



**City of Rigby**  
**Planning and Zoning Meeting**  
**July 10, 2014**  
**7:00 p.m.**

Chairman Williams called the meeting to order at 7:00 pm.

Melodie Halstead conducted roll call. Those present were: Commissioner Belk, Commissioner Berrett, Commissioner Finlayson and Chairman Williams. Therefore, a quorum was established and the meeting continued.

Also present was: Melodie Halstead, Planning and Zoning Administrator. Absent were: Commissioner Bennett, Commissioner Moore, Commissioner Treasure and Commissioner Warner.

**Old Business**

No old business.

**New Business**

**AT&T – Public Hearing 1:20 Disk 1 of 2**  
**Project Address: 158 W. Fremont Ave**  
**Application Type: Special Use Permit**

Melodie Halstead, Planning and Zoning Administrator presented the staff report. The Commissioners did not have any questions at that time for Mrs. Halstead.

Chairman Williams opened the public hearing at 7:03 pm.

**Applicant – Jason Evans 3:11 Disk 1 of 2**

Mr. Evans stated that AT&T would like to install an 8' microwave dish to provide high speed internet to their customers in the Rigby area. The dish will be similar to the one that was up there and should be in approximately the same location. Mr. Evans stated that this dish used to relay the data to another dish to service areas that they are not able to service right now. <14.5 minutes left>

Commissioner Finlayson asked which direction the dish would be facing. Mr. Evans replied that the dish will be facing west.

Chairman Williams asked if the tower would be able to support the weight of the dish and other antennas that are already located on the tower. Mr. Evans stated that the structure analysis information is included in the packet. The structure analysis performed by TowerCom Technologies, states that the tower is structurally adequate to support the existing antennas and new microwave dish.

Support – None  
Neutral – None  
Opposition – None  
Rebuttal - None

Public Hearing Closed at 7:10 pm

Chairman Williams reminded the Commissioners that a special use permit remains with the land. Melodie Halstead confirmed that a special use permit stays with the land unless the planning and zoning commission places conditions or time limits upon their approval.

Motion

Commissioner Finlayson moved to approve the Special Use Permit for AT&T with the condition that the microwave dish and lease contract be similar to Fybercom and Verizon's current contract. Commissioner Berrett seconded the motion. All in favor. Motion passes.

**Minutes – June 12, 2014 Meeting**

Commissioner Barrett moved to approve the June 12, 2014 minutes as written. Commissioner Finlayson seconded the motion. Motion passed unanimously.

**Work Session – Comprehensive Plan Update**

**Jeff Patlovich – All Idaho Land Consulting**

Mr. Patlovich presented the revised land use map from the commissioner's previous discussions. A couple of modifications were made and the airport area was addressed. Mr. Patlovich and Melodie Halstead will work together and create a new modified map encompassing all the changes from today. Mr. Patlovich will begin to finalize the rest of the comprehensive plan for the next meeting.

**Administrator's Report**

Melodie Halstead stated that the next meeting will be on August 14, 2014. There is not any land use applications scheduled for the August 14<sup>th</sup> meeting. Therefore the commission can work on the comprehensive plan. Mrs. Halstead issued 8 fence permits for the month of June.

**Meeting Adjournment**

Commissioner Finlayson moved to adjourn the meeting. Commissioner Belk seconded the motion. Motion passed unanimously. Meeting adjourned at 8:20 pm.

Submitted by:

Melodie Halstead  
Melodie Halstead, AICP  
P & Z Administrator

8-14-2014  
Date

Approved by:

Reed C. Williams  
Reed Williams, Chairman,  
Planning & Zoning Commission.

14 Aug. 2014  
Date