

City of Rigby  
Council Meeting Minutes  
March 15, 2018

Mayor Richardson called the meeting to order at 7:00pm Thursday, March 15, 2018. The pledge of allegiance was given by Doug Burke and the prayer given by Kirk Olsen.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilman Datwyler	Present
Councilman Olsen	Present
Councilman Taylor	Present
Councilwoman Weight	Present
Councilman Hall	Absent

Also present: Chief Tower and Mitch Bradley, Public Works Director, Attorney (Arrived 7:08)

Fair Housing Proclamation:

The mayor read the fair housing proclamation declaring April 2018 as fair housing month.

Public Works Items:

- a) Approval of backhoe purchase. Mitch Bradley explained that in additional discussion with Pioneer Equipment they dropped the price of the backhoe from \$66,000 to \$65,700. The machine has 44 hours on it and comes with a one year warranty.

Councilwoman Weight moved to approve the purchase of the backhoe from Pioneer Equipment for \$65,700. Motion seconded by Councilman Taylor.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

- b) Council's Ratification of Contract for 5<sup>th</sup> West Bridge. The mayor stated that based on last council's authorization, he approved the contract for the 5<sup>th</sup> West bridge last week to expedite the bridge due to water being let in the canal. He was looking for the council to ratify the contract to Cannon Builders for \$148,090.

Councilwoman Weight moved that the council ratify the contract with Cannon Builders for \$148,090 seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

- c) Approval of the sale of the road off of Farnsworth Way. Mitch Bradley indicated that his talks with Brad Hall he had agreed to purchase the section of road east of his lot off of Farnsworth.

Councilman Datwyler moved to approve the sale of the section of road north of the motel on Farnsworth to Hall. Motion seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

- d) In-Kind Work on Courthouse Way with County. Mitch Bradley explained that he met with the commissioners concerning the completion of the extension of Courthouse Way. They wouldn't give him a commitment until they had an estimate of costs. Mitch got the line item for the base and asphalt after his meeting with the commissioners. He will meet again with them with the figures they wanted. Edstrom is planning on hauling road base in around March 19 or 23 with the asphalt being done as soon as the hot plants open up. The mayor expressed concern that the road needs to get completed as soon as possible being that they could be construction started in the development and they will need to have the road completed. He also asked about the warranty the county will provide. Mitch indicated he has told the county that the one year warranty will apply to them as with any other contractor.
- e) Water Service to LDS Church 4000 East/200 North. Mitch said he had met with the architect and representative from the church concerning the water line they were asking the city to provide. During the meeting, they expressed willingness to sell the city two acres from their site to assist the city install a storage tank. They are working on the model to determine the minimum flows needed for the church and if the city can meet those requirements.
- f) Change of city code to Idaho Standards Public Works Construction (ISPWC). Mitch said the city had adopted the public works standards established by the City of Idaho Falls. In reviewing parts of the IF standards he noted differences between those and the ISPWC. He would like to begin making changes and in general adopt the ISPWC which are more universally adopted in east Idaho. The changes need to be done via ordinances. Mitch will begin reviewing the code and work on getting changes noted and brought before the council.

5. Approval of Planned Unit Development – Rigby Town Square.

Bo Porter of Fox Investments came forward and presented to the council the final concept of their development in Rigby Town Square. Mr. Porter showed a video of the project depicting the buildings, parking, green space and other facilities with the project. The project could have as many as 92 units but they have down sized the project from the 92 units to 57 units thus allowing for 30% more green space than required by code. Parking spaces per code require 163 spaces their project has 167 spaces with size exceeding city code. Interior roads have been widened from 25 feet to 32 feet. Each unit will have its own garbage can. They have created protective covenants to require the garage be used as a garage and not as storage and other restrictions. There will be 19 3-bedrooms units, 35 2-bedrooms units and 3 one-bedroom units with an office. The road for the cul-de-sac has been agreed between the three property owners that 15 feet will be deeded to north and south properties and the middle section of 30 feet will be used as an outlet for the development off of Pleasant Country Lane.

Councilman Taylor moved to approve the planned unit development in Rigby Town Square seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes - With the expression of being grateful for the effort they have expended in making this development to all involved.
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

6. Library Rental Rates.

Councilwoman Weight presented to the council a draft of the resolution the library is looking at to change the rental fees charged by the library for room rentals. Discussion on the need to hold a public hearing for the changes in the fees and if the resolution before the council was the same as previously discussed.

