

City of Rigby  
Council Meeting Minutes  
August 2, 2018

Mayor Richardson called the meeting to order at 7:00pm Thursday, August 2, 2018. The pledge of allegiance was given by Adam Hall and the prayer given by Kirk Olsen.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilman Taylor	Present
Councilman Hall	Present
Councilman Olsen	Present
Councilwoman Weight	Present
Councilman Datwyler	Absent

Also present: Chief Tower and Mitch Bradley, Attorney Dunn

Public Hearing: -Confirming LID #9 Assessments:

The mayor opened the meeting to allow those wishing to comment on the assessment of LID #9. Those speaking in opposition:

Mrs. Lena Lords: Expressed concern of the increase in the assessment from what was originally proposed in 2016.

The mayor explained the process that the city went through with the first notice being sent to the homeowners in Dec, 2016. Then through a series of re-bidding a second notice was sent in Mar 2017 and then the final assessment this last week. The second notice was done with the legal notice after all the bids were reviewed and adjusted and accepted.

Jed Lowder: Mr. Lowder bought property in May 2018 and was not informed of the pending LID assessment when a title search was done. He felt the city should post a notice of a pending lien once the project began until the final lien could be filed. He also wanted to know if his assessment was calculated correctly.

The attorney indicated there is no requirement that a pending lien notice be filed. Mr. Bradley will contact the engineer and review the calculation and get back with Mr. Lowder.

Nile Hall: Also felt the assessment was high from the first notice. He also complained about the quality of the concrete work done on the sidewalks not only his but others in the project.

The public works director noted the work done on Mr. Hall's sidewalk was poor due to rain. However, there is a one year warranty when all deficiencies will be addressed with the contractor.

Being no further public comments the mayor closed the hearing at 7:40 pm.

LID #9 – Confirming Ordinance #2018-595:

Councilman Taylor moved the ordinance be read in summary seconded by Councilman Hall.

The mayor called for a voice poll: All in favor none opposed.

This being the second reading, the mayor asked the attorney to read the summary of ordinance #2018-595.

Public Works:

Mitch Bradley presented the council with a choice of color of the concrete and rock to be used on the Farnsworth/Stockham intersection.

Councilman Hall moved to allow the public works director to determine the appropriate color seconded by Councilman Olsen.

The mayor called for a voice poll: All in favor none opposed.

Clerk's Information:

2018/19 Budget Presentation: The clerk reviewed the preliminary budget with the council. He reviewed the revenues received from property taxes and consumers revenues. Property taxes increased 3% by \$39,069 and new construction increased an additional \$24,605. The combination allows the overall tax to increase by \$63,674. He reviewed the taxed based funds with revenues and expenditures.

On the enterprise funds he reviewed each of the three funds. He noted the water fund rates using \$19 per month would be insufficient for the water fund to break even. Increasing the monthly rates one dollar per month would decrease the deficient from \$35,000 to just under \$3,000. The sanitation fund rates would continue to provide positive cash flow.

The sewer revenue fund needed the largest increase of \$6.00 from \$38/month to \$44/month. He noted the cost of maintaining the waste water treatment plant being 9 years old is creeping up every year. Using the old rate of \$38/month would leave the sewer revenue fund with a deficit of \$137,000. Increasing the rate \$6/month to \$44/month would generate a positive surplus of \$4,600.

The council discussed the various funds. During the discussion the airport was mentioned and Mike Jenkins from the airport board came forward and informed the council of the board's decision on acquiring additional land at the south end of the airport property. Mr. Jenkins indicated the offer before the council is made in two parts: with 8 acres being purchased and funded within 45 days and the second purchase of an additional 8 acres occurring on or before July 24, 2020. The board has funds available for the first 8 acres. Donations from private and from the state would be sought and needed to fund the second 8 acres. Council expressed concern with encumbering the council past the one-year statute. Council recommended a re-draft of the purchase agreement with the second 8 acres having a first-right of refusal with the earnest money of \$5,000 being used to secure that commitment. Water rights were also discussed and the need for the city to retain any water rights. The owner will allow for

a right to install a septic system and right to access the airport. Mr. Jenkins will review the comments made by the council with the owner and get back with the council with a revised proposal.

Mr. Jenkins also commented the airport board is changing the hanger rental annual rate and term for the new hangers which will be brought before the council at a later date. Mr. Jenkins commented the amount budgeted for the current year (\$6,000) is sufficient for the current year including the purchase of the first 8 acres.

Concluding the discussion on the airport, the mayor turned back to a discussion on the fees for the water and sewer funds.

Being that the water and sewer fees need to increase he recommends that the water be raised \$2.00 per month and the sewer \$6.00 per month. The one dollar raise for water still leaves the water fund short so he recommends the water rate increase of \$2.00. The council had a short discussion on the sanitation rates and the burden on the garbage truck. Currently Mondays are being double up with one run made in the morning and second run later Monday or Tuesday.

The mayor also recommended the police budget be increased \$35,000 for salary and benefits. The police chief is asking for an increase in his department hourly salary and to hire one more patrol officer. Based on a report provided the mayor, Rigby's police salary and number of officers is on the lower end of a scale in the state. The mayor indicated there are not sufficient funds for both the increase in salary and new hire. A new hire would cost an additional \$58,000 for a new hire. He again recommended the increase of \$35,000 only.

The discussion asked if another officer was needed. The chief indicated the job is being done but with vacation and illness the department is short of man power. An extra officer would allow for extra coverage of shifts and covering sick and vacation time.

Council discussed charging impact fees and an additional source of revenues. The issue with impact fees funding a new hire is risky if there is a slowdown in building and not having the same source of revenues coming in. The mayor felt it bad business to dip into savings for day to day operations.

Councilman Burke moved to increase sewer rates to \$7.00 and water increase \$2.00 and increase police budget by \$35,000. Motion died due to lack of seconded.

Councilman Hall moved to approve the additional \$35,000 for the police department pay scale and increase water rates \$2.00 per month and sewer revenue \$6.00 per month. Motion seconded by Councilman Olsen.

The mayor asked the clerk to call the roll:

- Councilman Burke                    Yes
- Councilman Taylor                Yes
- Councilman Hall                    Yes

Councilman Olsen                    Yes  
Councilwoman Weight                Yes

Councilman Hall moved to publish the 2018/19 budget as amended on August 8 and August 15 and hold the public hearing on the budget on August 16. Motion seconded by Councilwoman Weight.

The mayor asked the clerk to call the roll:

Councilman Burke                    Yes  
Councilman Taylor                    Yes  
Councilman Hall                        Yes  
Councilman Olsen                      Yes  
Councilwoman Weight                Yes

Approval of Minutes:

Councilman Taylor moved to approve the minutes of July 19 seconded by Councilman Hall.

The mayor called for a voice poll: All in favor none opposed with Councilman Olsen and Councilwoman Weight abstaining.

Approve of Bills:

Councilman Hall moved to approve the bills seconded by Councilwoman Weight.

The mayor asked the clerk to call the roll:

Councilman Burke                    Yes  
Councilman Taylor                    Yes  
Councilman Hall                        Yes  
Councilman Olsen                      Yes  
Councilwoman Weight                Yes

Other Council Business:

Councilman Taylor would like the mayor to consider individuals to serve on the Urban Renewal Agency.

Public Comment:

None

Adjournment:

Councilman Hall move to adjourn seconded by Councilwoman Weight.

The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned: 9:15 pm

CITY OF RIGBY



Doug Burke, Council President

ATTEST:



David Swager, Clerk