

City of Rigby
Council Meeting Minutes
October 1, 2013

Mayor Smith called the meeting to order at 7:00 pm Tuesday, October 1, 2013. The pledge of allegiance was given by Councilman Maloney and the prayer was offered by Councilman Zimmermann.

Mayor Smith asked the clerk to call the roll.

Councilwoman Hinckley	Present
Councilman Maloney	Present
Councilman Zimmermann	Present
Councilman Olsen	Present
Councilman Sullenger	Present
Councilman Simonson	Present

Also present: Attorney Robin Dunn and Chief Hammon

Parks/Rodeo Committee:

Tractor:

Brad Johnson, Ass't Director, came forward and explained to the council the need of acquiring a tractor for the rodeo grounds. He has reviewed a number of tractors and has located one in Terreton which is a used Kubota tractor with 200 hours on it. The Kubota has 4-wheel drive, cab and front end loader for an est. price of \$52,000. He has reviewed a used '94 John Deere tractor with 2,000 hours on it for the same price. A used Case sells for \$20,000 more. The Terreton dealer is willing to deliver the Kubota for the city to demo. Mr. Johnson expressed his concern about buying a used tractor with high hours on it and without a warranty. The Kubota does come with a 36 month warranty. If you purchase a service contract from a dealer, it would be at considerable cost over the price of the tractor.

The mayor asked about the financing of the tractor. The clerk explained he felt the rodeo committee should fund most if not all of the tractor being that it would be single use equipment. He also stated Zion Bank did not have any lease contracts but had recommended the city to contact US Bank, which he has but has not heard back from US Bank. Mr. Johnson indicated the tractor has attachments which could be used in the city with a street broom and hoe packer. The clerk felt the financing should be around \$7,500 to \$8,500 annually to work for the rodeo.

The attorney was asked about financing restrictions. The attorney responded that the Idaho code prohibits extending contract/lease extending past one year without an opt-out clause. Councilman Olsen explained that Valley Office writes contracts with a non-appropriation which allows Idaho entities to turn back the leased equipment but prohibits them from just going out and acquiring another piece of equipment.

Mr. Johnson indicated they did have the ITD tractor that could be used as a trade to reduce the purchase price. Brad is going to demo the tractor to see if the Kubota will do the work.

The mayor requested that Brad obtain more information regarding the purchase price and the funds the rodeo committee has to commit to the purchase and report back to the council at the next council meeting.

Seed Bed Maker:

Mr. Johnson indicated the city of Idaho Falls had a used seedbed maker that they no longer were using. The rodeo committee made an offer of \$1,000 which Idaho Falls accepted. The clerk indicated the purchase was listed in the council bills and the committee would be making a contribution of \$1,000 towards the purchase.

The mayor called for a motion to approve the purchase of the seedbed maker. Councilwoman Hinckley moved that the city authorize the purchase of the seedbed maker from the city of Idaho Falls, seconded by Councilman Simonson.

The mayor asked the clerk to poll the council.

Councilwoman Hinckley	Yes
Councilman Maloney	Yes
Councilman Zimmermann	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes

Appointment of Building Official:

The mayor indicated that with the passing of the abatement of dangerous building ordinance the city needed to have a building official with sufficient construction knowledge to serve as a building official as outlined by the ordinance. He would like the council to consider the position and the topic would be on the next council agenda.

Nomination of Connie Moore to Planning/Zoning Commission:

The mayor informed the council the current planning and zoning board is short two members from having a full board. Val Orme and Tony Carpenter have both resigned. He informed the council that Connie Moore has accepted that her name be placed in nomination as planning and zoning commission member. Mrs. Moore has been involved in the Urban Renewal for a number of years and has lived in the city for over 20 years.

Councilman Maloney moved to accept the nomination of Connie Moore to the planning and zoning commission seconded by Councilman Simonson.

The mayor asked the clerk to poll the council.

Councilwoman Hinckley	Yes
Councilman Maloney	Yes
Councilman Zimmermann	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes

Councilman Simonson Yes

Rigby Urban Renewal Agency – Phase II:

Clark Lemmon, chairman of the URA, came forward and explained to the council the upcoming projects that the renewal agency is planning on doing. The agency wants to complete the downtown project along south State Street with trees and lighting and long east Short Street. The second project is to expand the parking lot south of the Veteran Memorial to accommodate approximately 200 parking spaces. He mentioned that to accomplish the goals the urban renewal agency is seeking state funding and looking for support from the council.

Rick Miller, The Development Co., came forward and informed the council the block grant program has changed since the last project. The emphasis has switched from downtown revitalization to upgrading of entities infrastructures. The ICDBG program has assisted the city with the senior citizens and sewer projects. The favorable side of the application is that there is lower number of entities applying for the assistance. The down side is lower amount is being allocated to revitalization programs from \$500,000 to \$350,000. The application deadline is November 22 and will require an update on the study as to why it's needed and the benefit that will be derived with the project.

