

City of Rigby  
Council Meeting Minutes  
February 6, 2020

Mayor Richardson called the meeting to order at 7:00pm Thursday, Feb.6, 2020. The pledge of allegiance was given by Blake Davis and the prayer given by Richard Datwyler.

The mayor asked the clerk to call the roll:

Councilman D. Burke	Present
Councilman R. Datwyler	Present
Councilman R. Burke	Absent
Councilwoman King	Present
Councilman Davis	Present
Councilwoman Weight	Present

Also present: Chief Tower, Public Works Director Mitch Bradley and Attorney Dunn

Judicial Confirmation Contract:

The mayor presented the contract for Robin Dunn to conduct the judicial confirmation for the wastewater treatment plant proposed upgrade of \$18 million. The contract, for \$7,000, is for the attorney to complete all statutory and legal requirements to bring the matter to the judiciary for approval of the city borrowing \$18 million.

Councilman D Burke moved to approve the contract seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman D. Burke	Yes
Councilman R. Datwyler	Yes
Councilwoman King	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes

Administrative Service Contract:

The mayor presented the contract for administrative services to obtain financing for the proposed improvements needed for the wastewater treatment plant. The financing the city is seeking is for \$18 million. After an interview process between two vendors, the Development Company of Rexburg was awarded the administrative service contract. They have submitted a contract to obtain financing for the wastewater treatment plant upgrades for \$12,500. Their scope of service will coordinate with various federal and state agencies for funding, conduct public hearings, submit the necessary loan documents to the federal and state agencies and work with the attorney conducting the judicial confirmation.

Councilwoman Weight moved to approve the contract seconded by Councilwoman King.

The mayor asked the clerk to poll the council:

Councilman D. Burke	Yes
Councilman R. Datwyler	Yes
Councilwoman King	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes

Revised Agreement Installation of water line on 4000 East:

The mayor presented the contract and agreement between the LDS Church and the city for the installation of the water line on 4000 East, release of claims, replacement of a section of the water line, city's acceptance of said line and late-comer/connection fees (to be issued under separate agreement).

Council discussed the contract and noted a portion of the agreement needed clarification in wording of the agreement which is deemed minor. Under prior consent the council authorized the mayor to complete the agreement with the minor changes being made.

Building Inspection Contract:

The joint city-county building inspection contract was approved to remain with Jefferson County. The county commissioners had signed the contract but was not available this evening for council review. During discussion, the mayor indicated the county will return 25% of the building fee to the city to reimburse the city of its work on the application. The refund of the fee will begin January 2020.

Councilman Datwyler moved to authorize the mayor to review and sign the contract subject to his review. Motion seconded by Councilwoman King.

The mayor asked the clerk to poll the council:

Councilman D. Burke	Yes
Councilman R. Datwyler	Yes
Councilwoman King	Yes
Councilman Davis	Yes
Councilwoman Weight	No

Revised MOU Fox Investment:

The mayor indicated he had met with Fox Investments Tuesday Feb 5 and have come to an agreement wherein for the buildings they have constructed or are in the process of being constructed, the old reading of the connection fees will apply. As for any new construction begun after Feb 5 the water/sewer connection fee will be at the current rate assessed per unit (living unit). Fox will be allowed a credit for the amount of LID #9 they are paying for the road improvement against the accumulated water/sewer connection fee. Agreement will be drafted and presented to council at a later date.

Authorizing Ordinance #2020-609 – Issuance of loans/grants for the betterment of wastewater treatment plant:

The ordinance was presented this evening for the council to review and consideration. Prior to the ordinance being adopted the city must hold public hearings on the ordinance which is the next topic of discussion.

Notice of Public Hearing – Judicial Confirmation – Wastewater Treatment Plant Indebtedness:

The mayor and attorney explained that prior to the city seeking a judicial confirmation before a district judge; the city must hold public hearings for the public to express their feelings on the issue. After discussion of the days needed prior to holding the public hearing the council set March 5, 2020 as the date in which a public hearing will be conducted for the wastewater treatment plant indebtedness.

Councilman Davis moved to hold the public hearing Thursday, March 5, 2020 with the required publication notice to be published February 12, 2020 and a second notice March 4, 2020 with the notice being posted on the city's Facebook page and web page. Motion seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman D. Burke	Yes
Councilman R. Datwyler	Yes
Councilwoman King	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes

Amending Minimum Right-of-ways:

Mitch Bradley, Public works director, presented the council with an amendment to the city's right-of-ways and minimum road widths for paved streets. He is proposing changing minor streets and cul-de-sacs right-of-ways from 50 feet to 60 feet which is the width for collector or secondary streets. For paved or curbed streets he is proposing changing the width from 38 feet to 42 feet. The 42 foot road width is what the city put in the area of impact agreement. In addition he feels streets under 42 foot width are too narrow to accommodate both traffic and parked vehicles.

