

City of Rigby
Council Meeting Minutes
May 4, 2017

Council President Burke called the meeting to order at 7:00pm Thursday, May 4, 2017. The pledge of allegiance was given Dr. Richard Datwyler and the prayer given by Emily Thomas.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilwoman Thomas	Present
Councilman Datwyler	Present
Councilman Taylor	Present
Councilman Olsen	Present
Councilwoman Weight	Absent

Also present: Chief Tower, Attorney Dunn

Idaho Dept. Commerce – Water Project:

Rick Miller from The Development Company came forward and explained the letter the city received from the Idaho Dept. of Commerce. In the letter the city application for a \$500,000 grant to upgrade the city's water system for 2016 funding did not meet the eligibility due to short funding from HUD. The city was given two options: rescind the application or be placed on stand-by-status for future funding.

After brief discussion Councilman Taylor moved that the city respond to the Dept. of Commerce informing them of the city's desire to be kept in the pool and be placed on stand-by-status. Motion seconded by Councilwoman Thomas.

The chair asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes
Councilman Taylor	Yes
Councilman Olsen	Yes

3rd Reading of Ordinance #2017-589 – Sanitary Sewer:

Councilman Datwyler moved that the ordinance be read in summary only, motion seconded by Councilman Olsen.

The chair called for a voice poll: All in favor none opposed.

Attorney reads the summary of ordinance #2017-589.

Councilman Taylor moved that Ordinance #2017-589 be approved, adopted and published in summary form. Motion seconded by Councilwoman Thomas.

The chair asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes
Councilman Taylor	Yes
Councilman Olsen	Yes

2nd Reading of Ordinance #2017-590 – Airport Ordinance:

Councilman Datwyler moved that the ordinance be read in summary only, motion seconded by Councilman Olsen.

The chair called for a voice poll: All in favor none opposed.

Attorney reads the summary of ordinance #2017-590.

Councilwoman Thomas moved to dispense with the third (3rd) reading of the ordinance and move to adopt and publish in summary form. Motion seconded by Councilman Olsen.

The chair asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes
Councilman Taylor	No –With explanation that prior to this evening he had not reviewed/read the ordinance.
Councilman Olsen	Yes

Review of Tentative Design of Playground Structures – South Park:

Councilman Burke noted the design for the playground structures was not available at this time. Being such, the item was tabled.

Budget Adjustments – Funds for Playground Equipment:

Being the playground equipment was not being discussed or presented this item deemed tabled.

Treasurer’s March 2017 Financial Report:

The treasurer came forward and reviewed with the council the March 2017 management letter he had sent to the council concerning the March 2017 financial statements. He noted that comparatively budget to revenues all funds were in excess of their projected percentages (50%) but for rodeo, airport and water revenue. The rodeo fund has yet to begin their summer activities. The airport fund has a budget of \$20,000 for runway grant funding which has not been received. And the water fund is at 46% of budget however, the summer watering for metered customers has not begun but once they begin watering the revenues will increase.

Comparing expenditures – budget to actual: all of the funds are below 50% but for the debt service fund. This is due to the payment of the \$198,000 bond early in the year with the monthly charges for debt service yet to be billed. All but two funds (rodeo and debt service) have positive excess revenues over expenditures through March 2017.

The various departments within the general fund are at 51% of budget; legal/professional services being at 65% due to the payment of the annual audit fees and annual ICRMP insurance premiums.

He reviewed the March’s journal entries he made noting the accrual for property taxes and other quarterly revenues were adjusted at the quarter which is not normally done only at the end of the quarter.

Transfer to Airport:

He noted last year the city was late in transferring the budgeted amount for the airport expansion until the end of September which caused confusion for the auditor. To avoid confusion this year he requested the council approve the budgeted transfer of \$20,000 from the general fund to the airport.

Councilman Taylor moved that the transfer of \$20,000 from the general fund to the airport be approved, seconded by Councilwoman Thomas.

The chair asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes
Councilman Taylor	Yes
Councilman Olsen	Yes

Approval of Minutes:

Councilman Taylor moved to approve the minutes of April 20 2017 seconded by Councilman Datwyler.

The chair called for a voice poll: All in favor none opposed.

Approval of Bills:

Councilman Taylor asked about the bill for Imperial Cleaning \$700 (Monthly cleaning of the library) and Richard Spaulding \$1,801.91 (Trucking material for beacon tower with \$1,000 being subtracted as a donation to the airport).

Councilman Datwyler moved to approve the bills seconded by Councilwoman Thomas.

The chair asked the clerk to poll the council:

Councilman Burke	Yes
Councilwoman Thomas	Yes
Councilman Datwyler	Yes
Councilman Taylor	Yes
Councilman Olsen	Yes

Other Council Business:

- Council Person to conduct auction Sat May 6:

The city is holding a public auction for the Cordon house Saturday May 6 at 10:00am on the steps of city hall. A member of the council needed to conduct the auction. If the house did not sell for the minimum price the council will need to decide at the May 18 meeting the next step to take for disposing of the house.

Councilwoman Thomas moved that either Councilman Burke or Taylor be authorized by the council to conduct the auction. Motion seconded by Councilman Burke.

The chair called for a voice poll: All in favor none opposed.

Public Comment:

None.

Adjournment:

Councilwoman Thomas moved that the council adjourn seconded by Councilman Olsen.

The chair called for a voice poll: All in favor none opposed.


Meeting adjourned: 8:37 pm.

CITY OF RIGBY



Douglas Burke, Council President

ATTEST:



David Swager, City Clerk