



City of Rigby
Planning and Zoning Meeting
August 15, 2013
7:00 p.m.

Vice-Chairman Warner called the meeting to order at 7:05 pm.

Melodie Halstead conducted roll call. Those present were: Commissioner Berrett, Commissioner Carpenter, Commissioner Richardson, Commissioner Warner and Commissioner Williams. Also present was: Melodie Halstead, Planning and Zoning Administrator. Absent were: Commissioner Bennett and Commissioner Brown.

A quorum was declared and the meeting was continued.

Old Business

New Business

Election of Chairman

Chairman Orme has submitted his resignation due to increased personal responsibilities. Acting-Chairman Warner opened the floor for nomination of the Chairman's position. The Commission discussed the legalities of the chairman's position and the additional responsibilities associated with the position.

Commissioner Richardson nominated Commissioner Reed Williams as Chairman. Commissioner Berrett seconded the motion. Commissioner Williams stated that the chairperson should have more experience on Planning and Zoning Commission. Acting-Chairman Warner stated that serving on the Planning and Zoning Commission is an important responsibility, which is often thankless.

Commissioner Carpenter moved to cease nominations. Commissioner Richardson seconded the motion. The motion passed unanimously. Acting-Chairman Warner relinquished the chair to Commissioner Williams. Commissioner Williams took over as chairman.

Minutes – July 11, 2013 Meeting

Commissioner Richardson moved to approve the July 11, 2013 minutes as written. Commissioner Carpenter seconded the motion. Motion passed unanimously.

Minutes – July 18, 2013 Meeting

Commissioner Berrett moved to approve the June 13, 2013 minutes as written. Commissioner Richardson seconded the motion. Motion passed unanimously.

Chairman Williams turned the floor over to Jeff Patlovich for the work session portion of the meeting.

Comprehensive Plan Work Session - Jeff Patlovich – All Idaho Land Consulting

Jeff Patlovich with All Idaho Land Consulting presented the demographics for the city and an overview of the components of a comprehensive plan. At the last work session meeting, the commissioners asked what the ethnic diversity of the City of Rigby. Mr. Patlovich stated that approximately 15% of the city's population is something other than white.

Also during the last work session meeting, the Commissioners asked Mr. Patlovich to match each goal with policies that support that goal. Mr. Patlovich showed the Commission his first draft of the goals combined with the policies. Mr. Patlovich indicated that this was a first draft and any language or policies could be modified. Mr. Patlovich also presented the Vision and Mission Statements that are listed in the current comprehensive plan.

Commissioner Richardson asked if the goals and values need to be related to land use issues. Mr. Patlovich stated that if a value is listed, the Commissioners need to be thinking about how that value would be accomplished and what would the policies state to achieve that value?

Commissioner Warner declared that he would like the City of Rigby to be a highly desirable place to live. Commissioner Warner stated his version of the Vision Statement would be something similar to "We want our community to be highly desirable place to live. We need to distinguish the city from the suburb community." What is it about the city that is better living than for those that reside outside of the city limits? It should be a better way to live and we should not be subsidizing those that do not live within the city limits. Commissioner Warner feels that \$98 for city services is expensive for water, sewer and garbage and asked additional service do the citizens of the City of Rigby get for that amount of money. Commissioner Warner feels that the City has some opportunities to provide something extra for their citizens in the way of incentives or services. Some of these options could be power at a reduced rate, internet services at a reduced rate, or other utilities either free or at a reduced rate. Commissioner Warner stated the Vision Statement could also read like: "We want to be a community that aspires to be lived in, we want to be a part of a community that everybody else wants to be a part of; a community that is vibrant, has great schools, great neighborhoods, and great amenities that are valued."

Commissioner Carpenter presented his version of a Vision Statement: "We aspire to be a vibrant community with a growing economy that everyone wants to live in."

The Commissioners asked Mr. Patlovich to craft the language of a vision statement. Mr. Patlovich agreed to put some wording together for the next meeting.

The Commissioners had a lengthy discussion concerning walkways, pathways, sidewalks and connectivity throughout the entire town. The Commissioners also discussed the difference between a bike path and bike lanes.

The Commissioners asked Mr. Patlovich to bring the state statutes and minimum requirements for comprehensive plans to the next meeting. Mr. Patlovich agreed.

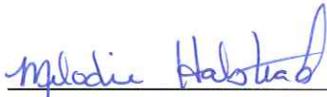
Administrator's Report

Mrs. Halstead reminded the commissioners that the next regularly scheduled meeting will be held on September 12, 2013.

Meeting Adjournment

Commissioner Warner moved to adjourn the meeting. Commissioner Richardson seconded the motion. Motion passed unanimously. Meeting adjourned at 9:10 pm.

Submitted by:



Melodie Halstead, AICP
P & Z Administrator

9-12-13

Date

Approved by:



Reed Williams, Chairman,
Planning & Zoning Commission.

12 Sept. 2013

Date