

City of Rigby
Council Meeting Minutes
January 18, 2018

Mayor Richardson called the meeting to order at 7:00pm Thursday, January 18, 2018. The pledge of allegiance was given by Benson Taylor and the prayer given by Nicole Weight.

The mayor asked the clerk to call the roll:

Councilman Burke	Present
Councilman Datwyler	Present
Councilman Olsen	Present
Councilman Hall	Present
Councilman Taylor	Present
Councilwoman Weight	Present

Also present: Chief Tower, Attorney, Mitch Bradley

Mayor's Proclamation – National School Choice Week:

The mayor read the proclamation declaring the week of January 21 through January 28, 2018 as **School Choice Week**. Copy of proclamation attached.

Review Engineers RFI and 5th West Bridge:

Mitch Bradley came forward and explained to the council the necessity to begin the construction of the bridge on 5th West over the Rigby Canal. The subdivision to the north is progressing faster than expected and the developer has plans to complete the extension of Caribou Street which will require the city to install a bridge. Being water will be turned into the canal around mid-April the city needs to proceed to at least have the footings and piers installed prior to that date. He presented to the council two different types of bridge design: precast box structure and a metal corrugated structure. He preferred the metal corrugated structure due to design and cost. The sides of the corrugated structure will allow a design on the either side of the structure which will extends into the water which is visually more pleasing than the traditional box bridge. A "hand rail" can be incorporated into the face of the bridge and extended up on the bridge deck versus having a metal pipe railing. The corrugated structure has to been installed prior to the water being let in the canal but the bridge decking can be completed at a later date with water in the canal. The corrugated structure precast wall will cost around \$12-15,000, he is unsure as to the cost of the corrugated metal which depends on span and width of the structure.

Council discussed the options between the two bridge designs citing pro and con of each design. The bridge will have a five foot sidewalk on either side of the bridge in addition to the vehicle lanes.

Marvin Fielding came forward and explained the draft agreement for engineering services. The agreement for professional services is for \$20,000. His services would be to assist the city in procuring either type of the two bridge design. The corrugated structure requires a minimum of 1 ½ foot of fill over the metal corrugation. If council will authorize him to proceed he would begin discussing pricing on

the two options. Mr. Fielding indicated the structure would be under \$50,000 and could be bid out and the construction lead time will be around six weeks out from shop design. Once the notice and price is determined on the type of structure then the next step would be to procure a contractor to install the structure and install a deck on the bridge.

The clerk asked if breaking the project down into two separate component unit could be viewed a violation of the bidding laws to skirt the requirements of when and how bids are procured. The attorney answered that that is a concern however he felt the procurement of the bridge structure is for goods and the procurement of a contractor is for services which could be separated. The attorney said a better explanation would be one bid is material and the second is for services. The clerk responded that the project is and will be completed within nine months and should be viewed as a single project and not as two separate projects. The engineer indicated the entire project is expected to be under \$200,000 which can now be done informally with three bids so Mr. Fielding felt the procurement of the structure could be obtained and a second bid for the installation of the structure obtained after the decision and purchase of the structure was made. The attorney said since each phase is over \$50,000 but individually under \$200,000 it's okay to separate the two.

Councilman Taylor moved to approve the engineering contract to Keller's for \$20,000 motion seconded by Councilman Hall.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilman Hall	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Councilman Burke moved to authorize the engineer to procure three bids for a bridge structure, motion seconded by Councilman Datwyler.

Councilman Datwyler asked if the engineer would review the survey prior to obtaining bids. Mayor and attorney indicated that the survey would determine which if not both structures would work. The engineer said if the survey allowed for a corrugated structure he would proceed on that.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	No, unsure of obtaining bids without agreement on the type of structure.
Councilman Olsen	Yes
Councilman Hall	Yes
Councilman Taylor	Yes , understand what Councilman Datwyler's concern is.
Councilwoman Weight	Yes

Interfund Transfers:

The clerk indicated the budget has an interfund transfer of \$175,000 from the general fund to the capital improvement fund.

Councilman Taylor moved to approve the transfer of \$175,000 from the general fund to the capital improvement fund.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilman Hall	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

First Reading of Ordinance #2017-593 - amending various code sections:

Councilman Datwyler moved that the ordinance be read in summary form seconded by Councilman Burke.

The mayor called for a voice poll: All in favor none opposed.

The attorney read the summary of the ordinance.

Approval of Minutes:

Approval of the January 4, 2018 minutes was made and later rescinded the motion due to missing portions of the minutes of the approval of the January 4 bills and wrong councilmember approving the minutes.

Approval of Bills:

Councilman Taylor moved to approve the bills of January 18, 2018 seconded by Councilman Datwyler.

The mayor asked the clerk to poll the council:

Councilman Burke	Yes
Councilman Datwyler	Yes
Councilman Olsen	Yes
Councilman Hall	Yes
Councilman Taylor	Yes
Councilwoman Weight	Yes

Other Council Business:

Building - The mayor indicated that as he referred to under his comments relating to the 5th West bridge, the city is seeing an increase in building permits that has not been seen in prior years. He mentioned the Kee Crank property will be coming before the council, the development in Rigby Town Square as well as the Cedar Meadows subdivision.

Park Trees- Councilman Taylor asked about the trees being cut down in the park. Mitch Bradley said the power company is cutting the trees along the power lines and really hacking them. He talked with the subcontractor cutting the trees and being the way the trees were trimmed they agreed to take them down to the stumps and they gave the city vouchers amounting to \$1,000 for replacement. The wood being left is available to whoever wants it.

City Playground Park: The attorney mentioned that he had gone out to the park and even though the park is closed there were a number of children playing on the equipment. After discussion the mayor felt being it being a mild winter, he would like to see the kids playing on the playground but keep the access road off.

Public Comment:

Airport Annual Report: Mike Jenkins, president of the Rigby Airport board, read the 2017 Annual Airport Board Report. Copy attached. The mayor thanked Mr. Jenkins for their work along with the other members of the board.

Executive Session:

The mayor indicated this was not needed.

Adjournment:

Councilman Taylor moved that the council adjourn seconded by Councilman Datwyler.

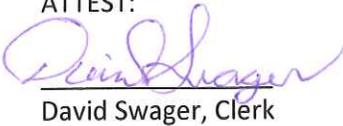
The mayor called for a voice poll: All in favor none opposed.

Meeting adjourned: 8:04pm

CITY OF RIGBY


Jason Richardson, Mayor

ATTEST:


David Swager, Clerk