

City of Rigby  
Council Meeting Minutes  
March 16, 2017

Mayor Richardson called the meeting to order at 7:00pm Thursday, March 16, 2017. Filling in for the attorney was attorney Rich Friess.

The pledge of allegiance was given Dr. Richard Datwyler and the prayer given by Emily Thomas.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilwoman Weight	Present
Councilwoman Thomas	Present
Councilman Datwyler	Present
Councilman Taylor	Absent
Councilman Olsen	Absent

Also present: Chief Tower, Attorney Friess

Public Hearing:

The mayor indicated the first order of business would be the public hearing on the fees for camping in city owned parks. The mayor asked if there was anyone wishing to comment on the new fees allowing for camping in city parks. Being none, he closed the public hearing.

Adoption Resolution #186-2017 – Establishing overnight camping fees:

Councilman Burke moved to adopt resolution #187-2017 establishment of overnight camping fees seconded by Councilwoman Thomas.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Weight	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes

3<sup>rd</sup> Reading of Ordinance #2k017-587 – LID #9:

Councilman Burke moved that the third reading of ordinance #2017-587 be suspended with the reading of the summary only. Motion seconded by Councilwoman Thomas.

The mayor called for a voice poll to suspend the rules: All in favor none opposed.

Attorney Friess reads the summary of the ordinance.

Councilwoman Weight moved to adopt ordinance #2017-587 seconded by Councilwoman Thomas. The Mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Weight	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes

Draft Ordinance #2017-588 – Allowing for overnight camping in city parks on declared special events.

The mayor indicated they had gotten the horse before the cart in approving of camping fees prior to allowing for camping. Having said that he explained the ordinance wherein with council approval overnight camping could be allowed in the city parks. Those being the central park, south park and that known and used as the rodeo grounds.

Councilwoman Thomas asked if this ordinance would be where an exception could be made to allow the dispensing of alcohol in the upcoming car show being held in the city park. The mayor suggested that item could be brought up in a later meeting under the liquor control ordinance. He felt the council should move on this so the city could begin to take reservations for the August solar eclipse.

Councilman Datwyler moved to publish ordinance #2017-588 – allowing for overnight camping in the parks on declared special events in the upcoming March 22 edition of the paper seconded by Councilwoman Weight.

The Mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Weight	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes

Police Policy and Procedures Manual:

Chief Tower came forward and stated he had checked with ICRMP on the new police policy and manual and felt the new manual would be better suited for the city than the current manual Lexipol. The Lexipol manual annual subscription is for \$2,500 is huge in volume. The ICRMP manual is smaller in volume and costs \$1,500 per year. Jefferson County has been using the ICRMP manual for two years and is very satisfied with it. The chief felt the ICRMP manual is better suited for the city and it has been endorsed by the Idaho Police Chief’s Association with 80 Idaho cities adopting it.

Councilwoman Thomas moved to allow the police chief to switch manual and authorize the mayor to sign the contract with is a renewable one year subscription. Motion seconded by Councilman Burke.

The Mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Weight	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes

Draft copy of proposed new regulation for the wastewater treatment plant – Ordinance # 2017-589:  
Scott Humphreys, treatment plant operator, came forward and explained to the council the issues the city was having in meeting quality tests from certain businesses that are discharging waste into the system. He noted that the largest business in the city was discharging materials which if not curtailed could leave the city open to being in violation of the DEQ permitted discharge permit. The business is making upgrades to their plant which would cut their discharge by around 50% which would in turn reduce our numbers and keep us in compliance with our permit. The new ordinance allows the city to penalize those businesses that violate the specific standards cited in the ordinance and to adjust their monthly billing based on the lab tests their discharge.

The council thanked Mr. Humphreys for his time in drafting the ordinance and for the work he does for the city.

Councilman Burke moved to publish a summary of the ordinance instead of publishing the entire 46 pages seconded by Councilwoman Weight. The attorney will assist in writing the summary.

The Mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Weight	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes

The mayor then called for a short recess at 7:30pm.

The mayor called the meeting back to order at 7:35pm.

Footbridge between Hunter Creek subdivision and Pioneer Park:

The mayor turned the time over to Councilwoman Weight. She had contacted the canal company and they have approved the engineering plans for a pedestrian bridge only. She feels the need for the bridge is one of safety and favors the footbridge on 4<sup>th</sup> West and leave the other bridge on 5<sup>th</sup> West alone. She would like to have some kind of fencing on the approaches of the bridge. If the amount for the fencing is not in the budget there is a grant the city could apply for up to \$5,000 to assist the cost of the fencing. The mayor asked where along the canal banks would the fence be set. Councilwoman Weight could not answer where the easement was for a fence would be or how far down off the bank it would have to be. She will contact the canal company with the concern and get back to the council.

