

City of Rigby
Council Meeting Minutes
September 7, 2017

Mayor Richardson called the meeting to order at 7:00pm Thursday, September 7, 2017. The pledge of allegiance was given Dr. Datwyler and the prayer given by Doug Burke.

The mayor asked the clerk to call the roll:

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|---------------------|---------|
| Councilman Burke | Present |
| Councilwoman Weight | Present |
| Councilman Taylor | Present |
| Councilwoman Thomas | Present |
| Councilman Datwyler | Present |
| Councilman Olsen | Absent |

Also present: Chief Tower, Attorney Robin Dunn

Northwest Credit Services:

Cody Hendrix representing Northwest Credit Services came forward and presented Rodeo director Steve Cook a check for \$1,000. The grant was given from the request submitted by Dep City Clerk, Angie Hill, requesting funds to assist with the horse barns at the rodeo grounds. The mayor thank Mr. Hendrix for his company support and commented the rodeo grounds have become a major attraction and center of activity for the city.

Youth Advisory Council:

Councilwoman Weight stated that a Christian Parrett was looking at becoming involved in city government and had contacted her on how the youth in Rigby could become engaged. She indicated the city had years ago had a youth advisory council which she felt would be a way to get the youth involved. She mentioned Meridian has a youth council perhaps one of the largest in the nation and recapped the activities Meridian does with their youth council. Monthly meetings with the council over their respective duties: police, museum, rodeo, library and meetings with the mayor.

She introduced Mr. Christian Parrett who came forward and recapped several of his ideas: Fill the bus for school supplies; conduct a food bank drive; create a "my kind of town" which promotes the concept of pay-it- forward; have meetings with state legislators; host good uses of social media. He mentioned the youth would be more willing to participate if students did not come from the student council but included others.

Several of the council spoke of their involvement in similar councils and spoke positively of such a concept. The mayor told Mr. Parrett that he would like to meet with him and review the city code and together they might draft by-laws to create the youth council.

Annexation of the Stowell Property:

Todd Stowell came forward and present the council with an appraisal for the section of land which the Stowell family is looking that could be used for the 5th West road extension. The section is 65 feet wide by 370 feet in length or 23,970 sq. feet. The land has an appraisal value of \$41,948 and improvements for trees, asphalt driveway and sprinkler system totaling an additional \$19,948.

Mr. Stowell discussed the conversation he had with Morgan Peterson and the property he owns (the old Sucher farm) and how the two of them could develop the area around 5th West. The main problem is the cost of getting sewer service to the property. He discussed three options: tying in to the school district sewer line; boring under Hwy 48 and running a separate line parallel to Hwy 48 on the north side or tying into the lift station east of the INL bus parking lot. A lift station will cost in the neighborhood of \$120,000- \$150,000 for the lift station alone.

The council felt they did not have enough information as to costs for the sewer to go further into the discussion. Mr. Stowell will obtain costs estimates from contractors and a sewer line and how best to access it. The city will need to have its engineer review the plans prior to committing one way or the other and if the proposed line had the ability to handle the expectant flow.

Item tabled pending new information.

2nd Reading of Ordinance #2017-592 – Appropriating Ordinance:

Councilman Taylor moved that the attorney read the summary of ordinance #2017-592 seconded by Councilwoman Thomas.

The mayor called for a voice poll: All in favor none opposed.

Attorney reads the summary of ordinance.

Amend 2016/17 Budget:

The clerk presented the council the summary of changes needed for grants in the 2016 budget. Three funds that need to be amended are: the police dept., park/rodeo; and airport. The police dept. received grants which were not anticipated at the beginning of the year along with several inter-department adjustments to various line items. Overall net changes – expenditures \$23,400 additional revenues \$23,400. The rodeo committee has received various grants for the new concession stand totaling \$10,000. Grant expenditures for the concessions total \$13,500 from which \$3,500 is being used from prior fund balances. The airport board received a state grant for 50% match to resurface the runways. The cost of the project will total \$54,000. The board will use prior fund balance of \$23,000 to make up for the difference in costs over the \$27,000 grant.

Councilman Taylor moved to set the public hearing for the amended budget the evening of September 21, 2017 and to cause hearing to be published. Motion seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

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|---------------------|-----|
| Councilman Burke | Yes |
| Councilwoman Weight | Yes |
| Councilman Taylor | Yes |
| Councilwoman Thomas | Yes |
| Councilman Datwyler | Yes |

Next order of business was the reading of the ordinance #2017-592 – Amending the 2016/17 Budget. Councilman Taylor moved that the ordinance be read in summary form seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor none opposed.

The attorney reads the summary of ordinance #2017-592.

Treasurer’s Financial Report – July ’17 Financials:

The treasurer came forward and reviewed the spreadsheet showing the revenues and expenditures – budget versus actual. Overall revenues to budgeted revenues are coming in higher than expected budget. Expenditures versus budget are averaging lower than expected. In addition all funds are showing positive revenues over expenditures. The treasurer stated that the percentage shown do not include the changes included in the amended budget presented earlier. With the addition of the amended budget the percentages will improve.

He reviewed the journal entries made during the month. He noted they were consistent with prior months which include the accrual for interest and charges in the internal service fund.

