

City of Rigby
Council Meeting Minutes
March 2, 2017

Council President Burke called the meeting to order at 7:00pm Thursday, March 2, 2017. He commented that Mayor Richardson was out of town along with Attorney Dunn. Filling in for the attorney was attorney Michael Whyte.

The pledge of allegiance was given Doug Burke and the prayer given by Nichole Weight.

The Chair asked the clerk to call the roll:

Councilman Burke	Present
Councilwoman Weight	Present
Councilwoman Thomas	Present
Councilman Taylor	Present
Councilman Olsen	Present
Councilman Datwyler	Absent

Also present: Chief Tower, Attorney Whyte

2016 Audit Report:

Sheri Poulsen, CPA and presented the 2016 audit report for the city of Rigby. She recapped the financial highlights of the city's operations: city net assets of the city increased \$1.7 million over the prior year; the general fund balance increased by \$358,000; the road fund increased by \$103,000. The general fund's ending fund balance represents 136% of the total general fund expenditures. The library fund, park fund and airport fund all ended the year in positive net position. The transfer from the general fund to the library was not expended during the year and is carried over into the current year. The library fund balance at September 30, 2016 is \$49,200. The park fund balance at year end is \$145,000 and the airport fund balance is at \$62,100.

All three of the city's enterprise funds also had positive net results for the year. Net income of the water fund was \$218,000 with ending net assets of \$3.5 million. The sanitation fund's net result for the year decreased by \$5,440. The decrease is accounted for with a transfer of \$57,475 for the street sweeper. The sewer revenue fund reported a net increase in net asset of \$784,000.

The cash and investments of the city are stated at \$10,448,000 which reflects an increase of \$1,254,000 over the prior year's balance. The audit report is a "clean" audit report. The city's position continues to increase and is miles and miles ahead of where it was years ago. And the city is doing a great job managing the funds and operation of the city.

Councilman Olsen thanked accounting firm Jensen and Poulsen for the work they performed on behalf of the city. He also wanted to give compliment to Clerk Dave Swager for the work he does in regard to the budget and finances in getting the city in the financial position we are currently in as reflected by the auditor.

Councilman Taylor moved to accept the audit report seconded by Councilman Olsen.

The Chair called for a voice poll: All in favor none opposed.

Amend Agenda:

Councilman Taylor asked if the agenda could be amended to move item #6 up being Mrs. Grant is in attendance. Councilman Taylor moved to amend the agenda seconded by Councilwoman Thomas.

The Chair called for a voice poll: All in favor none opposed.

Swearing in Library Board Member:

The clerk asked Mrs. Stacey Grant to come forward and administered the oath of office to Mrs. Stacey Grant.

Amend Agenda:

Councilwoman Thomas asked if the agenda could be amended to move item #7 up being Sue Kenny is in attendance. Councilwoman Thomas moved to amend the agenda seconded by Councilman Burke.

The Chair called for a voice poll: All in favor none opposed.

Kids Fair and Rigby Sr. Citizen Center:

Sue Kenny came forward and wanted to discuss two items with the council. The first is the upcoming solar eclipse. She also wanted to discuss the upcoming solar eclipse and the events being planned for it. For the fair the committee wanted to expand and build on the activities last year. She thanked the council for their participation in the Kids Day during the fair. She would like to request if the city would and could be able to expand your participation to the Kids Fair.

She also wanted to discuss the senior citizen building. She noted two major deficiencies regarding ADA accessibility and night time lighting. The parking lots need night lighting for the two parking lots. The parking lots need additional lighting. In addition the access to the building is not ADA compliant with the doors opening out and not in for wheel chair bound individuals. It was noted the city does not own the senior citizen building but is owned by the senior citizens center. Council mentioned they would assist in writing a grant that would be directed for those two items. Angie Hill with the city has taken training and would assist in that endeavor. Mrs. Kenny noted she was representing the Rigby Lion's Club and the Lion's Club would assist in getting the building ADA compliant.

2nd Reading of Ordinance #2017-587 – LID #9:

The chair asked attorney Whyte if he would read the summary of the ordinance. The attorney reads the summary.

Discussion on overnight camping and camping fees:

Councilwoman Weight asked if the restriction on overnight camping could be suspended by the police chief. The police chief felt the code Councilwoman Weight was referring to felt it was for in regard to emergency but not to special events. The item being discussed this evening was setting of the fees. Councilman Burke after discussion with Director Cook felt a fee of \$60 for the larger spaces and \$25 for the smaller ones. Idaho Falls is charge around \$100. The rodeo grounds have around 200 spaces available. Concern was mentioned on the overall costs and if the fees would cover the police coverage and portable toilets. Councilman Olsen felt the fees may be too low. Councilman Taylor felt \$25 for the tent was set good but \$75 wouldn't be out of line for the RV. Councilwoman Thomas felt \$75 and \$25 looked right.

