

City of Rigby
Council Meeting Minutes
September 18, 2014

Mayor Richardson called the meeting to order at 7:00 pm Thursday, September 18, 2014. The pledge of allegiance was given by Mike Maloney and Councilman Sullenger offered the prayer.

The Mayor asked the clerk to call the roll.

Councilman Walker	Present
Councilman Taylor	Present
Councilman Maloney	Present
Councilman Sullenger	Present
Councilman Olsen	Present
Councilman Simonson	Absent

Also present: Chief Hammon

Amending Agenda:

Council Taylor asked to amend the agenda with the reference of the amended 2013 budget changing the reference to 2013/14 seconded by Councilman Sullenger.

The mayor asked for a voice poll: All in favor none opposed.

Councilman Taylor moved to amend the agenda referencing review and approve library board budget from 2014 budget to 2014/15 budget. Motion seconded by Councilman Maloney.

The mayor asked for a voice poll: All in favor none opposed.

Public Hearing – Amending 2013/14 Budget:

The mayor opened the hearing asking if the clerk would review the proposed changes in the 2013/14 budget. The clerk reviewed with the council the various changes occurring in the attorney budget; police department; road fund; capital improvement fund; sewer construction fund and sewer revenue fund. He noted the attorney contract had been separated into two contracts (civil and criminal) however there is no change in overall dollar amount. The police department had expended more hours to compliance due to an officer being limited to light duty. The change was accomplished by adding and deleting unused line items and to recognize a grant from Walmart for \$5,000. The road fund adjusted \$10,000 from street maintenance to seal coating. The capital improvement fund recognized two grants for \$15,000 for the rodeo grounds fence and an increase of \$161,000 for increase expense being incurred on the road improvement on 1st North. The sewer construction fund is to fund the improvement for 1st North from savings in the amount of \$600,000. The proposed transfer from sewer revenue in the amount of \$337,000 is being deleted. Overall net increase is \$181,000 - \$20,000 for the three grants and \$161,000 change from savings in the sewer construction fund.

The mayor asked if there was anyone in attendance who wished to speak regarding the amendments. No one came forward.

The mayor closed the public comment at 7:15pm.

Ordinance #2014-573- Amending the 2013/14 budget:

Councilman Maloney moved to suspend the required three readings of the ordinance #2014-573 and the summary of the ordinance be read, seconded by Councilman Olsen.

The mayor asked for a voice poll: All in favor none opposed.

The mayor read the summary of the ordinance #2014-573.

Councilman Olsen moved to approve the adoption of ordinance 2014-573 amending the 2013/14 budget seconded by Councilman Maloney.

The mayor asked the clerk to poll the council.

Councilman Walker	Yes
Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes

Review and approval of the library 2014/15 budget:

The mayor indicated the library budget was approved in total for \$172,025. The chair of the library board came forward with the line items for the library 2014 budget. She then handed out to the council the various line items for the 2014 library. (Copy attached)

Prior to the discussion on the 2014 budget she mentioned the library has received a grant for Spanish reading books from the Idaho Community Foundation in the amount of \$2,156. She also mentioned the library would be having a meeting in Rexburg comprising the east Idaho regional library consortium.

Councilman Walker asked once the various line items were set were they locked into them. The chair indicated they could be amended as things change.

The council discussed the various line items: salary, travel, department supplies, computers and books.

Councilman Taylor moved to approve the library budget seconded by Councilman Walker.

The mayor asked the clerk to poll the council.

Councilman Walker	Yes
Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes

Purchase of John Deere Backhoe:

Rick Lamoreaux came forward and informed the council that he has obtained a bid on a new John Deere backhoe which was piggybacked on an earlier bid from the state. He stated by using the state bids the city is able to receive the same pricing as the state. The city would be trading in the JCB backhoe and also purchasing a plate compactor for a net purchase price \$65,238. The proposed purchase would be completed after the close of the current budget year.

Council questioned when the usual rotation of backhoe was usually done. Lamoreaux stated the last backhoe is an '86 model.

The council asked about the bidding process. The clerk responded the state complied with the formal bid requirement as required by Idaho code and the lowest bid awarded. The code allows entities to piggyback on to state bids and will be in compliance with state code. The process saves entities the time and expense of soliciting bids and with the state bid usually coming in lower since they're buying in bulk.

Councilman Taylor moved to authorize the purchase of the JD backhoe in the 2014/15 budget year seconded by Councilman Sullenger.

The mayor asked the clerk to poll the council.

Councilman Walker	Yes
Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes

Close Utility Trust Fund:

The clerk explained the process of the city budgeting the \$10,000 annually for utility assistance to the residents. During the current period the monthly disbursement is being paid directly from the general fund out of the respective line item. The funds remaining in the utility trust funds \$9,406.39 needs to be transferred back into the general fund with the trust fund be closed.

Councilman Maloney asked about the number of residents using the assistance. The clerk explained the first year there were 16 residents and last year the number is around 23 with the new applications for the coming year totaling 26 applicants.

Councilman Maloney moved to authorize the closure of the utility assistance trust fund and the transfer of the unexpended balance back to the general fund seconded by Councilman Olsen.

The mayor asked the clerk to poll the council.

Councilman Walker	Yes
Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes

Transfer of Funds:

Quarterly transfer from enterprise funds to general fund:

The clerk indicated the quarterly transfer of funds from the three enterprise funds totaling \$25,000 needs approval from the council. The transfer is budget in the current year and is used to reimburse the general fund for administering the activities of the three enterprise funds.

