

City of Rigby  
Council Meeting Minutes  
July 19, 2018

Mayor Richardson called the meeting to order at 7:00pm Thursday, July 19, 2018. The pledge of allegiance was given by Sam Tower and the prayer given by Doug Burke.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilman Datwyler	Present
Councilman Taylor	Present
Councilman Hall	Present
Councilman Olsen	Absent
Councilwoman Weight	Absent

Also present: Chief Tower and Mitch Bradley. Attorney Dunn (arrives 7:10)

Resolution #188-2018 – Custodianship of Records Requests:

The mayor explained the state legislature had changed the statute to require entities to designate a person(s) responsible for receiving public records request. The city has appointed the city clerk as the designated person for city records but for law enforcement and the police chief as the designated person for law enforcement records.

The mayor reads the resolution.

Councilman Taylor moved to adopt Resolution #188-2018 seconded by Councilman Hall.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Taylor	Yes
Councilman Hall	Yes

2018/19 Audit Engagement Agreement:

The city was in receipt of an audit engagement agreement with Jensen-Poulsen CPA's. The firm has been the auditor for the city since 2001. The agreement for the coming year is for the audit to be completed on or before March 15, 2018 at a fee of \$20,700.

Councilman Datwyler moved to accept the engagement contract with Jensen-Poulsen seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Taylor	Yes
Councilman Hall	Yes

LID #9- Summary of Ordinance #2018-595:

The clerk explained the summary of the ordinance #2018-595 was needed to be approved and read instead of publishing the entire ordinance.

The mayor reads the summary.

Councilman Hall moved to approve the summary of ordinance #2018-595 and the same be approved for publication seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Taylor	Yes
Councilman Hall	Yes

1<sup>st</sup> Reading of Ordinance #2018-595:

Councilman Hall moved that ordinance #2018-595 be read in summary only seconded by Councilman Burke.

The mayor called for a voice poll: All in favor none opposed.

Councilman Datwyler reads the summary of ordinance #2018-595.

(Attorney Dunn enters meeting – 7:10pm)

Recycle Bins:

The mayor asked public works director Mitch Bradley to come forward and address the issue of the recycle bins. Mr. Bradley explained that over the months the cardboard bins have been a problem for the city. Three or four times a week the crew has to clean up the area around the bins and use the backhoe to smash the cardboard down in the bins. Cardboard boxes are to be broken down and in a majority of times whole boxes have been thrown in the bins without being broken down. The second issue is with the metal recycle bins. The first bin for metal was too small and Pacific Recycle brought in a 20 foot roll off bin. The bins have been used to discard furniture, building material and household garbage. Due to the time and mess being created Mr. Bradley felt it best to remove all the bins subject to council consent.

The mayor indicated upon his arrival back into town on July 16 the mess was the first thing he saw. Councilman Hall concurred and being the Midnight Madness Car Show was being held the weekend of July 13/14 felt the mess needed to be cleaned up and supported their removal. Other council members expressed the same thought.

Lighting in Central Park:

Mitch Bradley explained the park has three lights on the interior of the park. The power is delivered via overhead lines and is running through the trees. The power company has reviewed the lights and will do one of two options: Trim the trees where the lines are running through or move the lights to the exterior of the park. Mr. Bradley felt the option of trimming the existing trees would result in the same situation that occurred this spring on the outer trees wherein they would be butchered. After discuss

the council felt the only option would be to relocate the lights to the perimeter of the park and to look at installing outlets on the interior in a planned series of upgrades.

Acquisition of Water Rights:

Roger Warner of Rocky Mountain Environment came forward and gave the council a slide presentation of acquiring additional ground water rights. His presentation explained that ground water rights are available and could be acquired by the city under limited conditions. The issue with the city is consumptive use versus non-consumptive use. The difference between the two is consumptive use eventually is put back into the system via the sewer system. Non-consumptive use is generally used for irrigation and is subject to water curtailment.

The council felt the city should begin budgeting for acquisition of water rights over the next few years with the intent to increase the city's water rights.

Approval of Minutes:

Councilman Hall moved to approve the minutes of July 5, 2018 seconded by Councilman Datwyler.

The mayor called for a voice poll: all in favor none opposed.

Approval of Bills:

Councilman Taylor moved to approve the bills seconded by Councilman Hall.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Taylor	Yes
Councilman Hall	Yes

Other Council Business:

- Rocky Mtn Power – Airport – The clerk explained the council had approved an earlier contract to upgrade the power system at the airport. After a review the airport board feels there is a need to increase the capacity of the power that could be made available. The change (\$6,390) is included in the bill list.
- Army Tank – The clerk mentioned that Ivan Urnovitz (from Washington State) along with Roy Gibson (Post Commander of the Rigby VFW Post) have been working on painting the army tank at the Veteran Memorial. They expect to complete the painting tomorrow. Ivan drove from Washington to do this on his own time and expense. Orin Welker is making metal plates to cover the broken shroud and lights that have been busted out over the years.
- Summer Picnic – The mayor mentioned the summer picnic is planned for September 13. Councilman Hall thought the location should be moved from the large shelter to the Rotary shelter near the new playground.

Public Comment:

Drew Miller – Mr. Miller came forward and explained the sewer project was short on top soil; had over extended the right of way beyond the legal limits and provided a list of plants that needed to be replaced. He presented the mayor with a letter of the overextended sewer right of way.

Executive Session:

Councilman Hall moved to enter executive session per Idaho Code 74-206(b) to consider the evaluation, hear complaints against a public officer, employee or staff member seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Taylor	Yes
Councilman Hall	Yes

Council enters executive session: 8:20pm

Council exits executive session: 8:54pm.

Discussion/Decision:

The mayor asked the council if there was any discussion/decision to be brought before the council after the executive session.

Councilman Taylor stated the "probation period" for Mitch Bradley was up and the council needed to adjust his salary. The mayor spoke highly of Mr. Bradley how he stepped into the job, undertaken the projects and worked through the issues as they arose. He also said it was a joy to work with him. And he thanked Mr. Bradley for his attitude. The clerk said he concurred with what the mayor had said.

The council discussed what the agreement was when Mr. Bradley was hired in November, 2017. The mayor indicated he felt his salary was adjusted 80% of the base during the probation. Councilman Taylor stated that Mr. Bradley was to complete a certification program during this time frame but had hired employees that had the necessary certification. The council felt Mr. Bradley was due the increase in salary at this time. After discussion the mayor would review his notes and advise the council at a later date.

Adjournment:

Councilman Datwyler moved the council adjourn seconded by Councilman Hall.

The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned: 9:10pm

CITY OF RIGBY

  
Jason Richardson, Mayor

ATTEST:

  
David Swager, Clerk