Director Cook came forward and said he had marked out 200 spaces 20 feet by 60 feet which could be placed on the outside of the race track. Tents could be set up in the little arena. He felt comfortable with the 200 spaces number.

Councilman Taylor moved that the fee for overnight camping be set as \$75 per night for RV and \$25 per night for tent spaces. Motion seconded by Councilman Olsen.

The Chair asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Weight	Yes
Councilwoman Thomas	Yes
Councilman Taylor	Yes
Councilman Olsen	Yes

The clerk will do the required notice of publication and notice of hearing as required by code.

Treasurer's Report on January 2017 Financial Statements:

The treasurer came forward and briefly reviewed the January 2017 financial statements. He noted that most of the funds are standing in the actual comparison of revenue to budget are averaging above 34%. Expenditures are averaging from 21% to 30% below budget. All of the funds at January 31 have positive revenues over expenditures but for park/rodeo, airport and capital improvement fund. Park/rodeo have yet to begin their summer activities. The airport has incurred high bills for snow plowing. And the Capital Improvement fund has yet to receive the transfer from the general fund which will show up in February.

Councilman Burke if there was any plans in the future to pay down debt. The treasurer indicated he was looking a paying around \$350,000 later in the year depending on what happens between now and then. He also was waiting for the planned capital outlay expenditures from the public works department.

Recycling Bins:

Councilwoman Thomas has had numerous calls regarding the lack of adequate recycle bins in and around the city. She has contacted two recycle companies and Pacific Recycle will provide the needed containers and pay the city based on the amount collected. The bins would be provided free of charge and they will empty as needed. There would be separate bins for metal, tin, glass and paper/cardboard all paying different amounts based on the bins. She noted that the one container is always overflowing and spilling on the ground.

She also talked with Western Recycler and wanted to inform the citizens that they have a program where they will deliver a can and twice a month pickup for \$5.00 per month fee to the resident. Councilwoman Thomas felt something should be inserted in the monthly bill informing the residents of this option.

Discussion on relocating the current bins to another area: Mitch Bradley said the current location is limited. The bin is dumped on Friday and by Tuesday the bins are overflowing. One location discussed would be across the street along where the school buses used to load and unload. There is enough area along the road to accommodate any number of bins. Western Recycler will charge for a second bin.

Where Pacific Recyclers is offering to bring the bins in at no fee and for more items and pay for the material collected why not go with them? Further information and discussion will be brought forward.

Reactivation of Recreation Board:

Councilwoman Thomas at first wanted to expand the recreation board but in discussing the idea with other citizens she felt the need was for a more focused thought for culture and other upward growth items. And at this time she would like to table the discussion.

Brief discussion on the youth programs: baseball, basketball and football. Felt the fees being charged the parents for their children to participate is getting high if you have a number of children. Felt the city should not get involved where the parents and volunteers are running the youth programs. One comment was there isn't any adult league. Items other than sports should be involved, movies in the park being one.

Councilwoman Thomas moved to table the discussion seconded by Councilman Burke.

The Chair called for a voice poll: All in favor none opposed.

Approval of Minutes:

Councilman Taylor moved to approve the minutes seconded by Councilwoman Thomas.

The Chair called for a voice poll: All in favor none opposed.

Approval of Bills:

Councilwoman Weight moved to approve the bills seconded by Councilman Olsen.

The Chair asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Weight	Yes
Councilwoman Thomas	Yes
Councilman Taylor	Yes
Councilman Olsen	Yes

Other Council Business:

Chamber Banquet: The clerk reminded the council of the upcoming banquet and needed to have a head count from the council on those attending so he could order the tickets.

Cordon House: Councilman Burke informed the council the acquisition of the Cordon house is proceeding and waiting final transfer of title.

Playground Equipment: Councilman Burke stated he is having two different companies are coming at the next council meeting to present different options available for the playground equipment.

Public Comment:

None.

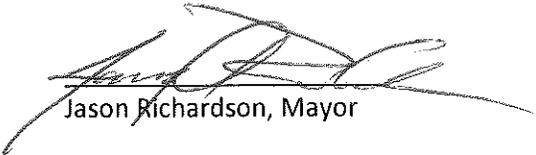
Adjournment:

Councilwoman Thomas moved the council adjourn seconded by Councilwoman Weight.

The Chair called for a voice poll: All in favor none opposed.

Meeting adjourned: 8:20pm

CITY OF RIGBY


Jason Richardson, Mayor

ATTEST:


David Swager, Clerk