

City of Rigby  
Council Meeting Minutes  
May 24, 2018

Mayor Richardson called the meeting to order at 7:00pm Thursday, May 24, 2018. The pledge of allegiance was given by Kirk Olsen and the prayer given by Adam Hall.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilman Datwyler	Present
Councilman Olsen	Present
Councilwoman Weight	Present
Councilman Hall	Present
Councilman Taylor	Absent

Also present: Chief Tower, Public Works Director Bradley and Attorney Dunn

Proclamation:

The mayor read the proclamation declaring June 2, 2018 as "Rigby Lions Club Day".

Amend Agenda:

The mayor commented that two items came up after the agenda was published and would like to amend the agenda to allow for them:

- 1) Airport Power Line Extension – Came to the city this afternoon.
- 2) Museum Bldg. – Fencing in a portion of the property which he had discussed last week but failed to get it added to the agenda.

Councilman Burke moved to amend the agenda for the two items seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor none opposed.

Museum Building:

Leon Guymon representing the museum board came forward and asked the council if the museum could fence off the east side of their building (under the canopy) to allow for a display of antique farm implements. The museum board would pay for the fencing and do the labor but the city may need to assist in drilling for the fence poles.

The council discussed access to the property and security to prevent kids from climbing from the fence to the roof of the building. Concern was also expressed about fire exit from the building being one of the exit doors exits through the area to be fenced off.

Councilman Olsen moved to allow the museum to fence in the area subject to approval from the fire department and for the museum board to report back to the council what the fire department said about the fire exit. Motion seconded by Councilman Datwyler.

The mayor called for a voice poll: All in favor none opposed.

Public Works Department:

Annis Highway Design Contract: Mitch Bradley reviewed the revised contract submitted from Harper Leavitt Engineers for the design work on the proposed Annis Highway upgrade. The scope of the engineer's work had been clarified to what the council expressed during the last council meeting.

Councilman Datwyler moved to approve the contact to Harper Leavitt Engineers for the design of the Annis Highway for \$99,950 seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Hall	Yes

Sewer Line Extension: The second contract presented to the council was for the extension of the sewer line from the intersection of Annis and 400 North to the wastewater treatment plant. Harper Leavitt Engineers was submitting a contract for proposed pressure sewer line of approx. 6,000 feet with topographical survey. The contract for the plan is for \$24,950.

Councilman Hall moved to approve the contract to HLE for \$24,950 seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Hall	Yes

Water Line Extension 4000 East to 200 North: The apparent low bidder on the new Holbrook Heritage Church was DL Beck. The alternate bid for the upsizing of the water line from 12 inch to 16 inch is \$135,100 for the city's share. Council discussed the need of the 16 inch line and what the result would be if the city did not obtain the acreage at 200 North for the tank and well. Mr. Bradley said other sites could be made available and felt the 16 inch line was needed for not only the church but possible other subdivision and proposed new elementary school to be built somewhere in the general area.

Councilman Hall moved to approve the payment of the \$135,100 for the upsizing of the water line along 4000 East seconded by Councilman Olsen.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	No – Express reservation if the proposed tank site was not available.
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Hall	Yes

Rigby Canal: The mayor said he had met with two representatives from the Rigby Canal Company who were expressing concern with the amount of trash, grass and limbs being thrown in the canal. The trash is being held up on the new 5<sup>th</sup> West bridge which is and could cause flooding along Caribou. The canal company also complained about homeowners building fences in the canal right of way. State law will allow the canal company to remove any fence that encroaches into their right of way while doing canal maintenance. The city crew is checking the 5<sup>th</sup> West bridge daily to remove logs and other debris. This is causing time and expense to the city which if the residents were to reframe from throwing thrash in the canal will save both the canal company and the city time and money. The mayor said last week he noticed a “ton” of grass clipping going past his backyard which his wife commented had been flowing for the past 30 minutes. The grass clipping end up in some farmers headgates and restricts his water flow.

Police Department:

Chief Tower came forward and reviewed the status of his office computers. Several of the existing computers are outdated and not functional. His department has scraped together from three/four computes into one functioning computer. But he still needs to purchase two computers for the officers.

Councilman Datwyler mentioned the college has surplus computers available for a relative small price. Chief Tower said he would look at those if they are functional for his use.

Councilwoman Weight moved to authorize the police department to purchase two computers up to \$1,600 seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Hall	Yes

Clerk’s Dept:

Fireworks Permits: The clerk came forward with application for 5 fireworks permits for the 4<sup>th</sup> of July. The five vendors are:

Tanys Searle	Parking Lot - 289 E 1st South	Broulim's	In Store - 150 S State
Paul Bradley	Parking Lot - 247 Farnsworth	Bryan Brusman	Parking Lot - 409 Farnsworth Way
Kim Anderson	Parking Lot - 150 N State		

Councilwoman Weight moved to approve the five permits seconded by Councilman Datwyler.

