

City of Rigby  
Council Meeting Minutes  
January 15, 2015

Mayor Richardson called the meeting to order at 7:00 pm Thursday, January 15, 2015. The pledge of allegiance was given by Rick Lamoreaux and Benson Taylor offered the prayer.

The Mayor asked the clerk to call the roll.

Councilman Taylor	Present
Councilman Maloney	Present
Councilman Sullenger	Present
Councilman Simonson	Present
Councilman Walker	Present
Councilman Olsen	Present

Also present: Keith Hammon, Robin Dunn and Rick Lamoreaux

Airport Board:

No representative from the airport board.

The mayor asked if the agenda could be amended to move the airport board topic later in the agenda.

Councilman Taylor moved to move discuss the airport later in the agenda seconded by Councilman Maloney.

The called for a voice poll: All in favor none opposed.

Keller Engineering Contract – Water Line W 1<sup>st</sup> North:

Rick Lamoreaux came forward and discussed with the council the need to increase the contract with Keller's to include the design and other DEQ requirements of having a licensed engineer oversee the water line installation for the water line on West 1<sup>st</sup> North. Keller's is requesting an additional \$2,500 for the work on the water line. Keller's have submitted a contract for \$16,500 for the water and sewer engineering work. Lamoreaux also wanted to add \$60,000 for the water line into the scope of work when the sewer line is bid out. He requested that the contract for Keller be approved and the \$60,000 added to the scope of work for the water/sewer bid.

The clerk mentioned the work for the water and sewer needed to be separate by fund for accounting purposes and not lumped into a single amount.

Discussion on allowing the water and sewer line be laid in the single trench. Lamoreaux said DEQ is aware of the limited space and will allow a single trench given the limitations.

Councilman Taylor moved to approve the contract with the modification of specifying work for sewer and water be separated seconded by Councilman Walker.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes

Councilman Olsen                      Yes

Quarterly Transfers of Funds:

The clerk reviewed with the council the quarterly interfund transfer of funds that set in the budget to be made. The quarterly transfers set to be transferred to the other funds are as follows:

- Airport - \$3,000
- Park/Rodeo - \$8,000
- Museum - \$2,500
- Library - \$7,500
- Senior Citizens - \$4,500

Councilman Walker moved to approve the transfers as listed seconded by Councilman Simonson.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

1<sup>st</sup> Reading of Ordinance - #2015-575 – LID Assessment:

The mayor requested the attorney read ordinance #2015-575 in its entirety. The ordinance was then read in its entirety by the attorney.

1<sup>st</sup> Reading of Ordinance - #2015-576 – Intermountain Gas Franchise:

Councilman Walker moved to suspend the rules of the required reading of the ordinance seconded by Councilman Olsen.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

1<sup>st</sup> Reading of Ordinance - #2015-577 – Allowing Beer and Liquor Sales on Sunday:

Councilman Taylor moved to suspend the rules of the required reading of the ordinance seconded by Councilman Olsen.

The Mayor asked the clerk to poll the council.

Councilman Olsen	Yes
Councilman Simonson	No

Hearing an objection to the suspension of the rules the Mayor then read Ordinance #2015-577 in its entirety.

1<sup>st</sup> Reading of Ordinance - #2015-578 – Restriction of the Water Fund Balance:

Councilman Walker moved to suspend the rules of the required reading of the ordinance seconded by Councilman Simonson.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

Airport Board:

The council was informed that Mr. Anderson of the airport was not available this evening but he asked if the clerk could discuss with the council the two topics before the council.

The clerk presented the council with a draft copy of an ordinance wherein the accounting and financial records of the airport are hereafter accounted through the clerk's office. The ordinance was drafted by the airport board subject to council's approval.

Councilman Simonson moved to approve the proposed ordinance #2015-579 for publishing and advertising seconded by Councilman Olsen.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

The clerk informed the council that with the one airport board member resigning the use of the airport member's personal computer was no longer available for board minutes and other records. The park/rodeo board has a laptop computer that they are no longer using and if an agreement between the two agencies could be agreed to: Does the council have objections of transferring the laptop to the airport.

The council did not express opposition to such a transfer.

