



Minutes

Planning and Zoning Commission Meeting

City of Rigby

Located in City Hall Chambers on June 14th, 2018 at 7:00 p.m. until 8:00 p.m.

A Community Working Together in Harmony

Call to Order: Chairman Warner at 7:15 PM

Chairman Warner conducted roll call and it was determined that a quorum was present to conduct the business of the commission.

Roll Call: Chairman Warner

Commissioner Bennett - Present

Commissioner Ellsworth - Absent

Commissioner Warner- Present

Commissioner- (Open)

Commissioner Stowell - Absent

Commissioner Sutherland - Present

Commissioner Wilder - Present

Commissioner Moore – Present

Also present was Paul Scholes, Staff.

Ex Parte: Chairman Warner

Chairman Warner determined if there were any conflicts or “Ex Parte” communication related to the agenda items. There were no conflicts or “Ex Parte” communication.

Introduction of New Staff, Paul Scholes

Public Hearing #1- Request for Sign Variance for Good 2 Go Store located at 182 South State Street submitted by David Whitehead DBA SignPro. (Action Item)

Staff report by Paul Scholes, stating the current ordinance of [Ordinance 10-12-6C](#) allows businesses only one sign per building front.

Discussion and exchange from commissioners. Recommendation to staff to change ordinance for future applicants. There were no individuals signed in to testify. No support made for or against, and no response from property owners.

Commissioner Wilder Motions to Approve

Commissioner Sutherland 2nds Motion

Chairman Warner called for a roll call vote;

Commissioner Bennett – Yes

Commissioner Sutherland - Yes

Commissioner Warner – Yes

Commissioner Wilder - Yes

Commissioner Moore - Yes

Chairman Warner, Motion carries.

Review/Approval/Amendment of the minutes from the May 10th, 2018 Meeting (Action Item, Chairman Warner)

Chairman Warner directed the commission to review the minutes from the May 10, 2018 Planning and Zoning Commission Meeting. After reviewing the minutes, Commissioner Sutherland made a motion to approve the meeting minutes as written. Commissioner Wilder seconded the motion. The vote was unanimous in the affirmative to adopt the minutes.

Other Business / Staff report

Contact: Paul Scholes, Staff, requests commissioner to update/correct the contact information for future correspondence. Request for preferences to be updated after meeting.

All, discussion on status of Impact Zone (Areas of Annexation) for Jefferson County.

Past Efforts: Commissioner Warner describes past commission effort have lacked elements of actual planning. The commission has acted only as a voting body. He felt there is an opportunity to get out in the community which would fulfill the charge to plan for future impact. Commissioner Bennett commented on last meeting with Jefferson County, stressing the need to plan for impact along the Hwy 20 corridor. Commissioner Warner related upcoming impact of church, schools. Commissioner Bennett commented on the apparent lack of support from City. Commissioner Wilder, comments on opportunities he reads from social media in regards to city planning. Commissioner Bennett adds the importance to work with Jefferson County establish the impact to Hwy 20 corridor and then others things will build around it. He asks the commission, "How are we going to access it"? He stressed the importance of sewer and water. Commissioner Moore, stress the need for cooperation from city council and asks the question of why am I and us (the commission) here? Discussion on relationship of City Council and Planning and Zoning. Commissioner Bennett relates his person experience of balancing planning and the role of variances. Commissioner Sutherland related the Jefferson Star's last article reporting of the city council disjointed and uncomfortable meeting.

Value Proposition: Commissioner Warner comments on what are city values (amenities) to offer it's citizens. Commissioner Wilder interjects he feels the County wants us to bring a plan, color coordinated. Commissioner Warner adds that he felt the county was expecting more from the commission than just showing up. They wanted the commission to present a plan. Suggests a planning day or afternoon, to go from site to site, what is our plan? Commissioner Bennett interjects that the commission needs to know the utility capacity.

All, discussion on future commission initiatives and vision.

Discussion on need for vision, capacity, impact, etc. Commissioner Warner feels that planning and vision are synonymous. The questions of how we get there are the action items that city

Continued ~ Minutes, Planning and Zoning Commission Meeting

council and commission resolve to bring about the vision. Suggestions for education, workshop, comparison of communities, resources, etc. that are available to us.

Paul Scholes, Staff, summaries the commission discussion. Commissioner Warner states the importance of knowing vision from top down.

Commissioner Moore states that this is her last meeting. Commissioner Warner recognizes the Commissioner's service to the commission.

Commissioner Bennett asks if there is another meeting with Jefferson County. Response is none are scheduled.

Meeting Adjourned:

Chairman Warner adjourned the meeting at approximately 8:05 p.m.


Chairman Warner 12-13-18
Brent Elsworth, Dated


Attest, Paul Scholes, P/Z Administrator 12-13-18
David Swager clerk Dated