The mayor called for a voice poll: All in favor none opposed.

Interfund Transfer: The clerk referred to an email he had received from the airport board indicating they were in the process of obtaining additional land for hangers and runway extension. The city has been transferring \$20,000 from the capital improvement fund for the past three years in anticipation of the purchase. Being the funds have been budgeted in the current budget he is requesting council authorization to transfer \$20,000 from the capital improvement fund to the airport for capital outlay. With the current \$20,000 it will give the airport \$82,000 for fund the land purchase.

Councilman Datwyler moved to authorize the transfer of \$20,000 for the airport capital project seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Hall	Yes

Airport Project:

The mayor indicated the council had received an email from the airport board requesting permission to expend \$3,298 for the cost of expanding the power for three new hangers. The mayor said this was being funded from the airport board budget.

Councilman Burke moved to authorize the airport board to expend the \$3,298 for the power line extension seconded by Councilman Datwyler.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
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Councilman Datwyler in reviewing the agreement between the airport board and Rocky Mountain Power stated a statement in the contract as "the board was responsible for the ground work and trenching for the power line". Mr. Bradley stated the city had in the past done similar work and all of the labor and equipment charges would be charged to the airport and that he and city crew would assist where needed.

Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Hall	Yes

Urban Renewal Agency:

The mayor said the council is now the board for the urban renewal agency. They need to set a meeting to establish the officers of the URA. The council discussed when a time would be available when all

could attend. The meeting will be short being it only is to organize the officers of the agency. Councilman Burke stated at most the meetings he's attended have lasted under an hour.

Councilman Hall moved to have the urban renewal agency board meeting set for June 7 at 8:00pm following the city council meeting. Motion seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor none opposed.

The clerk will make the required notices of the agency meeting date and time.

Approval of Minutes:

Councilwoman Weight moved to approve the minutes of May 3, 2018 seconded by Councilman Datwyler.

The mayor called for a voice poll: All in favor none opposed.

Review and Approval of Bills:

The clerk noted the library brought in their bills late this afternoon and he would like to add these to the bill list. The total of the library bills total \$1,985.35.

Councilman Datwyler moved to approve the bills including the library bills seconded by Councilman Hall.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Hall	Yes

Other Council Business:

Beer Garden: The mayor asked the police chief if there were any issues with the beer garden. The chief responded there were a couple of individuals who brought beer into the grandstand. They were asked to dispose of it which they did. Outside that there wasn't any issue he was aware of.

Central Park: Councilman Hall asked if the city would look at the power in the central park and see if more could be brought in. Mitch Bradley will get with Councilman Hall and see what would be needed.

Scotty Park: Councilwoman Weight said a grand opening is being held at Scotty's Park Saturday June 9<sup>th</sup> at 10:00am. She invited all the council to attend.

Public Comment:

Drew Miller: Mr. Miller came forward and express displeasure with the work done on the just completed LID project and sewer line. He stated the new sewer line had been moved north 10 feet into his yard which is preventing him from building a shop on the back of his property. The sewer line has a restriction of 10 feet on either side of the line. Plus the ground had been trenched 18 feet and back filled and compacted at various levels which further prohibit him from getting any concrete company to

pour a slab on "disturbed soil". The sewer line took out a number of plants which have been replaced only piecemeal and with smaller plants than what existed.

The mayor and council discussed the issue and will get hold of the contractor and review Mr. Miller's complaints and get back with him. Mr. Miller was to provide the council with pictures documenting the yard before and after so they could see the problem.

Executive Session:

Councilman Hall moved that the council enter into executive session per Idaho Code section 74-206(f) – to discuss pending/imminently likely to be litigated legal matters seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilwoman Weight	Yes
Councilman Hall	Yes

Council enters executive session: 8: 25 pm.

Council exits executive session: 9:10 pm

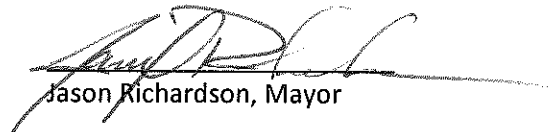
Discussion/Decision: None

Adjournment:

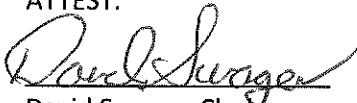
Councilman Burke moved to adjourn seconded by Councilman Hall.

The mayor called for a voice poll: All in favor none opposed.

CITY OF RIGBY

  
Jason Richardson, Mayor

ATTEST:

  
David Swager, Clerk