Miller asked if the city would be the municipal sponsor of the project. There will be no financial commitment from the city. The city will be financial administer of the grant. Cory Smith from the governor economic council will review the site this coming Friday at 4:30pm.

Councilman Simonson asked if the project would be tearing up any of the streets. Response from Mrs. Moore indicated the streets would not be torn up but a portion of the sidewalks would be. Councilman Simonson asked for clarification of the proposed parking at the rodeo grounds. Members from the agency indicated the parking would remove the existing home, basketball court and one shelter but would not affect the Veteran Memorial or the rock wall.

Councilman Zimmermann moved to have the city support the sponsorship of application and projects of the Rigby Urban Renewal Agency seconded by Councilman Olsen.

The mayor asked the clerk to poll the council.

Councilwoman Hinckley	Yes
Councilman Maloney	Yes
Councilman Zimmermann	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes

The mayor asked Mr. Miller if there would be any signatures that would be needed between now and the submission of the application. Mr. Miller responded that there would be a need for the city to sign the application.

Councilman Zimmermann moved to authorize the mayor to sign the application as required on behalf of the city seconded by Councilman Maloney.

The mayor asked the clerk to poll the council.

Councilwoman Hinckley	Yes
Councilman Maloney	Yes
Councilman Zimmermann	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes

Rescheduled November 5 council meeting date:

The clerk explained that the first council meeting in November is also the date set for the city elections. City hall will be used as a polling place and conflicts with the council meeting.

The council discussed alternative dates or reschedule the November 5 meeting date to October 29. Councilwoman Hinckley asked if the date would cause problems with bills or other items. The clerk indicated that most of the bills come in around the 10th of month.

Councilman Maloney moved to reschedule the November 5 meeting to October 29, 2013 seconded by Councilman Sullenger.

The mayor asked for a voice poll of the council: All in favor none opposed.

Other Council Business:

- **Problems with disposable wipes:**

Rick Lamoreaux came forward and handed out to the council pictures that he has taken of the lift pumps being clogged with woven and disposable wipes. He also explained that other cities were having the same issue. His goal this evening was to raise awareness of the problems the city was having and to remind the public the only items that would be flushed down the sewer is human waste. Over the past few months the pumps at the lift station have plugged 14 times with the impeller of the pump being blocked and clogging the pump. The disposal wipes don't breakdown in the sewer as does toilet paper. The lift station is reviewing the existing pumps and looking at either a grinder pump or a vortex pump. If the material is chopped too fine, the projects block the UV light from destroying the bacteria as it passes through the system.

Council discussed ways to inform the public of the problems and to remind the citizens not to flush the wipes down the sewer.

- **Community Review:**

Councilwoman Hinckley indicated the date scheduled for the Community Review is June 3, 4 and 5, 2014. She indicated they were still looking for local sponsors to assist with the cost of the review. The mayor indicated that the Rotary Club has expressed interest in participating. Mike Field, project manager, indicated the compilation will begin in March, 2014.

- Councilman Zimmermann asked if it would be appropriate at this time to discuss the email the council received regarding the purchase of water rights from the Rigby Canal. The attorney indicated that the proper time would have been to amend the agenda at the beginning of the meeting. It was recommended to add this to the next council agenda.

Approval of Bills:

The council reviewed the account payable bills. Councilman Zimmermann asked about the bill to Staples and to American Express. The clerk explained the Staples check was issued for the purchase of the library computers but had to be cancelled since Staples would not accept a counter check so the check was cancelled and the purchase was made with the American Express credit card. Councilwoman Hinckley inquired about the amount of patches purchased for the police department. Councilman Zimmermann asked about the invoice for United Blower. Lamoreaux responded it was the vendor that supplies equipment at the wastewater treatment plant.

Having no further questions, Councilman Simonson moved to approve the bills seconded by Councilman Zimmermann.

The mayor asked the clerk to poll the council.

Councilwoman Hinckley	Yes
Councilman Maloney	Yes
Councilman Zimmermann	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes

Approval of Minutes:

Councilman Simonson mentioned he was absent at last council meeting. Councilwoman Hinckley moved to accept the minutes, as amended, seconded by Councilman Olsen.

The mayor asked for a voice poll of the council: All in favor none opposed, Councilman Simonson abstained.

Public Comment:

None

Adjournment:

Councilman Simonson moved to adjourn seconded by Councilman Zimmermann.

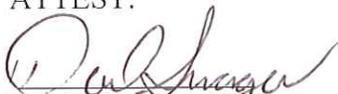
The mayor asked for a voice poll of the council: All in favor none opposed.

Meeting adjourned 8:08pm

CITY OF RIGBY


 Keith Smith, Mayor

ATTEST:


 David Swager, Clerk