



**City of Rigby
Planning and Zoning Meeting
September 12, 2013
7:00 p.m.**

Chairman Williams called the meeting to order at 7:02 pm.

Melodie Halstead conducted roll call. Those present were: Commissioner Berrett, Commissioner Carpenter, Commissioner Richardson, Commissioner Warner and Commissioner Williams. Absent were: Commissioner Bennett and Commissioner Brown. Also present was: Melodie Halstead, Planning and Zoning Administrator. Robin Dunn, Legal Counsel was excused.

A quorum was declared and the meeting was continued.

Old Business

None

New Business

None

Minutes – August 15, 2013 Meeting

Commissioner Berrett stated there was a typo on page 2 paragraph 4, the word subsidies should be subsidizing. Commissioner Richardson moved to approve the July 11, 2013 minutes as corrected. Commissioner Carpenter seconded the motion. Motion passed unanimously.

Comprehensive Plan Work Session - Jeff Patlovich – All Idaho Land Consulting

Jeff Patlovich with All Idaho Land Consulting presented the three separate options of the vision statements that he had prepared at the request of the Planning and Zoning Commission. Mr. Patlovich explained the differences between the three versions. The Commission preferred option #3 with the inclusion of the words "Preserve and" at the beginning.

Mr. Patlovich explained the state statutes and minimum requirements for comprehensive plans. Mr. Patlovich stated that Dr. Richard Gardner would be present for the November 14. At that time Dr. Gardner will discuss the population, demographics, economic development and the housing chapters.

Mr. Patlovich will get the current numbers from the school district within the next couple of months and invite them to be a part of this planning process.

Chairman Williams asked Mr. Patlovich if the Commission needed to do anything to be prepared for the next meeting. Mr. Patlovich replied that there was not anything that the Commission needed to do until after Dr. Gardner finished with his presentation of the demographic numbers.

Administrator's Report

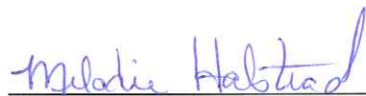
Mrs. Halstead reminded the commissioners that the next regularly scheduled meeting will be held on October 10, 2013. After a brief discussion, the commission determined that several members will not be present for the October meeting and since there is not any new business scheduled, the October meeting was cancelled. The next regularly scheduled meeting will be November 14, 2013.

Commissioner Carpenter informed the Commission that he had to submit his resignation due to accepting additional work responsibilities that will interfere with the P & Z meetings.

Meeting Adjournment

Commissioner Warner moved to adjourn the meeting. Commissioner Richardson seconded the motion. Motion passed unanimously. Meeting adjourned at 8:20 pm.


Submitted by:



Melodie Halstead, AICP
P & Z Administrator

11-14-13
Date

Approved by:



Reed Williams, Chairman,
Planning & Zoning Commission.

14 Nov. 2013
Date