Councilman Taylor moved that the resolution being advertised as required by city code and a public hearing be set April 5, 2018. Motion seconded by Councilman Datwyler.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

7. County's Mitigation Plan.

Rebecca Squires, Jefferson County's Emergency Manager, came forward and explained the federal program that the county is involved with in coping with emergency disasters and how to plan for them. She cited the example of the city of Blackfoot where they got a grant from FEMA to expand their storm

water plan which allowed them to qualify for a \$2.6 million grant 75% funded from FEMA to install 2,200 feet of storm water pipe. She explained the city can participate and could qualify in a number a ways to obtain funding to mitigate areas of concern for the city. A lot of the work involves assessing where the city is at and what plans they have in case of a natural disaster. The city did not participate in the last program done in 2008. What the city needed to do would be to appoint a contact person, issue a letter of intent to participate and complete an assessment form. Council discussed a number of items one being drought and water needs. The mayor read the letter of intent and in further discussions felt the city should participate with the city clerk being the person of contact with his deputy and the planning/zoning admin assisting.

Councilwoman Weight moved that the city participate in the mitigation plan and sign the letter of intent seconded by Councilman Datwyler.

The mayor asked for a voice poll of the council: All in favor none opposed.

Approval of Minutes:

Councilwoman Weight moved to approve the minutes of March 1, 2018 seconded by Councilman Burke.

The mayor asked for a voice poll of the council: All in favor none opposed.

Approval of Bills:

Councilman Taylor questioned the bill from Cutting Edge for \$10,687. Scott Humphreys explained it was for the replacement of the variable speed pump in the oxidation ditch.

Councilman Taylor moved to approve the bills seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Other Council Business:

Lyle Kirkpatrick: The mayor informed the council that city employee Lyle Kirkpatrick was injured Monday and is currently in the hospital. He sent a get well card around and wanted the council to extend their best wishes to him for a speedy recovery.

Museum: Councilman Olsen attended the last museum board meeting and asked about the fire insurance on the building and contents, fire extinguishers and lease of the building. The clerk indicated ICRMP insures the building but not contents. As for fire extinguishers the clerk indicated that a service company came in the fall of last year and checked all the fire extinguishers in the library, city hall, police station, shop and the museum. The mayor said he had just received the lease from the attorney this evening.

Councilwoman Weight said that the Saturday free day at the museum had 132 groups go through the museum. And the Rigby Youth Committee is beginning to receive applications for volunteers.

Easter Egg Hunt: The Police Chief said the Easter egg hunt was scheduled for Saturday at 10:00 am in the city park and his department would be prepared to handle it.

Urban Renewal: Councilman Burke indicated if anyone had ideas for new project or other such improvements the urban renewal agency was looking for projects. The mayor suggested he contact the library to see if they needed assistance.

Public Comment:

James Davis: Mr. Davis came forward and expressed concern with the new development approved this evening if the project was going to impact the water/sewer/sanitation systems and had concern if high density of housing would impact crime. Mitch Bradley came forward and indicated that water and sewer systems had the capacity to handle the development. For sanitation, there is two slow days in the pickup schedule that the new development could be added without having to use a second truck. The mayor said in addition that the new development would be paying comparative fees for their services without having to increase those fees to the other residents. Chief Tower stated the rate of crime per capita is below the national average and the higher density appears to create incidents of police but it's no more than elsewhere in the city.

Executive Session: Councilman Burke moved that the council enter into executive session per Idaho Code 74-206 (c): To conduct deliberations to acquire an interest in real property which is not owned by the city. Motion seconded by Councilman Datwyler.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Council enters executive session: 8:30pm

Council exits executive session: 8:37pm

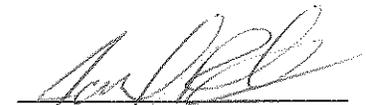
Discussion/Decision: The mayor asked if there was any discussion or decision regarding the executive session. Being none he moved to adjournment.

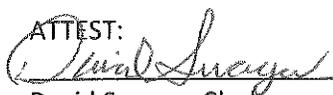
Adjournment: Councilwoman Weight moved the council adjourn seconded by Councilman Datwyler.

The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned: 8:37pm

CITY OF RIGBY

  
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Jason Richardson, Mayor

ATTEST:  
  
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David Swager, Clerk