The mayor asked for a motion to approve the journal entries: Councilman Burke moved to approve the journal entries seconded by Councilwoman Thomas.

The mayor called for a voice poll: All in favor none opposed.

Water Grant – Environmental Study:

Rick Miller representing the Development Company came forward and reviewed the status of the water grant and the requirement to complete the steps to begin construction. He noted the contract presented before the council includes nine scope of work including the environmental study of \$12,000 totaled \$72,000. He briefly reviewed the nine phases included in the contract.

The mayor was concerned with the total contract of \$72,000 and expressed how the fair housing plan for \$4,000 and the civil rights also for \$4,000 were determined. He also noted he was unfamiliar with the overall process included in the contract.

Mr. Miller explained the prices were developed over a series of years and experience that the company has had. He did note the fair housing and civil rights portion of the contract could be cut in half being the city had updated its fair housing and civil rights reporting update four or five years earlier and would not be as extensive to update.

The council expressed concern over the delay in getting the water grant going and out to bid if the necessary reviews were not done in a timely manner. The mayor indicated he was comfortable with proceeding with the environmental study but wanted to review the other phases to see if the price were within line. It was determined to have a new contract drafted at the next council for only the environmental review would not delay the project and in the meantime the mayor could review what other agencies fees would be for the listed scope of services being sought. The mayor was not interested in going out for procurement but only reviewing the fees being charged.

Councilman Taylor moved to have a new contract drafted for the environmental study only and have it available at the next council meeting. Motion seconded by Councilwoman Thomas.

The mayor called for a voice poll: All in favor none opposed.

Sewer Amendment – State Street:

The public works director came forward and explained the issues the city has had with the sewer line on North State between 2nd North and Ramona. During the past month to month and half a number of homes have had sewage backup in their homes. The line was camera and roots have infiltrated the line. They were cleaned out and the problem solved in the short run. Being the lines have allowed roots to enter the line, the public works wanted that section of sewer line included in the overall project for LID #9. The sewer line on State St while part of the overall project would be paid out of the sewer fund and not part of the LID costs.

The engineer contract was amended by \$5,680 for the related engineering work involved in the addition and design of the State St sewer line. The contract specified that the project would be bid “in the fall of 2017 prior to snow”. The engineer stated the project could begin early March/April 2018.

Councilwoman Thomas moved amend the engineering contract by \$5,680 seconded by Councilman Taylor.

The mayor asked the clerk to poll the council:

| | |
|---------------------|-----|
| Councilman Burke | Yes |
| Councilwoman Weight | Yes |
| Councilman Taylor | Yes |
| Councilwoman Thomas | Yes |
| Councilman Datwyler | Yes |

Approval of Minutes:

Councilwoman Thomas moved to approve the minute of August 17, 2017 seconded by Councilman Taylor.

The mayor called for a voice poll: All in favor none opposed with Councilman Datwyler abstaining.

Review and Approval of Bills:

The clerk noted the bill list needed to be amended to delete the bill of \$700 to the Dist. Seven Health.

Councilman Taylor moved to approve the bills less the \$700 to 7th District Health. Motion seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

| | |
|---------------------|-----|
| Councilman Burke | Yes |
| Councilwoman Weight | Yes |
| Councilman Taylor | Yes |
| Councilwoman Thomas | Yes |
| Councilman Datwyler | Yes |

Other Council Business:

Councilman Taylor asked how the eclipse camping and reservation turned out. The clerk indicated they earned \$5,000 and expended between \$1,000 - \$1,200.

The mayor announced that Rick Lamoreaux has submitted his retirement date of November 17, 2017. The mayor and council expressed their appreciation to Mr. Lamoreaux for his years of service to the city.

Being no other business: The mayor asked that the agenda be amended to allow the council to enter into executive session to discuss personnel.

Councilman Taylor moved to amend the agenda to allow the council to enter into executive session per Idaho Code 74-206(b) to evaluate an employee or to fill a vacancy in staff. Motion seconded by Councilman Datwyler.

The mayor asked the clerk to poll the council:

| | |
|---------------------|-----|
| Councilman Burke | Yes |
| Councilwoman Weight | Yes |
| Councilman Taylor | Yes |
| Councilwoman Thomas | Yes |
| Councilman Datwyler | Yes |

Council enters executive session: 8:40pm

Council exits executive session: 8:56pm

Executive Session:

Councilwoman Thomas moved that the council enter into executive session per Idaho Code 74-206(f) to communicate with legal counsel legal ramifications of options of a pending suit to be litigated. Motion seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

| | |
|---------------------|-----|
| Councilman Burke | Yes |
| Councilwoman Weight | Yes |
| Councilman Taylor | Yes |
| Councilwoman Thomas | Yes |
| Councilman Datwyler | Yes |

Council enters executive session: 8:58pm.

Council exits executive session: 9:10pm

Decision/Discussion:

Councilman Taylor asked the attorney that he keep the council advised on the issue.


Adjournment:

Councilman Burke moved that the council adjourn seconded by Councilwoman Thomas.

The mayor called for a voice poll: All in favor none opposed.


Meeting adjourned: 9:13pm

CITY OF RIGBY



Jason Richardson, Mayor

ATTEST:



David Swager, Clerk