

City of Rigby
Council Meeting Minutes
September 16, 2021

The council president Datwyler called the meeting to order at 7:00 pm Thursday, Sept 16, 2021. The pledge of allegiance was given by Douglas Burke and the prayer given Richard Datwyler.

The Chair asked the clerk to call the roll:

Councilman D Burke	Present
Councilwoman Harrison	Present
Councilman Datwyler	Present
Councilman R. Burke	Present
Councilwoman Weight	Present
Councilwoman King	Absent

Also present: Chief Tower, attorney Dunn, Mitch Bradley

Public Comment:

None

Planning/Zoning:

Impact Fee Study- Horrocks Engineering:

Clint Boyle, Drew Geiger and Kevin Croshaw came forward and presented a power point presentation recapping the steps to follow in developing impact fees for the city. The steps were:

- Create a master plan – with a 20-30 year forecast
- Create a capital facility plan – with a 10 year forecast
- Create an impact fee analysis – based on estimate costs of project identified in the mater and capital facility plan.

One of the main points stressed by the engineers was to have the plan defensible on how the fees were based and determined. They also covered the various options available for determining a constant and consistent rate per user. The city needs to identify the priorities of projects be it parks, roads, water, sewer, all or any combination thereof. This would be the first step then have an impact study conducted based on the priorities listed by the city. At a later point more could be added and or modified as facts and circumstance change.

Sugarmill Development Agreement:

Ione Hansen presented the development agreement for the Sugarmill Subdivision. The agreement is a standard agreement with 12 additional points that the developer will do in addition to the standard items. One of the main items will be to install a box bridge off of 400 N to State St and the city will install a second bridge off of 400 N.

Councilwoman Weight moved to accept the development agreement seconded by Councilwoman Harrison.

The Chair asked the clerk to poll the council:

Councilman D Burke	Yes
Councilwoman Harrison	Yes

Councilman R. Burke Yes
 Councilwoman Weight Yes
 Councilman Datwyler Yes

Beer/Liquor Licenses:

The clerk presented the council with the listing of establishments that sell beer and liquor which included carry out and consumed on premise. The list is as follows:

Applications 2022 Beer & Liquor Licenses:

Carryout:

Broulim's \$160.00
 Maverik \$160.00
 Good 2 Go \$160.00
 Bob's Kwik Stop \$160.00
 Good 2 Go #2 \$160.00

Consumed on Premise:

Subway Lounge \$475.00
 Don's Lounge \$475.00
 Top Cat Lounge \$475.00
 Lil' Mikes \$210.00
 Office Bar \$475.00

Councilman Datwyler moved to approve the 2022 beer/liquor licenses seconded by Councilwoman Weight.

The Chair asked the clerk to poll the council:

Councilman D Burke Yes
 Councilwoman Harrison Yes
 Councilman R. Burke Yes
 Councilman Datwyler Yes

Councilwoman Weight stated she was feeling ill and left the meeting.

Draft Proposal – URA and city on upgrade in Scotty's South Park:

Tabled no revision received on concerns in the contract.

HLE Contract – Engineering Services 4000 E and 200 North:

Mitch Bradley presented a contract from HLE Engineering to do the engineering in the water line extension on 200 North and 4000 East. The contract stated an amount not to exceed \$2,500.

Councilwoman Harrison moved to approve the contract seconded by Councilman D Burke.

The Chair asked the clerk to poll the council:

Councilman D Burke Yes
 Councilwoman Harrison Yes
 Councilman R. Burke Yes
 Councilman Datwyler Yes

5th West realignment contract:

Marvin Fielding from Keller's reviewed the proposed engineering contract to realign 5th West from the point the road narrows and realign it west to align with 5th West south of Hwy 48. The proposal is for \$45,000 subject to construction costs not exceeding \$300,000 (excluding mob or contingency) at the rate of 15%. If the city cancels the project engineering fees will be adjust to 10% of the lowest responsible bid at bid opening.

Councilwoman Harrison moved to approve the contact with Keller's seconded by Councilman D Burke.

The Chair asked the clerk to poll the council:

Councilwoman Harrison	Yes – with the explanation the owns the land to realign the road and it is needed.
Councilman Datwyler	Yes – Realignment with 5 th West on the south is needed.
Councilman D Burke	Yes - agrees with the prior comments.
Councilman R. Burke	Yes – agrees with the prior comments.

Other Council Business:

Police – Updated council on car purchase and training.

Approval of Minutes:

Councilwoman Harrison moved to approve the minutes of September 2, 2021 seconded by Councilman Datwyler.

The chair called for a voice poll: all in favor none opposed.

Review and Approval of bills:

Councilwoman Harrison moved to approve the bills seconded by Councilman R Burke.

The Chair asked the clerk to poll the council:


Councilman D Burke	Yes
Councilwoman Harrison	Yes
Councilman R. Burke	Yes
Councilman Datwyler	Yes

Adjournment:

Councilman D Burke moved to adjourn seconded by Councilman Datwyler.

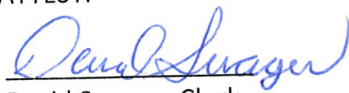
The chair called for a voice poll: all in favor none opposed.

Meeting adjourned: 8:35 pm



Jason Richardson, Mayor
Richard Datwyler Council Pres

ATTEST:



David Swager, Clerk