

City of Rigby
Council Meeting Minutes
June 18, 2020

Mayor Richardson called the meeting to order at 7:00 pm Thursday, June 18, 2020. The pledge of allegiance was given by Aliza King and the prayer given Nicole Weight.

The mayor asked the clerk to call the roll:

Councilman D Burke	Present
Councilwoman King	Present
Councilman Davis	Present via telephone
Councilwoman Weight	Present
Councilman Datwyler	Absent
Councilman R. Burke	Absent

Also present: Chief Tower, Mitch Bradley, and Robin Dunn

Davis Resignation:

The mayor read an email that he had received from Councilman Davis stating that being he has moved out of the city he was resigning this evening from the city council. Mr. Davis thanked the mayor for considering him in August 2019 to serve on the council and he appreciated the time spent on the city council.

Nomination to City Council:

The mayor introduced Becky Harrison as his nominee to fill the seat vacated by Blake Davis. Mrs. Harrison has lived in the city for four years residing on 3rd West. She has been involved in city affairs often calling and discussing items with the mayor. With that the mayor placed Mrs. Harrison name forward as his nominee for city council and asked for a motion.

Councilwoman Weight moved to accept the nomination of Becky Harrison to fill the vacate position on the city council seconded by Councilwoman King.

The mayor called for a roll call vote:

Councilman D Burke	Aye
Councilwoman King	Aye
Councilman Davis	Aye
Councilwoman Weight	Aye

The mayor then gave the oath of office to Mrs. Harrison.

Mayor's Proclamation:

The mayor read the proclamation that Saturday June 27 is "Rigby Back in Business Day."

Approval of Beer/Wine Permit:

The new Good 2 Go Store located at 445 Farnsworth Drive has applied for a beer and wine license. Councilman Burke moved to approve the liquor license seconded by Councilwoman Weight.

The mayor called for a roll call vote:

Councilman D Burke	Aye
Councilwoman King	Aye
Councilwoman Harrison	Aye
Councilwoman Weight	Aye

Ordinance #2020-612 – Vacating Alley:

The mayor reviewed the reasons for vacating the alley east of the museum building. The ordinance will authorize the city to deed the property to the Good 2 Go Store with the city retaining an easement on 20 foot width of the alley for city use. The mayor indicated that generally ordinances are read three times but given the situation the city may opt to suspend the rules of the required three readings and approve after one reading.

Councilwoman Weight moved to suspend the rules and adopt Ordinance #2020-612 upon passage and publication after the first reading. Motion seconded by Councilman D Burke.

The mayor called for a roll call vote:

Councilman D Burke	Aye
Councilwoman King	Aye
Councilwoman Harrison	Aye
Councilwoman Weight	Aye

Annexation – Pacific Holdings #2020-613:

The mayor reviewed the ordinance to annex 24 acres located off of Annis Hwy and at the intersection of Annis and 400 North. The corner lot is 2.5 acres will be zoned commercial and the back acreage being zoned R-2 for multi-family. Planning and Zoning reviewed the annexation and zoning and its recommendation to the council is to approve the annexation and zone as requested. The stated the annexation could be adopted with a suspension of the required three readings but his preference would be to have three readings.

Councilwoman Weight moved to read ordinance #2020-613 in title and summary only seconded by Councilwoman King.

The mayor called for a voice poll: All in favor none opposed.

The mayor reads the title and summary of ordinance #2020-613.

Wellhouse #5 Bids and Motion to Proceed:

Mitch Bradley gave the council the bids tally for the construction of the Well #5 pump house. There were a total of five bidders on the project with Jerome Bowen Const (JBC) being the low bidder at \$1,017,676 followed by Edstrom Const at \$1,155,000. JBC met the bid bond and other requirements to bid on the project. Mr. Bradley recommendation was to award the bid to Jerome Bowen Const. at the bid price of \$1,017,676.

Councilwoman King moved to award the bid to Jerome Bowen Const and issue the notice to proceed. Motion seconded by Councilwoman Weight.