Councilman Sullenger moved to transfer the \$25,000 from the enterprise funds to the general fund seconded by Councilman Maloney.

The mayor asked the clerk to poll the council.

Councilman Walker	Yes
Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Olsen	Yes

Councilman Sullenger Yes

Transfer of \$600,000 from Sewer Construction Fund to Capital Improvement Fund:

The clerk indicated the cost of the 1st North road had been approved in the 2013 budget amendment and those funds now need to be transferred from the sewer construction account to the capital improvement fund. The funds will be coming out of accumulated savings in the sewer construction.

Councilman Walker moved to authorize the transfer of \$600,000 from the sewer construction fund to the capital improvement fund seconded by Councilman Sullenger.

The mayor asked the clerk to poll the council.

Councilman Walker	Yes
Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes

Beer and Liquor Licenses:

The clerk presented before the council a listing of the various vendors in the city who are applying for a beer and/or liquor license. (Copy attached.) The licenses expire September 30, 2014 and are for twelve months.

Councilman Maloney asked the police chief if there were any concerns or problems with the bars in town. Hammon responded no. Councilman Olsen asked if the fees were comparable with other cities he indicated he felt the prices may be low after reading what the license sells for. The mayor asked if the impact on the city to law enforcement was a problem. Hammon felt the occasional call regarding bar fights equaled the fees paid around \$4,000.

Councilman Maloney moved to approve the applications for beer and/or liquor licenses for the coming year seconded by Councilman Olsen.

The mayor asked for a voice poll: All in favor none opposed.

Review and Approval of Bills:

Councilman Maloney asked about the bill for tree removal on 1st North for \$300. The Mayor stated the tree was right along the edge of the proposed sidewalk and by having it removed now would save the sidewalk from buckling as the tree grows.

Councilman Taylor moved to approve the bills for payment seconded by Councilman Sullenger.

The mayor asked the clerk to poll the council.

Councilman Walker	Yes
Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Olsen	Yes
Councilman Sullenger	Yes

Approval of Minutes:

Councilman Olsen moved to approve the minutes of September 4, 2014 seconded by Councilman Walker.

The mayor asked for a voice poll: All in favor none opposed.

Other Council Business:

- **1st North Project:** The mayor updated the council on the status of the work along 1st North. The utilities are being relocated. There is one power pole that needs to be moved and the contractor will be back on the project Sept 22 to begin the subgrade work. The power company has delayed the work along with the cable and telephone companies. DePatco is and has requested an extension of two weeks due to the delay caused by the utility companies.

Councilman Olsen noted a citizen was looking at making comment and wanted to allow him to speak.

Councilman Taylor moved to amend the agenda to allow public comment at this time seconded by Councilman Maloney.

The mayor asked for a voice poll: All in favor none opposed.

Public Comment:

- Barry Lewis: Came forward and informed the council that since he lives on 1st North he noted the delay came mostly from the telephone company. He noted that in talking with the phone company workman they had scheduled two workers to do the relocation work. However, only one man showed up and he was doing the job that should have been done by two. He felt it correct to keep the pressure on the utility companies to complete their portion of the work. He also stated DePatco was doing right for the residents.
- Rick Lamoreaux: Wanted council to be aware of the city wide cleanup scheduled for Sat Sept 27. He also stated that DePatco has completed the walk through along Dove Ave. that was completed last year.

Being no other public comment the council returned to "other council business".

Other Council Business (cont):

- **Comp Plan:** The mayor informed the council the draft copy of the comp plan is out for public review. He wanted the council to read through the draft and make comment because the plan is the guide that the city will follow for the next several years.
- **Constitution Week:** The mayor indicated that being Constitution week, Angie Hill has been posting daily questions on the constitution on facebook.
- **Production "Our Town":** The mayor will be interviewed tomorrow by a production company featuring the city. He wanted comments from the council on what items he felt he should cover.
- **Rodeo Grounds Track Cleanup:** Councilman Walker said there is a lot of debris remaining around the race track which Steve Cook would like assistance in cleaning up.

- **Cordon Home:** Councilman Olsen commented that in driving past the rodeo grounds the house is an eyesore and wondered if the home was available for purchase. He would like to see it removed from the site.
- **Code update:** Councilman Taylor asked about the status of the update on the city code. The clerk indicated the company has made several inquiries on various ordinances and based on their inquiries they're close to completing the revision.
- **Web casting:** Councilman Olsen asked about having the council meeting put on the web. The mayor said he had just received some information last week and he would be reviewing later this coming week.
- **John Bingham:** John Bingham came forward and was introduced to the council as the new planning and zoning administrator. He gave a brief background of his history and recent work experience.

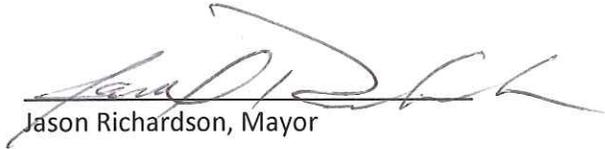
Adjournment:

Having no further business: Councilman Taylor moved the meeting adjourn seconded by Councilman Sullenger.

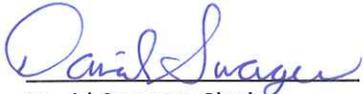
The mayor asked for a voice poll: All in favor none opposed.

Meeting adjourned 8:15pm.

CITY OF RIGBY


Jason Richardson, Mayor

ATTEST:


David Swager, Clerk