meeting Minutes
July 17, 2014

Mayor Richardson called the meeting to order at 7:00 pm Thursday, July 17, 2014. The pledge of allegiance was given by Jerry Simonson and Kirk Olsen offered the prayer.

The Mayor asked the clerk to call the roll.

Councilman Maloney	Present
Councilman Simonson	Present
Councilman Olsen	Present
Councilman Taylor	Present – via telephone
Councilman Walker	Absent
Councilman Sullenger	Absent

Also present: Chief Hammon and Attorney Dunn

The mayor requested the agenda be amended to allow item #5- Reading of Ordinance 2014-570 and item #6 – Reading of Ordinance #2014-571 be moved as items #3 and #4 on the agenda.

Councilman Simonson moved to so amend the agenda seconded by Councilman Maloney.

The mayor asked the clerk to poll the council:

Councilman Maloney	Yes
Councilman Simonson	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes

Reading Ordinance 2014-570 – Amending Zone Map:

The mayor read Ordinance 2014-570 in full.

Councilman Simonson moved to waive the second and third reading of the ordinance seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Maloney	Yes
Councilman Simonson	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes

Reading of Ordinance of 2014-571- Creation of LID District #8:

The attorney read the first reading of Ordinance 2014-571 – Creation of LID Dist. #8.

Waiver of Plat and Variance Fees:

The request came from Jeremiah Bigelow for a section of property situated between 1st South and Main and between 2nd West and 3rd West. The plat is surrounded on four sides by homes and access to the property has a 40 foot access off of 1st South. Mr. Bigelow would like to have the variance hearing combined in conjunction with the plat hearing. The mayor explained that most of the citizens complain about the number of times they have to appear to offer comments on a particular variance. The mayor commented that by combining the two hearings into one the affected residents would only need appear

once. The negative of combining the two into one would be that holding a second hearing new information that wasn't presented at the first would not be able to be presented to the p/z commission prior to their final recommendation. Mr. Bigelow request is that he be allowed to combine his variance hearing and site plat hearing into one hearing that will cover both items and not require two public hearings nor have to pay two hearing fees of \$300 each. Mr. Bigelow's access to the property is 40 foot access which will be addressed in the variance and his plot which also requires a public hearing.

Councilman Taylor felt the request would appear to make the process more efficient.

Councilman Taylor moved to allow Mr. Bigelow be allowed a waiver of two separate hearing fees and the proposal be combined into one hearing and one hearing fee with the issues clearly be identified to the residents in the notice. Motion seconded by Councilman Maloney.

The mayor called for a voice poll: All in favor none opposed.

Continuous Parking on city streets:

Chief Hammon stepped forward to address the issue of a camp trailer being parked continuously on city street during most of the summer. The issue was raised during last council meeting by a neighbor who complained the camp trailer was blocking both his view and that of the neighbor on the opposite side when they exited their driveways. The chief reviewed the city code and nothing is available that restrict parking. He also reviewed the state code and again nothing was found that addressed the issue. The chief commented that if the police were to issue a citation that required him to move the trailer off of city streets, then every trailer/car currently being parked on city streets would also need to be issued a citation. He felt the problem would grow exponentially and could create bigger problems.

Councilman Olsen and Maloney indicated they thought the trailer was being parked in front of the neighbor. Councilman Maloney would like the chief to check with other cities similar in size to Rigby if they have something that addresses this. Councilman Simonson also expressed concern and in his driving had seen similar instances with the view being obstructed when crossing a street where a RV was parked near the intersection. The mayor stated the cure may be worse than the problem. Councilman Maloney commented that he could see residents parking trailers on the street for visitors for a week or so.

Councilman Simonson moved to table the discussion pending more information seconded by Councilman Maloney.

The mayor called for a voice poll: All in favor none opposed.

Review of the 2015 budgets for governmental funds:

The clerk came forward and presented to the council the preliminary budget for the governmental funds. He presented a worksheet showing the projection used in computing estimated property taxes. Using the preliminary valuation obtained from the county (final figure will not be available until August 1, 2014) and the new construction roll which had three new homes completed plus a 3% increase over the prior year's levy (which amounted to \$35,227) the total 2014 levy would approximate \$1,238,000. From this amount he allocated the levy to the funds – general, library, road, park, and capital improvement. The library and park funds both have reached statutory limits to their respective mill levy. He then reviewed the worksheet with the other estimated revenues from state and other sources. Total revenues from all sources for all funds were: General Fund - \$1,123,318; Park - \$76,530; Road

Fund- \$320,795; and Capital Improvement Fund - \$51,056. The library board has yet to submit their budget request.

He then reviewed the proposed expenditures. He stated that he is estimating a 3% cost of living for all employees who had not already received a wage increase. He also has increased the cost of employee health insurance benefits with a projected 25% increase. He noted Blue Cross has not increased the city's premiums for the past two years and two employees have this past year incurred medical expenses beyond the deductible. He felt the 25% increase would more than cover any increase which the city will not know until December.

The general fund had projected revenues of \$1,278,000 and projected expenses totaling \$1,604,345. The expenditure included a proposed one-time transfer of the general funds surplus of \$350,000 to the capital improvement fund.

Councilman Taylor asked what was in the clerk's budget under computer expenses. The clerk explained the accounting software company has a monthly support fee of \$971 per month. Also included in the budget is maintenance for the computers.

The mayor asked about the 50% increase in vehicle expense. The clerk explained the vehicles are older and more expensive to maintain.

Councilman Taylor asked what the discretionary fund and the contingency fund were. The clerk explained the \$10,000 in the discretionary fund is for items that are unforeseen during this time of year as is the \$20,000 in the contingency fund. The amounts budgeted are for items that occur during the year that are not budgeted. Example is the Community Review.