After discussion: Councilman Datwyler moved to approve the amendment and publish said ordinance on February 26, 2020 seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman D. Burke	Yes
Councilman R. Datwyler	Yes
Councilwoman King	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes

Review of video of sewer lines and evaluation of videoed lines:

Mitch Bradley presented the council with a survey of the sewer lines that were videoed and the evaluation of the video by Keller's. Keller presented the city with an evaluation rating of: good, fair, and poor and CIP replaced 2015. Mitch is reviewing the videos himself to determine which of the eleven or so lines are the "worst" and where he will address this year. He's budgeted \$200,000 for line replacement in the current year's budget.

Fee Study City's Water and Sewer Connection Fees:

The mayor explained that the city has had a number of new annexation requests that involve the city's internally reviewing the rates that the city charge for water and sewer connection fee. Currently the rate for both is \$3,000. After discussion on the proposed wastewater treatment plant costs and the

proposed cost to install a new well and storage the question arose are the costs of future services for both water and sewer equal for both services. Council discussed the possibility of having impact fees for new construction – both the pro and con that impact fees could have on the city growth and possibility for new commercial coming into the city. The mayor felt it could be a hindrance to growth but acknowledged there is a cost with growth not covered entirely with taxes. He named parks as one example where new parks could be built but the amount of tax revenue barely supports the parks the city currently has. The estimated cost of doing a study for impact fees was stated between \$30 - 50 thousand. The mayor will assess what the city could have collected on impact fees to determine how long the cost of the study will take to recover its costs.

Review of Dec. '19 Financial and Journal Entries:

The clerk reviewed the excel spreadsheet of the various funds budgeted and actual revenues and expenditures thru Dec. 31, 2019. He noted that the property tax funds are under expected budget pending the receipt of the first half of the property taxes which was received in January, 2020. Revenues and expenditures for the enterprise funds are falling within norm. He noted no red flags at this point in either revenues shortfalls or expenditures exceeding budgets.

He commented on the journal entries being comprised of the internal service accounts and investment earnings.

Request of dispose of monitors, computers and printer:

The clerk has been cleaning out the storage room and has come across a number of monitors; computers and printers no longer in service or are broken. The list is as follows:

Monitors:

- Dell #04WZ (tube)
- HDS - #FGWD4406231G – (flat screen)
- Westinghouse – 5150B71000641 (flat screen)

Computers:

- Dell – 30C5K81
- Dell – ONMFXX
- Micro serve - # 20294 (old server)
- Dell – D8XQTJ1

Printer:

- HP 4950 #4930

Councilman Datwyler moved to authorize the disposal of the items listed seconded by Councilman D. Burke.

The mayor asked the clerk to poll the council:

Councilman D. Burke	Yes
Councilman R. Datwyler	Yes
Councilwoman King	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes

Other Council Business:

- Sr. Citizen Center – Councilwoman Weight mentioned the Rigby Sr. Citizen Center is in desperate need of volunteers to assist in the kitchen. She is looking for person interested in volunteering at the center.
- Library – Councilwoman King said at the last library meeting the Festival of Trees raised \$6,000 which will be used for summer reading and mother/daughters. She also said the library is installing a new software system which will save the library around \$1,100 annually. With new software system, the library director indicated she will not retire until it is installed and operating.
- Airport – Councilman Burke said the airport is looking at obtaining a grant to assist with the final acquisition of property south of the airport. They are also looking at upgrading the fence around the airport.

Public Comment:

- Mitch Bradley informed the council that he will not be in attendance Thursday February 20, 2020.

Approval of Minutes:

Councilwoman Weight commented that on the Fox MOU the motion did not indicate which of the two Burke's made to motion to correct the dollar amount of the LID. The clerk indicated it was Douglas Burke.

Councilman D. Burke moved to approve the minutes with the correction noted above seconded by Councilman Datwyler.

The mayor called for a voice poll: All in favor with Councilwoman Weight abstaining.

Approval of Bills:

The clerk noted that two invoices had been received after the council packet was sent out. The two invoices: Spaulding snow removal – airport - \$1,100.00 and police awning - \$3,192.00.

Councilman Datwyler moved to approve the bills including the two additions seconded by Councilwoman Weight.

The mayor asked the clerk to poll the council:

Councilman D. Burke	Yes
Councilman R. Datwyler	Yes
Councilwoman King	Yes
Councilman Davis	Yes
Councilwoman Weight	Yes

Adjournment:

Councilman Datwyler moved that the council adjourn seconded by Councilman Davis.

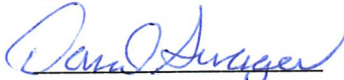
The mayor called for a voice poll: All in favor.

Meeting adjourned: 8:45 pm



Jason Richardson, Mayor

ATTEST:



David Swager, Clerk