

City of Rigby
Council Meeting Minutes
June 2, 2016

Mayor Richardson called the meeting to order at 7:00 pm Thursday, June 2, 2016. The pledge of allegiance was given by Kirk Olsen and the prayer was offered by Doug Burke.

The Mayor asked the clerk to call the roll.

Councilman Taylor	Present
Councilwoman Thomas	Present
Councilwoman Weight	Present
Councilman Burke	Present
Councilman Olsen	Present

Attorney Dunn and Chief Hammon also present.

Swearing In New Councilman:

The mayor gave the oath of office to Richard Datwyler.

Election of Council President:

Councilwoman Thomas nominated Councilman Burke as council president, seconded by Councilman Olsen.

The mayor called for a voice poll: All in favor none opposed.

Resolution #183-2016 – Signatory Agents for City Investments:

The council passed resolution #183-2016 naming the mayor, council president and city treasurer as the authorized agents on the city cash and investments accounts.

The Mayor asked the clerk to poll the council:

Councilman Taylor	Yes
Councilwoman Thomas	Yes
Councilwoman Weight	Yes
Councilman Burke	Yes
Councilman Olsen	Yes
Councilman Datwyler	Yes

Resolution #181-2016 – Sidewalk Replacement Program:

The mayor reviewed the proposed changes to the city's sidewalk replacement program. The new resolution allows for sidewalks on existing homes and for curb/gutter but deleted driveways approaches. It also sets a fixed dollar for sidewalks and curb/gutter for the city participation.

Consensus among the council was to allow curb/gutter. The amount determined for sidewalks was \$6.00 per square foot and \$13.00 per lineal foot for curb/gutter with after city's 50% participation would be \$3.00 for sidewalks and \$6.50 for curb/gutters.

Councilwoman Weight moved to adopt resolution #181-2016 with the curb/gutter being allowed and the set price for 2016 of \$3.00 for sidewalks and \$6.50 for curb/gutters as the city's portion of the participation. Motion seconded by Councilman Burke.

The Mayor asked the clerk to poll the council:

Councilman Taylor	Yes
Councilwoman Thomas	Yes
Councilwoman Weight	Yes
Councilman Burke	Yes
Councilman Olsen	Yes
Councilman Datwyler	Yes

Treasurer's Review of April 2016 Financial Statements and Journal Entries:

The treasurer reviewed the April 2016 management letter with the council wherein he reviewed the actual revenues to budget along with actual expenditures to budget. Overall he felt the revenues are exceeding budget and expenditures are below budget for most of the funds.

He reviewed the journal entries and explained that beside the recurring and normal entries for the internal service funds and interest earnings he made entries to several funds for contracts approved by the council and encumbered the expenditures for the amount of the contract. Three contracts in the road fund were accrued: seal coating, valley gutters, and chip seal.

The mayor commented that as noted in the treasurer's letter, in the water fund there is savings of \$14,000 over the prior years in power costs. He noted that Ken Harvey has been receiving training on the SCADA system and through his efforts the city is obtaining energy savings.

Review of the City's Personnel Policy:

Councilmen Burke and Olsen reviewed the 1998 personnel policy and using the suggested model obtained from ICRMP insurance updated the policy incorporated the model program with items unique to Rigby.

The council reviewed the policy page by page and made suggestions in the wording and language that needed to be changed and after the changes the policy was to be brought back for additional discussion.

Approve of 2016 Fireworks Permits:

Permits for six vendors selling fireworks in the city over the 4th July celebration were presented for council approval. The six vendors were:

Bryan Brushman	Stand at Tadd Jenkins Chev Parking Lot
Kings Variety Store	In Store Display
Broulims'	In Store Display
Paul Bradley	Stand 263 S State – Rigby Bowl Parking Lot
Tanys Searle	Stand East 1 st North and Farnsworth Way
Kim Anderson	Stand Broulims Parking Lot

Councilwoman Thomas moved to approve the six vendors at the location noted seconded by Councilman Olsen.

The mayor called for a voice poll: All in favor none opposed.

Approval of Minutes of April 21, 2016:

Councilwoman Thomas moved to approve the minutes of April 21, 2016 seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor none opposed with Councilman Datwyler abstaining.

Review and Approval of Bills:

Councilman Olsen inquired about the Blue Cross invoice the amount was quarterly or monthly. The clerk responded it was a monthly bill which included both the city's portion of the insurance and the employee's portion.

Councilman Taylor moved to approve the bills seconded by Councilman Burke.

The Mayor asked the clerk to poll the council:

Councilman Taylor	Yes
Councilwoman Thomas	Yes
Councilwoman Weight	Yes
Councilman Burke	Yes
Councilman Olsen	Yes
Councilman Datwyler	Yes

Other Council Business:

Street Sweeper: The mayor noted the street sweeper is due to arrive in the city around June 8.

Splash Park: The mayor commented that the city of Ammon has opened their new splash park and encouraged all of the council to visit the park. He discussed that having such a park in the city would be a benefit for the residents.

Stampede Days: Chief Hammon noted the city will be hosting the Stampede Days with a parade June 17 and 18. The council discussed having the council members ride on the fire truck and the throwing candy to the spectators. The council will make sure the candy is thrown out of the flow of traffic. The council will make guidelines on throwing candy.

Public Comment:

The mayor asked the scouts in attendance if anyone wanted to discuss anything with the council. Being none.....

Executive Session:

The mayor commented that he didn't have anything new to discuss with the council concerning the executive session and unless the council made a motion to recess into executive session he would skip over this item. (None made)


Adjournment:

Councilwoman Thomas moved to adjourn seconded by Councilman Olsen.

The mayor called for a voice poll: All in favor none opposed.

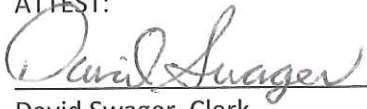
Council adjourned: 8:25pm.

CITY OF RIGBY



Jason Richardson, Mayor

ATTEST:



David Swager, Clerk