Councilman Datwyler expressed concern with the fence if it was only ten feet in length the kids will walk around the end of the fence. The bridge being discussed is strictly a foot bridge only and on 4<sup>th</sup> West.

Pending more information the item was tabled.

Approval of Minutes:

Councilwoman Weight moved to approve the minutes of March 2, 2017 seconded Councilman Burke.

The mayor called for a voice poll: All in favor none opposed with Councilman Datwyler abstaining.

Approval of Bills:

The mayor asked the clerk if there was any item needing attention in the bill list. The clerk commented that the only item was the check payable to First American which is an exchange check from the Rigby Urban Renewal Agency for their portion of the purchase of the Cordon house at the rodeo grounds.

Councilman Datwyler moved to approve the bills seconded by Councilwoman Thomas.

The Mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Weight	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes

Other Council Business:

**Cordon House:** The mayor said the urban renewal can improve property but not hold title to property. The idea being sought would be if the house has any salvage value wherein an individual would remove the home from the property. But first the property must be declared a surplus property and proceed from there. The value of the home was around \$80,000.

**Mental Health:** The clerk indicated that on each of the council members desk was an email from Megan Erwin concerning mental health and the local businesses that participated in the campaign to bring awareness of the signs of individuals having mental issues.

**Community Calendar:** Councilwoman Thomas stated she had compiled the year's community events and printed the events in the calendar for the year.

**Upper Valley Realtors Grant:** Councilwoman Thomas said she had discussed a grant sponsored by the Upper Valley Realtors and the fence that Councilwoman Weight mentioned would be an ideal project for consideration.

**Recycle:** Discussion on last week's discussion of recycle bins the city is in the process of getting the bins as discussed. The mayor asked about any proceeds that are earned from the recycling program where the funds would be deposited. The clerk indicated the sanitation fund would be the appropriate fund being it is trash related and would be set in that fund and the proceeds used for expenses which may or may not arise.

Public Comment:

**Tiffany Clifford:** Expressed concern about the footbridge. She discussed the footbridge with Councilwoman Weight for about an hour today. Mrs. Clifford has concern with not so much property values but with marketability of homes. In talking with Councilwoman Weight she indicated that in talking with various realtors the marketability of homes would be extended with a foot bridge but not property values. Mrs. Clifford in thinking over the statement as to marketability had concern with that having an impact on her home. Having three small children Mrs. Clifford is concern with their safety. Crime along Caribou is high and people cannot leave packages out for fear of them being stolen. The canal needs to be fenced and should be a priority but even that gives a false sense of security.

Dananda Stowell: Mrs. Stowell also expressed children's safety being a concern. A footbridge will entice kids to play on and around it. The only reason that she has heard of the need for a bridge was access to church. This should not be a reason for a bridge. The likelihood of increased drownings occurring will increase. Public funds are paying for the bridge in even with the \$5,000 grant the council discussed.

Chad Larsen: Recently sold his home in Hunter Creek because of the continual talk of the city installing a bridge. 20 to 30 kids play night games in the neighborhood and with access of other kids from Caribou it will cause more concern. Crime as mentioned is a concern. He's talked with one mail carrier who stated the post office will not leave packages on the front steps due to theft. The idea of a footbridge should be dropped and the property for the bridge/roadway abandoned and turned to private ownership. If that were to occur he'd move back to Hunter Creek.

Executive Session:

Councilman Burke moved that the council enter into executive session per code 74-206(a) to evaluate staff member/employee seconded by Councilwoman Thomas.

The Mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Weight	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes

Council enters executive session at: 8:00pm

Council exits executive session at 8:55pm.

The mayor asked if there was any discussion/decision from the council.

He asked the clerk being there is not an item on the agenda for a decision if it would be appropriate to do one now. The clerk stated it was an oversight in not adding that to the agenda but unless the item was pressing it would be best to do so on the next regular meeting in open council forum.

That being the recommendation of the clerk, the mayor then asked for a motion to adjourn.

Councilwoman Thomas moved that the council adjourn seconded by Councilman Burke.

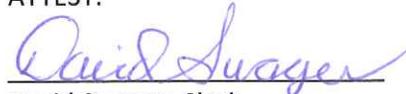
The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned: 9:00pm

CITY OF RIGBY

  
Jason Richardson, Mayor

ATTEST:

  
David Swager, Clerk