The mayor called for a roll call vote:

Councilman D Burke	Aye
Councilwoman King	Aye
Councilwoman Harrison	Aye
Councilwoman Weight	Aye

Sewer Collection Improvements:

Mitch Bradley presented the result of the current sewer collection project. Five bids were presented and reviewed Wednesday. Of the five bids submitted Edstrom Const. submitted the low bid of \$184,023.60 followed by Knife River Const of \$202,979. Edstrom bid was reviewed and they meet all of the requirements to bid and perform the job including a bid bond. Edstrom has worked in city in the past and they do quality work.

Councilman Burke moved to award the sewer collection project to Edstrom Const. for \$184,023.60 seconded by Councilwoman Weight.

The mayor called for a roll call vote:

Councilman D Burke	Aye
Councilwoman King	Aye
Councilwoman Harrison	Aye
Councilwoman Weight	Aye

NOVDA Trail Demonstration:

Marvin Fielding representing Keller Eng came forward and reviewed the status with the NOVDA wastewater treatment system. One item that came up is the single source of the NOVA system itself with the funding agency USDA-RD is questioning if the costs would qualify for reimbursement according to their regulations. The cost for the test system (\$550,000) may be eligible at a later date after review by USDA-RD. Fielding's recommendation was for the city to proceed with the testing process as discussed and get the system in place to begin testing by August 2020 and work towards getting the \$550,000 approved later. A second item was that Keller had reviewed the requirements that Idaho-DEQ set forth in the environmental and plan design. But DEQ has withdrawn funding this year for the construction of the plant, Keller switch to a second review based on USDA-RD requirements. The second review requires more time and work than originally bid. Keller is seeking an amendment to the

base contract for an additional \$10-15,000 fee. The council informed Mr. Fielding the bidding for the NOVDA test should precede and the contract amendment will be addressed at a later date.

Rick Miller from the Development Co came forward and explained why DEQ withdrew funding for the sewer plant. They withdrew being USDA-RD was looking at also funding the project and they didn't want to tie up \$18 million that other cities could utilize. DEQ indicated that in 2021 they would be open to funding that portion of the project not funded by USDA-RD. Mr. Miller also informed the council that another funding agency may have funds available: FEMA Mitigation Program. Keller submitted a request of \$800,000 for the new main lift station for the City, \$1,300,000 for the earthwork at the WWTP to get the improvements out of the flood zone, \$434,000 for the emergency power upgrades, and \$310,000 for SCADA upgrades.

Other Council Business:

- Attorney: The city attorney stated the county has completed their review of the court's fines and fees that were incorrectly underpaid to the city. The amount totaled around \$45,000 but he would like to have someone review the process to see if that figure was correct. He felt the amount should be higher. After discussion the attorney will get on the county's agenda and along with the clerk will review the findings.
- Summer Dinner – Councilman Datwyler and/or D Burke will get together to plan the summer employee dinner in August/September.
- Farmer Merchant Banquet – has been rescheduled to Wed July 22, 2020 at the county fair building.
- Mayor's absence – the mayor will miss the July 16 council meeting as he will be on vacation.
- Road Repairs – Councilwoman Harrison stated there were a number of pot holes on Third West due to excavation of phone or gas lines. Mr. Bradley is aware of them and will get them repaired.

Approval of Minutes:

Councilman D Burke moved to approve the minutes of June 4, 2020 seconded by Councilwoman King.

The mayor called for a voice poll: All in favor none opposed.

Review and Approval of Bills:

Councilwoman Weight moved to approve the bills seconded by Councilwoman King.

The mayor called for a roll call vote:

Councilman D Burke	Aye
Councilwoman King	Aye
Councilwoman Harrison	Aye
Councilwoman Weight	Aye

Executive Session:

Not needed.

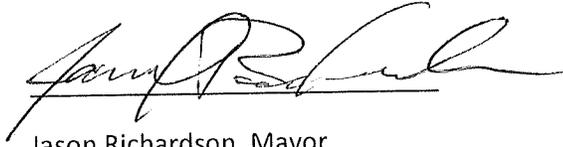
Adjournment:

Councilman D Burke moved to adjourn seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned: 8:57 pm.

CITY OF RIGBY

A handwritten signature in cursive script, appearing to read "Jason Richardson", written over a horizontal line.

Jason Richardson, Mayor

ATTEST:

A handwritten signature in cursive script, appearing to read "David Swager", written over a horizontal line.

David Swager, Clerk