

City of Rigby  
Council Meeting Minutes  
April 16, 2020

Mayor Richardson called the meeting to order at 7:00 pm Thursday, April 16, 2020. The pledge of allegiance was given by Aliza King and the prayer given Blake Davis.

The mayor asked the clerk to call the roll:

Councilman Datwyler	Present
Councilman D Burke	Present
Councilman R. Burke	Present
Councilwoman King	Present
Councilman Davis	Present
Councilwoman Weight	Absent

Also present: Chief Tower, Mitch Bradley, and Robin Dunn

Vacate Alley – Farnsworth Museum:

The mayor summarized the discussion stating the Good 2 Go store would like the alley to serve as a drive through for their pizza shop. Being this item has been discussed prior; the mayor asked if the council had any further comments or concerns. Hearing none, then then asked for a motion for the publication and date for the public hearing.

Councilman D Burke moved to set May 21, 2020 as the date for the public hearing and to publish and send notices of pending action to the applicable residents, with the final vacating of the alley, if done, have restrictions or easement rights to the city. Motion seconded by Councilman Datwyler.

The mayor asked the clerk to poll the council:

Councilman Datwyler	Yes
Councilman D Burke	Yes
Councilman R. Burke	Yes
Councilwoman King	Yes
Councilman Davis	Yes

Bids – Pretreatment of wastewater treatment plant:

While not having any new information the mayor updated the council on the status of the pretreatment plan. The city has received one informal bid from a Colorado company that would complete the pretreatment plan as required by DEQ and that proposal was for \$38,000. If the DEQ were to expand the requirements beyond those now presented it may add an additional \$20-25,000 to the base bid. Councilman Davis felt it would be best to get two bids and to inquire if Keller's was going to submit a proposal before awarding the bid to the Colorado company. The mayor would reach out to Keller and report back to the council.

Review and Award Bid – Chip Seal/fog coating:

The mayor had received two bids which he opened. The two bids were from:  
TMC for 60,855 sq. yards @ \$158,223

HK Contractors for 60,855 sq. yards @ \$167,351.

Mitch Bradley reviewed the bids and noted they were complete but for HK which failed to include an option for bid bond.

Councilman Datwyler moved to award the chip seal and fog coat bid to TMC Contractors being the lowest and responsible bid seconded by Councilwoman King.

The mayor asked the clerk to poll the council:

Councilman Datwyler	Yes
Councilman D Burke	Yes
Councilman R. Burke	Yes
Councilwoman King	Yes
Councilman Davis	Yes

Adjustments on Utility water and sewer accounts:

The mayor noted that due to the governor shut down of non-essential business in April several business have requested to have their billing adjusted for being shut down. He noted the code allows for suspension of services with a shut off and turn on fee of \$15 being charged. Given the shutdown was involuntary to the businesses affected he felt it only fair that the city waive the fee and grant a waiver for the water/sewer billing for those businesses affected. Councilman D Burke felt the same and thought it should goodwill on the city's part to waive the \$15 fee and adjusted the billings for April.

Councilwoman King moved to waive the \$15 turn off/on fee and adjust the billing for those businesses affected by the governor lock down until the lock down is lifted. Motion seconded by Councilman D Burke.

The mayor asked the clerk to poll the council:

Councilman Datwyler	Yes
Councilman D Burke	Yes
Councilman R. Burke	Yes
Councilwoman King	Yes
Councilman Davis	Yes

Planning Zoning Consultant:

Ione Hansen, Rigby Planning Zoning Administrator, came forward and expressed the need to have the city's planning and zoning ordinances reviewed and updated. She had reached out to several cities concerning their experience with anyone doing code updates. One noted they had contracted with an attorney but still had incorrect references to other cities in their revised code. She said that Val Christensen from Rexburg had responded back to her and would be willing to make the necessary revisions for Rigby. Mr. Christensen has been Rexburg's code administrator for over 20 years along with experience as a certified building inspector for a like period of time. He would do the work as a part time employee working under 20 hours per week. The mayor indicated that this position is a new position and wanted council's input on the matter. Overall the council was in favor of hiring Mr. Christensen as a part time employee and had no objection with the mayor handling the hiring of Mr. Christensen.

Approval of Minutes:

Councilman Datwyler moved to approve the minutes of April 2, 2020 seconded by Councilwoman King.

The mayor called for a voice poll: All in favor none opposed with Councilman Davis abstaining.

Review and Approval of Bills:

Councilman D Burke moved to approve the bills seconded by Councilwoman King.

The mayor asked the clerk to poll the council:

Councilman Datwyler	Yes
Councilman D Burke	Yes
Councilman R. Burke	Yes
Councilwoman King	Yes
Councilman Davis	Yes

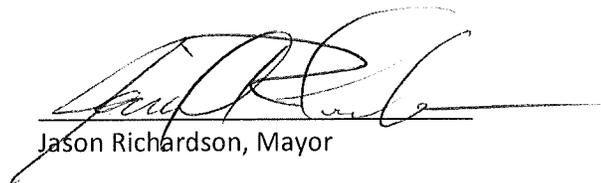
Adjournment:

Councilman D Burke moved to adjourn seconded by Councilman Davis.

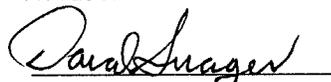
The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned: 7:47 pm

City of Rigby

  
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Jason Richardson, Mayor

ATTEST:

  
\_\_\_\_\_  
David Swager, Clerk