The Park Fund will be receiving \$3,000 less from property taxes due to a decrease in the valuation and statutory limitation of 6 mills. The park fund estimated revenue is \$77,530 and expenditures of \$77,530, which are \$5,600 lower than the 2013 budget. The clerk also projected the minimum wage increasing to \$10.10 hour and he used this amount in the 2014 budget for summer help.

The Road fund will be receiving a larger percentage from property taxes of approximately \$25,000. The fund will also see an increase in franchise fees of \$30,000. Total revenues are estimated to total \$396,610. Expenditures are increasing from 2013 by \$45,000 to an estimate of \$377,110. Additional funding has been allocated to street sealing/chipping. Overall the fund had revenues exceeding budget by \$19,500. He noted the road fund and the library fund has not reached the financial goal of having a 90-day working capital. The excess revenues in the projected budget will help the road fund achieve the financial goal.

Capital Improvement Fund will have estimated revenues totaling \$51,066 from property taxes and sales tax. This is \$27,000 more than in the 2013 budget. In addition to the property and sales tax, the budget calls for a one-time transfer from the general fund of \$350,000. The proposal is for the capital improvement fund to assume the funding of large one-time capital outlay that occurs in the city: namely in the park, library, equipment that is used throughout the city that is not specifically funded through the enterprise funds. Items such as dump trucks, backhoes etc. are used throughout the city and not specifically in one fund or department. The police department has and is budgeting for vehicle replacement within its department being that the vehicles are used exclusive by the police. The library and park fund do not have the financial means to cover much more than their operating expenses.

Budgeted expenditures total \$225,000. The fund is projected to have a carryover of \$176,000 which will be used in future periods.

Park/Rodeo Committee has worked up a budget of \$56,600 for revenues. Included in this amount is a budgeted amount of \$16,000 from the general fund. Expenditures total \$56,600 which includes the lease payment of \$5,250 for the Kubota tractor.

The airport board has submitted a budget totaling \$40,000 in revenues and \$34,200 in expenditures. The airport is again requesting general fund support of \$6,000 which is included in their budgeted revenues.

The clerk reviewed with the council the dates for publishing the proposed budget and the date to hold the public hearing. The public hearing date was determined back in April and set for August 21, 2014. The city needs to certify the tax levy to county by Sept. 4, 2014. The city needs to publish the notice of hearing twice dates prior to the date of the hearing.

The mayor indicated the two items needing to be discussed and approved is the 3% cost of living increase and the 3% increase in property taxes. Councilman Simonson felt the 3% cost of living increase was justified as did Councilman Olsen. Councilman Taylor would like comparative figures of city employees with other cities. The clerk indicated he had access to various salaries being paid from other cities which he would provide to the council. Councilman Simonson stated he felt the city should take the 3% increase in property taxes to keep up with inflation. Other cities have a larger tax base from which to draw and without the city increasing its' rate the city would be falling behind.

Councilman Taylor asked when the library board needed to submit their budget to the council. The clerk indicated it needed to be submitted to the council by August 7. The mayor commented that given the amount the library will be receiving from property taxes and sales tax, their budget shouldn't change much from what it has been historically. The clerk indicated the board would be holding a work meeting early next week to review the library budget.

Councilman Simonson moved to hold the public hearing for the 2014 budget August 21 with the clerk publishing the notice of public hearing on August 13 and August 20 seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Maloney	Yes
Councilman Simonson	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes

Review and approval of Bills:

The clerk needed to make three additions to the bill list: Library Sales tax - \$80.78; Hartford Insurance - \$128.60 and Fleet Services for fuel - \$6,111.40.

Councilman Simonson moved to approve the bills as amended seconded by Councilman Maloney.

The mayor asked the clerk to poll the council:

Councilman Maloney	Yes
Councilman Simonson	Yes

Councilman Olsen Yes
Councilman Taylor Yes

Approval of Minutes:

Councilman Taylor moved to approve the minutes of July 3, 2014 seconded by Councilman Olsen.

The mayor called for a voice poll: All in favor none opposed.

Public Comment:

Barry Lewis: Reviewed suggestions about savings that could be realized in LID #8. He suggested narrowing the road from 48 feet to 42 feet. He felt that 80-90% of the residents were not opposed to a road width of 42 feet nor were the Stokers. He made his comment based on an article in the newspaper where Stoker was quoted as saying he was not opposed to the road being 42 foot width. He stated the residents would sign a document stating they were not opposed to the 42 foot road. He wanted the city to modify the description currently in the LID. By using 42 foot road, power and telephone poles would not have to be relocated. He also suggested having four foot sidewalks and due to ADA requirement that the sidewalk could be widened to 5 feet where it approaches the curb. He wanted to give the Stokers the assurance there would not be any further dissent from the residents.

The mayor mentioned the council could not make a decision regarding this but mentioned there are legal issues that needed to be considered.

Deanna Dinsdale: Mentioned there has been a trailer parked along 3rd West that is a hindrance to those driving at night. The trailer is unmarked and looks like a flatbed trailer.

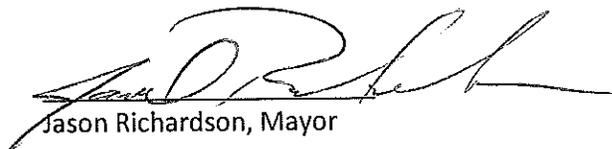
Adjournment:

Councilman Simonson moved to adjourn seconded by Councilman Maloney.

The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned: 8:25PM.

CITY OF RIGBY


Jason Richardson, Mayor

ATTEST:



David Swager, Clerk