

City of Rigby
Council Meeting Minutes
July 6, 2017

The mayor called the meeting to order at 7:00pm Thursday, July 6, 2017. The pledge of allegiance was given Benson Taylor and the prayer given by Nicole Weight.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilman Datwyler	Present
Councilman Olsen	Present
Councilwoman Weight	Present
Councilman Taylor	Present
Councilwoman Thomas	Absent

Also present: Chief Tower, Attorney Dunn

Oath Office – Tonya Hillman – Rigby Urban Renewal Agency:

Ms. Hillman was not able to attend.

Audit Engagement Letter:

The accounting firm of Jensen & Poulsen submitted an engagement letter for the audit of the city finances for the period ending September 31, 2017. The engagement letter is a standard engagement letter with a due date for the completed audit due on or before March 15, 2018 and price barring unforeseen issues not to exceed \$19,895.

Councilman Datwyler moved to accept the engagement letter from Jensen & Poulsen seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes

Airport Grant & Construction Project:

Mike Byers, Rigby Airport board member, came forward and explained to the council the proposed grant from the Idaho Division of Aeronautics for \$27,000 which will fund 50% of the proposed airport improvement for taxiway and apron reconstruction, spot patching and seal coating for an estimated cost of \$54,000. The airport has budgeted \$20,000 in grant funds for the project and with the project exceeding the budgeted amount, it will require a budget amendment prior to year- end. The ag firm of Visser Ag Services has stated that they may contribute to the project depending on their finances. The grant was tentatively approved by the council back in December/January when it was first mentioned.

Now that the final dollar amount of the project has been determined the Division of Aeronautics has formally offered the grant to the airport board.

Councilman Taylor moved to accept the grant offer from the Idaho Division of Aeronautics for \$27,000 and authorize the project to proceed with an estimated cost of \$54,000 with the budget being amended later in the year. Motion seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

- Councilman Burke Yes
- Councilman Datwyler Yes
- Councilman Olsen Yes
- Councilwoman Weight Yes
- Councilman Taylor Yes

Water Lease Agreement – City of Pocatello:

The city of Pocatello has submitted a formal lease for the 2017 water mitigation call wherein the city of Rigby call was for 55 acre-feet from the 2016 Interim Mitigation Agreement. The total cost of the 55 acre-feet is \$20 per acre foot, \$1,100. The clerk mentioned the water call for the 2016 year was around \$2,700.

Councilman Olsen moved to approve the 2017 lease agreement between the city of Pocatello and the city of Rigby, motion seconded by Councilman Datwyler.

The mayor asked the clerk to poll the council:

- Councilman Burke Yes
- Councilman Datwyler Yes
- Councilman Olsen Yes
- Councilwoman Weight Yes
- Councilman Taylor Yes

Quarterly Interfund Transfers:

The treasurer recapped the quarterly transfer of funds that were budgeted in the current year’s budget.

	<u>To</u>	<u>From</u>
General Fund	18,750	
Water Revenue		6,250
Sanitation Fund		6,250
Sewer Revenue		6,250
Jefferson Historical Museum	2,500	
Rigby Airport	3,000	
Rigby Sr Citizens	4,500	
General Fund		10,000
Rigby Parks/Rodeo	15,000	
General Fund		15,000

Councilman Datwyler moved to approve the transfers seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes

Postage Machine Lease:

The current lease of the postage machine with Pitney Bowes is expiring and a new lease is being provided. The old lease had quarterly lease payments of \$272.49. The new lease has quarterly lease payments of \$160.20.

Councilwoman Weight moved to approve the lease with Pitney Bowes seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes

Discussion on Playground Equipment:

Councilwoman Weight presented before the council a revised plan for the playground equipment proposed for the south park. Two plans were presented with the council favoring option #1 over option #2 due to the height of the tower (12 feet versus 25 feet). Council discussed having foam padding installed under the swings and slides with bark covering the other play area and installing a sidewalk of some sort to contain the bark within the play area. The project could be installed around the first of September and the estimated time to erect would be one week. The city crew will erect the equipment with the supervision from Lucky Dog Recreation Company. Council expressed interest in getting the project installed this year over waiting for the spring of 2018.

Councilwoman Weight moved that the council proceed with the design option #1 with modification for foam padding, city crew assisting in the erection for a cost not to exceed \$275,000 as authorized by the Rigby Urban Renewal Agency. Motion seconded by Councilman Taylor.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes - Commenting that the area needed 8 to 10 benches over what is shown.

Approval of Minutes:

Councilman Taylor moved to approve the June 15, 2017 minutes seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor with Councilman Datwyler abstaining.

Councilman Datwyler moved to approve the minutes of June 29, 2017 seconded by Councilman Olsen.

The mayor called for a voice poll: All in favor with Councilman Taylor and Councilwoman Weight abstaining.

Approval of Bills:

Councilwoman Weight inquired about the bill reference "judgement". The attorney commented that the issue involved the Idaho Life magazine which the city had entered into and the resulting delay in the promised delivery. The attorney along with Councilman Olsen and the clerk appeared in court to protest the fee originally \$3,400 but could have been resolved had the defendant responded to the clerk's email, telephone calls and even the demand letter sent all prior to court action. The judge agreed and reduced the judgement from the \$3,400 to \$1,755.

Councilwoman Weight moved to authorize payment of the bills seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Taylor	Yes

Other Council Business:

Mayor: The mayor has been in talks with ITD concerning the intersection of Farnsworth and Stockham. ITD is proposing a "peanut" round-about at the intersection to assist with traffic flow. They will be looking for public comment at a later date. The mayor supports the concept subject to design.

Cordon House Site: Council asked about the status of filling in the basement of the Cordon house. The concern being a public hazard. The mayor said Rick Lamoreaux is working on getting it done.

Welcome to Rigby sign: Council asked about the deteriorated condition of the welcome to Rigby sign along Hwy 20. The chamber of commerce is working on getting it upgraded, when it will be done is not known. The mayor suggested the city could step up and assist with the sign being the chamber has contributed over the years with the Christmas lighting. The clerk will follow up with the chamber on what is needed to speed the process along.

May Financial Report: The treasurer presented the May financial report and indicated revenues were coming in with budget and expenditures were slightly below budget. He saw no red flags in any of the accounts.

Public Comment:

None.

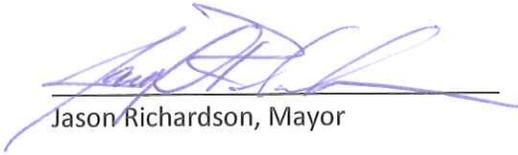
Adjournment:

Councilwoman Weight moved to adjourn seconded by Councilman Burke.

The mayor called for voice poll: All in favor none opposed.

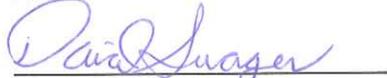
Meeting adjourned: 8:05PM

CITY OF RIGBY



Jason Richardson, Mayor

ATTEST:



David Swager, Clerk