Planning & Zoning Members – Expiring Terms:

The indicated there were two members of the planning and zoning board whose terms are expiring. One member has expressed interest in serving a second term. He added that there will be one vacancy in the near future. The mayor would like the council to consider names of residents who would be willing to serve.

Non-Commercial Kennel License:

Daniel Barney: Mr. Barney made an application for his 6 dogs. Mr. Barney residing at 427 Snake River Circle has four consent from adjoining neighbors. After a review of the code and Mr. Barney's address, the mayor indicated that the application lacked sufficient signatures from the adjoining neighbor's within 100 feet of his property.

Council recommended Mr. Barney obtains the required consent from the neighbors of at least 75% of the homes within 100 feet of his property.

Jay Parke: Mr. Parke who lives at 175 E 2<sup>nd</sup> North has made application for a kennel license for 3 dogs at his address. After a review and a reading of the code pertaining to kennel licenses, which requires consent of at least 75% of the homes within 100 feet of his address, the council questioned the 75% requirement. There was also discussion concerning the vagueness in the code defining where the 100 feet requirement begins and ends.

Councilman Taylor moved to approve the application for Mr. Parke seconded by Councilman Olsen.

The mayor called for a voice poll: All in favor none opposed.

Approval of Bills:

Councilman Walker moved to approve the bills for payment seconded by Councilman Sullenger.

The Mayor asked the clerk to poll the council.

Councilman Taylor	Yes
Councilman Maloney	Yes
Councilman Sullenger	Yes
Councilman Simonson	Yes
Councilman Walker	Yes
Councilman Olsen	Yes

Approval of Minutes:

Councilman Taylor moved to approve the minutes of January 8, 2015 seconded by Councilman Walker.

The mayor called for a voice poll: All in favor none opposed, with Councilman Sullenger abstaining.

Other Council Business:

- a. Personnel Policy: The mayor reviewed the proposed personnel policy and asked if the council had had time to review the new one. One item that has come up is the longevity payment that is in the current policy. The longevity pay is for \$600 for each five year of service payable to department heads only: public works, park/rodeo, police, clerk, and library (mixed if the library is to be included or not).

The council discussed various pros and cons of the longevity pay including adding all employees and not just department heads. To the council knowledge no one has received any longevity pay.

- b. City Code Update: With the update of the city code all ordinances are current. The issue as seen with the kennel license needs updating and clarification in language and other areas. The mayor

has begun reviewing the code and noting items that need clarification. The police will review the code that pertains to law enforcement and report back to the council. Planning and zoning will review those sections applicable to planning and zoning. Council will review other sections over the coming months.

- c. Crosswalks on Hwy 48: Councilman Maloney asked about installing crosswalks on Highway 48. There is concern with kids crossing the highway without there being crosswalks. The traffic on 48 has increased since the school was built. The mayor will be meeting with ITD tomorrow and he will discuss the concern.
- d. Aquifer Recharge: The mayor will be attending a meeting in Idaho Falls concerning the aquifer recharge plan. He hopes more information will be available after tomorrow's meeting.

Public Comment:

Jay Parke: Wanted the council to be aware that the problem of residents parking trailers on the residential streets will again occur within 90 days. He felt the council should limit the time that residents can have trailer parked on city streets be it 48 or 72 hours 7 days, 10 days as is done in other cities. He wants limit the time when trailer can be continuously parked on city streets. Mr. Parke also suggested having residents obtain a permit as is required for a dog kennel. He stated that if you are going to impose on your neighbor you need permission.

Kennel Permits: Mr. Parke also felt the compliance officer should be visiting residences on site for those wishing kennel permits. Several homes should not be issued kennel permits.

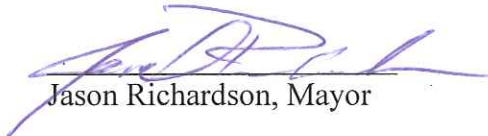
Adjournment:

Councilman Simonson moved to adjourn seconded by Councilman Sullenger.


The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned 8:25PM.

CITY OF RIGBY

  
Jason Richardson, Mayor

ATTEST:

  
David Swager, Clerk